



City of Lyons

Phone: 503 859 2167

Fax: 503 859 5167

449 5th Street

Lyons, Oregon 97358

LYONS PLANNING COMMISSION WORKSHOP

April 9, 2013

OPEN MEETING 6:00 P.M.

Planning Commission Chair Steven Baldwin called the Lyons Planning Commission meeting to order at 6:00 P.M. Present were Planning Commissioners Michelle Keirse-Coulibaly and Kimberley Keirse. City Manager Mary Mitchell and Assistant City Manager Audrey McNerney attended as staff.

Baldwin inquired as to whether there were any declarations of conflict of interest or ex-parte contact regarding the agenda items. There being none, the meeting continued.

The purpose of the workshop was to begin the review of the City of Lyons Comprehensive Plan. This workshop has been rescheduled several times since 2010 due to Planning Commissioners' scheduling conflicts and/or lack of quorum.

- The Planning Commissioner Training Document entitled Roles & Responsibilities Planning Commission and Commissioners was reviewed.
- Reviewed the decision making process on land use matters and discussed findings of fact as the basis for a land use decision.
- Reviewed Section 1 of Summary of Oregon's Statewide Planning Goals (Citizen Involvement.)
- Reviewed Section 19.10.010 of the Comprehensive Plan (Citizen Involvement), discussed content and made suggestions for minor changes which were noted on the working copies in Commissioner's notebooks by each Commissioner as follows:
 - 19.10.010 B. 3. The word "a" shall be inserted between the words "in" and newspapers. The word newspapers shall be changed to read "newspaper" and the words "and listed on the public access channel" shall be stricken. This section shall now read as follows: "Planning Commission meetings shall be open and public. Notices of special meetings and hearings shall be posted at the Lyons City Hall, the Lyons Post Office and the Lyons Public Library and placed in *a newspaper* of general circulation."
 - 19.10.010 B. 7. Check to be sure that all entities are listed correctly and be consistent in listing acronyms (i.e. Oregon Department of Transportation [ODOT]).
 - 19.10.020 B. 1. a. The words "and maintain" shall be inserted between the words "create" and "a user" in the first sentence. The first sentence shall read "a. the City of Lyons shall create *and maintain* a user friendly park and trail system,...."
 - 19.10.2010 B. 1. c. The word "joint" shall be inserted between the words "coordinate the" and "development" in the first sentence. The words "and the

connecting pathways and bridges” shall be added at the end of the first sentence. The first sentence shall read “The city of Lyons shall develop an ongoing, working relationship with the Linn County parks department to coordinate the *joint* development of Freres Park and John Neal Park and shall cooperate with Linn County efforts to properly manage and maintain John Neal Park *and the connecting pathways and bridges.*”

- 19.10.020 B.1. f. shall read as follows: “The identification, acquisition and development of public recreation sites by the city of Lyons shall, to the fullest extent possible, be accomplished in advance of actual needs as funds become available.”
- 19.10.020 B. 2. Check to be sure that all appropriate agencies are included. At next workshop discuss streams and waterways and protection of waterways. Also discuss the TMDL Plan and Natural Hazards Mitigation Plan
- McNerney to determine all entities for agency notification program. Specifically determine parent company for phone, cable, and internet.
- After review of Section 19.10.010 5. which discusses conduct of community-wide surveys Baldwin made a motion to by-pass conduct of a survey at this time since there was a survey conducted recently. Kiersey-Coulibaly seconded the motion. Voice vote. Motion carries.
- Determine whether establishment of Planning Commission meets the requirement for the city to have a committee for citizen involvement to monitor and encourage public participation in planning.
- Mitchell to schedule a walk through the park for Planning Commissioners on a Tuesday at 4:30 PM.
- McNerney instructed to make copies of TMDL Plan for Planning Commissioners.
- McNerney to set up meeting with Liz Redon and Kimberley Keirsey to help Keirsey understand the purpose and function of North Santiam Watershed Council.
- Keirsey-Coulibaly to research whether the Methodist Church Building/Library would be considered to be an historical building, what the requirements would be to have it recognized as an historical structure and what the implications are in the event it is recognized as such.
- Baldwin to determine if the Big Cliff/Lyons segment of the North Santiam River has been identified as an Oregon Scenic Waterway or if the Oregon Parks and Recreation Department is still studying the issue.
- The next Planning Commission Workshop was scheduled for April 16, 2013 from 5:00 P.M. to 7:00 P.M.

The Workshop adjourned at 8:00 P.M.

Audrey McNerney
Assistant City Manager