



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

December 20, 2016

Council Present: Mayor Troy Donohue, Councilor Jessica Ritchie, Councilor Lloyd Valentine, Councilor Mike Wagner

Council Absent: Councilor Mark Orr

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris - Librarian

Public Present: Larry & Pam Brown, Denny Hoop, Willis Owen, Brian Cowan

Opened w/pledge @ 6:30pm by Mayor Troy Donohue

Conflict of Interest/Ex-parte/Bias: none

Consent Agenda

The report provided is bills paid November 18th – December 14th, 2016 and the minutes are from November 22nd, 2016 – the regular council meeting. *Jessica motions to accept the consent agenda – Lloyd seconds – motion carried with all in favor.*

Presentations: none

Public Comment: none

Liaison Report

- Sheriff's report is reviewed and discussed with council by Troy.

Unfinished Business

- COLA – Set workshop date – Step System – Monday, January 9th at 6:30 pm.
- Election Results – Special Meeting for Swearing In – Include in 9th meeting.
- Juniper Complaint – Motion to approve letter written by city attorney – Troy reads the letter written by the city attorney at the request of the public. This is our legal avenue for code enforcements. Denny made comments and Troy said we will consult with our legal department if code violations continue and take action from there. Denny thanked council for their action on the matter. *Mike motions to approve the letter on the Juniper complaint – Lloyd seconds – motion carried with all in favor.*
- Resolution 529 – Designate Full Casket & Columbaria Plots – Was discussed last month by council. *Jessica motions to pass Resolution 529 to designate full casket plots and columbaria plots – Lloyd seconds – motion passes with all in favor.*

New Business

- TMDL Report – (Total Maximum Daily Load) – DEQ report that is concerned with the quality of stormwater drainage into the river. Yearly report called a BMP (Best Management Practices) and a log is kept on our progress. The yearly report is ready to be

submitted with council's approval. *Mike motions to accept the report and submit it – Jessica seconds – motion carried with all in favor.*

- Audit Report – Auditor declined to attend the meeting to present the report because it is a review rather than a full audit. Micki discussed and reviewed the report with council. Troy asks if there are any questions on the report – none asked. *Jessica motions to accept the City of Lyons 2016 Audit Review Report – Lloyd seconds – carried with all in favor.* Troy notes that the auditor's name is Steve Tuchscherer, a certified public accountant that has done it for a number of years for the City of Lyons.
- Linn County Sheriff's Intergovernmental Agreement - Council discusses the agreement. Continue to monitor. Jessica will attend if she is able to. Troy recommends that we decline being a party to the agreement but would like to be kept informed of the meetings. Several of the conditions don't apply to our city.
- Troy reported that the daughter of the person who donated the park has been located and approval has been received to build a library in the park. The city attorney wants to know if council requests a deed change, removing the restraint. Troy says that it is in the best interest for the city to do so. Discussion concerning current library ADA issues.

Library Report

- Brenda says there is a correction on the minutes that Stella was trained on cataloging not reports. There were only 8 patrons that waived fines during Food for Fines, however we had a total of 86 food items collected. Daily reports are not showing the same numbers as the CCRLS report. Brenda discusses the library report for November. The Jefferson Library did a lot of fundraising through the Friends of the Library for their new library. They also obtained grants. She will get more information when the Jefferson librarian comes back. The books from the LIBRI Foundation Grant have been received. The animal sleepover is this week. Training hours are documented and council would like a report tracking that. The LIBRI books are a priority to be cataloged and placed on the shelf, which is almost finished. Troy requests a monthly report of how many books we do get cataloged. Stella is doing cataloging now. There was a thank you card for council for the Christmas bonus. Friends of the Library are taking in the donations of books.

Staff Report

- Public Works – Removed one of the new street signs since it was misspelled, which will be replaced. Received thanks for the Dogipot bags.
- Cemetery – Radar project will be scheduled when the weather gets better. Received the updated cemetery map.
- Library – The cost of \$75,347 was just for the ramp not the bathrooms. Concrete is falling off the side of the ramp. The railing is still secure. Doesn't appear to be a hazard, will monitor.
- Office – The holiday lighting contest was cancelled because of no entries. Mayor will select winners and distribute prizes. Jessica has information about a new web host if we are interested. The partition application was received and the planning commission will meet on Jan. 10th. One building permit and one mechanical permit have been issued. Carol has become eligible for PERS since she has been here 6 months and it is a qualifying position. Troy approves Carol to attend a council meeting. We will check with city attorney to see if we can put church events on the electronic reader board. Reviewed the election results and stats.

- Complaints – List given to council and reviewed. A business license that won't be issued because it is a home-based business, 8th Street - nutria, 13th Street - bus and trash, pot hole on 5th St., building permit for a business, and a water meter cover.
- New budget cycle begins. There is at least one vacancy on the budget committee, letters going out to current members this week.

Commissioners Report

- Transportation & Parks – none
- Police – none
- Safety & Cemetery – none
- Library – none
- Building & Planning – none

Correspondence

- New IRS Mileage Rate for 2017 goes down a half a cent to 53.5 cents.

Councilor Requests/Future Agenda Requests/Announcements

- Jessica made a request for discussing the hours for Carol regarding PERS – it will be put on the agenda for the COLA workshop.

Next Meeting – Council Regular Meeting on Jan. 24th at 6:30 pm

Adjourned 8:10 pm

Transcribed by Carol Hendricks, Assistant City Recorder

MV