

**Lyons Library Board Meeting**  
**January 10, 2011 Minutes**  
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Chair Amy Shield opened the meeting at 7:02 pm. Members Judy Wells, and Lillian Halseth were present. Member Madlyn Boyd was excused. Guests in attendance were Love Cross and Cynthia McMahan.

Everyone stood for the Pledge of Allegiance.

Chair Shield stated she'd like to move the vacant Board position agenda item up. She asked the 2 ladies who submitted letters of interest, if they'd like to introduce themselves and state why they want to be on the Library Board. Love Cross went first. She referred to her letter of interest as she spoke. Prior to her move to Lyons, she served on the Board for the *Little Star Montessori School* in Winthrop, Washington, and led a group of volunteers in their effort to renovate and upgrade the maternity ward at the small county hospital. She wrote grant requests and was successful in obtaining the grants for each of these organizations. She stated they moved to Lyons in 2006, she has 2 children who attend Mari-Linn School, and her husband works for the U S Forestry Service. Her professional background lies in Media, mostly radio news. She has been employed by University of Phoenix, Online since 2003 where she facilitates college-level courses.

She has worked closely with Mari-Linn on the Site-Council and noted numerous times the library came up as a source for information. Neonta Bell, past Library Board member, was on the Site-Council at the time and felt she could be liaison. Since she has retired, Love became interested in the position. Their family uses the library a lot, absolutely loves the CCRLS system, and she would like to help make decisions that impact the library in appositive way.

Cindy McMahan introduced herself and stated she and her husband moved from Roseburg when her husband relocated with the US Forest Service, and bought a home in Lyons in 2009. Her husband and Love's husband work together. She stated she had 11 years of elementary school teaching experience and has been very involved in reading programs at school. She has served on school improvement committees and is currently assisting English Language Learner students at Cascade Jr. High and High School and substitute teaching.

She learned of the vacant position and felt it would be a perfect opportunity to use her skills and get to know the community. She would like to serve in some way at the Lyons Library and she also has grant writing experience working with charter schools. She stated she and Love have contact frequently and was surprised that neither mentioned applying for the same position. She would love to help at the Library but felt Love was more established and used the library a lot and should have the position. Board Member Wells mentioned "there was currently only one vacancy but there could soon be another position open, if not soon, then in June. Would the one not selected today be interested in waiting for the next vacant position?" There was agreement to the question. She also

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asked “Knowing what you know about the library and how it operates, if you were became a Board Member what changes would you like to see made?” Love stated she uses the library weekly, loves the summer reading programs and does not feel there should be any changes in any practices or hours. She is not sure exactly what the goals are of the Library Board. Chair Shield stated the Library Board makes recommendations to the City Council and the City makes the final decision. Love did note she wasn’t sure why Librarian Harris should be working on her day off. Cindy felt since she was not too familiar with the library yet, she wasn’t sure what if any changes should be made. She’d mentioned an interest in multi-cultural materials for children and finding a good balance of materials.

Librarian Harris asked if they had any questions. Love said hers was already answered about the duties of the Board. She mentioned her husband had applied for a vacant position on the City Planning Commission. When asked if members had specific duties, it was noted each Board member has equal input. Member Wells has been delegated as the Web Master and does a good job. Member Halseth said the Board runs pretty smoothly for the most part, but there are critical items that come up they need to address such as the library access for handicap persons.

Chair Shield then asked the two to go upstairs so the Board could make their decision. After discussion, the Board felt they were both good candidates and asked if they could both be appointed now with the understanding that one will start at the end of June, if not sooner. Halseth motioned to appoint Love Cross now and that Cindy McMahan be on hold until the next vacancy. Member Wells second. Motion approved.

Chair Shield asked the candidates to come back to the meeting. Chair Shield explained that Love would be appointed to the current vacancy, ending June 30, 2014, and Cindy would be appointed to fill the vacancy due July 1, 2011, which will end June 30, 2015. Chair Shield asked if both could attend the City Council meeting on January 25, 2011 at 6:00 pm. They both answered yes. This process will eliminate having to post, interview and bring back another recommendation to the City Council.

Halseth mentioned she would not be available for the February meeting. The topic of changing the meeting day came up. Chair Shield asked that it be put on the agenda for the February meeting. Chair Shield told the ladies they were welcome to stay for the meeting but they did not have to. Halseth made note of her cell phone number change. The Board Member’s list will be updated once the City Council approves the recommendation.

**Approval of the December 13, 2010 Minutes:** Member Halseth motioned to approve the December 13, 2010 minutes as presented, Member Wells seconded. Motion approved.

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**Library Update: Reports:** Harris pointed out the circulation reports have not been accurate, especially pertaining to holds. Librarian Harris reported with volunteers, the library will have 2 story times a week. Then preschool story time at 10:00 and an after school story time at 3:30, both on Thursdays. She has been working with the school for their Literacy Night and had information from her training on “Every Child Ready to Read” and lent them the Performers Showcase manual. They chose Rhys Thomas (comedy/juggling, etc.) as their performer. The library has tried to book him for the summer but her travels and does the fair circuit during the summer. The State Ready to Read grant of \$1,000.00 was received. The State has cut back on the total funding but luckily the small libraries are currently still receiving \$1,000.00.

**PYM Report:** Librarian Harris discussed the rotating McNaughton collection and who was involved. She stated at the last PYM meeting, members voted to add Mt. Angel and Sheridan libraries to the group who will participate in the rotating collection. This will start in July when the new fiscal year begins.

**Old Business:**

**Landscaping:** No report.

**City Survey:** No report.

**Chair Lift:** Chair Shield reported the City Council approved the recommendation by the Board to purchase and install a chair lift in the library. She reported the City with the understanding they were not going to pursue a wheelchair ramp. Librarian Harris will contact Councilor Conner in obtaining the research already done by the City on the wheelchair ramp for future grant opportunities. Persons in wheelchairs will leave theirs at the bottom of the stairs, call for access to the chair lift, and use the library’s wheelchair once the patron reaches the upstairs.

**Next Meeting:** After discussion, the February Board meeting has been changed to Tuesday, February 15, 2011. Librarian Harris will get the change posted and notify everyone of the change. Member Halseth asked for a communication discussion for the next meeting.

With no further business, Chair Shield closed the meeting at 7:46 pm.

B. Harris      Librarian