

Lyons Library Board Meeting

January 9, 2012 Minutes

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Chair Amy Shield opened the meeting at 7:15pm. Members present were Judy Wells, Love Cross and Cindy McMahan. Member Lillian Halseth-Taylor was excused.

Chair Shield asked everyone to stand for the Pledge of Allegiance.

Changes or Additions to the Agenda: None

Approval of the November 14, 2011 Minutes: Member McMahan motioned to approve the minutes as presented, Member Wells seconded. Motion approved.

Library Updates: Reports: Reports for November & December were available to review. The Balance Sheet shows \$1,165.50 for 2nd quarter Net-Lending from CCRLS.

PYM: Librarian Harris had the proposed CCRLS 2012-2013 Budget, and the CCRLS 2012-2013 Reimbursement to City/Members numbers to plug into the library's budget proposal. This year's Use-Based total for Lyons Library is \$14,195.00.

ODLC (Oregon Digital Library Consortium): Harris reported several large publishing companies have changed their agreements on the number of uses of purchased eBooks. CCRLS is continuing to challenge, along with several other large consortiums throughout the state, the changes made part-way through the current contract agreement.

CCRLS Auxiliary Partners will be Keizer and Grand Ronde as pilot programs for one year.

Friends of Lyons Library Book Sale: Harris noted the Friends held their sale one day only and made just over \$300. The person who was to take the remaining books did not show when she arranged, and when she did she only took a few boxes. Thankfully, RoseMary contacted Regis and they were happy to take the rest. The leftover videos will go to senior centers and hospitals.

Summer Reading Program: The performers funded by the CCRLS Ready-to-Read grant are scheduled, and promotional items from the CSLP catalog have been ordered. Harris needs to review the manual with the theme *Dream Big! Or Own the Night* (geared towards teens) and some ideas are astronomy, bedtime and nocturnal animals.

Harris reported a water pipe under the ceiling downstairs broke, and water was in the storage area (where the pipe was) and was seeping into the open meeting area. City Maintenance Burns arrived quickly and they managed to turn off the water and clean up the mess. The majority of the materials were in plastic totes, but the storage cupboard for the Story Lady's things was soaked.

Old Business:

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ADA: Harris stated inspection was completed on both the library and city hall buildings. A report of recommendations will be forthcoming to the City.

Landscaping: Harris spoke to Linda McGeath about her concerns pertaining to the black plastic under the bark dust and the trees on the north side of the library. She has not heard from Councilman Conner as to whether he has mentioned the Boards concerns to the City. Harris did note she felt the landscaping is not a priority at this time due to the ADA concerns. Harris did however speak with Bev Reding about the Library Board concerns and Bev stated black plastic isn't good where plants/trees are planted. She also felt one of the trees planted on the North side of the building could be used to replace one in the back (West) area where one newly planted tree appears to have died. Harris reported she spoke with City Manager Mitchell who asked for information, in writing, as to who would maintain any newly planted plants that were mentioned in the landscaping proposal. Linda stated at the June 13, 2011 Board meeting "she does a certain amount of volunteer work each year and has allocated time to do the seasonal type of work that would be required. A drip or soaker watering system would work best when needed. Once the plants are established, they should require little maintenance." Harris noted she would meet with City Manager Mitchell and report back to the Board.

Color Copy Fee: Harris noted Resolution #436 pertaining to Establishing Certain Fees, lists the following costs: 8½ x 11 @.20 cents/side; 8½ x 14 @ .25 cents/side; 11 x 17 @.30 cents/side, with no fee established for color copies. The library's copy machine does not have the setup for 11 x 14 copies. The Board asked if this needed to go before the City Council at the January meeting. Harris stated she would have the recommendation ready for Members to sign and then take it to City Manager Mitchell for input.

New Business:

Plinkit Training: The Board gave days and times that would work best for a Plinkit training session with Darci Henning from the Oregon State Library. The library's website is hosted through Plinkit and there have been some changes since the initial training. The consensus was to have it on a Friday during the day. Harris will contact Darci to get potential dates and report back to the Board.

After discussion, it was the consensus to not meet in February if there weren't any pressing issues. Harris will contact Members if there is to be a meeting. With no further business, Chair Shield closed the meeting at 7:59pm.

B. Harris