



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

June 27, 2017

Council Present: Mayor Troy Donohue, Councilor Jessica Ritchie, Councilor Mike Wagner, Councilor Mark Orr

Council Absent: Councilor Lloyd Valentine

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

Public Present: Barbara Orr, Fred Miller

Opened w/pledge @ 6:30pm by Mayor Troy Donohue

Conflict of Interest/Ex-parte/Bias: none

Consent Agenda

The report provided is bills paid May 23rd, 2017 – June 21st, 2017 and the minutes are from May 23rd, 2017 regular council meeting and May 30th, 2017 budget hearing meeting. Jessica questions about Fire Med – service is provided for employees by the city; and the Ready to Read program – we are reimbursed for the program. *Jessica motions to accept the consent agenda which includes the minutes and bills paid – Mark seconds – motion carried with all in favor – no nays.*

Presentations: WAVE Cable Franchise – Ord. F11-13b – extends the duration of the cable franchise held by WaveDivision. Jessica confirms that it is non-exclusive and still the same company just working under a different name. Fred Miller talks about the rate and benefits for citizens with council. It is discussed among council. Troy asks for public comment – there were no comments offered. Troy asks for a motion to accept Ord. F11-13b – City of Lyons, Oregon to Extend the Duration of the Cable Television Franchise Held by WaveDivision VII, LLC. *Mike motions to accept – Mark seconds – motion carried with all in favor – no nays.*

Public Comment: none

Liaison Report

- Sheriff's report is reviewed. Troy has talked to two motor home owners on 13th Street and is willing to talk to others if parked in non-camping spots. Signs have been ordered to put up. Council discusses keeping gate locked and maybe change the lock.

Correspondence

- Recreational Immunity Bill Moving to the Governor
- Cherriots – getting new signs and verifying they conform to our codes.
- Annual Water Quality Report provided

Unfinished Business

- State Revenue Sharing Hearing Res. 532 & Res. 533 – Troy reads Resolution 532 by title and asks for public comment or questions – none. *Mark motions to accept Resolution 532 as written – Mike seconds – carried with all in favor – no nays.* Troy reads Res. 533 by title and asks for comments or questions – none. *Mike motions to accept Res. 533 – Mark seconds – carried with all in favor – no nays.*
- Resolution Adopting the Budget Res. No. 534 – Troy reads the resolution by title and asks for any questions from council or the public – none. *Mark motions to accept Res. No. 534 – Mike seconds – carried with all in favor – no nays.*
- Substance Abuse Policy – Troy discusses sentence that was removed and asks for motion. *Jessica motions to accept the substance abuse policy with the sentence removed – Mark seconds – carried with all in favor – no nays.*
- Chemeketa Cooperative Regional Library Service (CCRLS) Contract – Troy reads agreement and asks for questions from council. *Jessica motions to accept the CCRLS Contract – Mark seconds – carried with all in favor – no nays.*
- ODOT Speed Study – Information only and the study was discussed by council. ODOT has accepted the request and noted that it may take up to a year to complete.

New Business

- Linn County Sheriff's Contract Renewal – Troy reads about the Amended Agreement for Law Enforcement Services. Council discusses rates and hours. *Mike motions to accept the Amended Agreement for Law Enforcement Services for Linn County – Jessica seconds – carried with all in favor – no nays.*
- Audit Contract – Council discusses contract and it is \$200 higher than last year. Jessica and Troy would like to get comps from others before next year. Troy asks for motion to accept Steve Tuchscherer for audit contract for this year. *Mark motions to accept his contract for another year – Mike seconds – carried with all in favor – no nays.*
- Council requests a card be sent to Freres Lumber Co.

Library Report

- Brenda gives the library report. Brenda is getting 2000 additional eclipse glasses to hand out. Mari-Linn School, the School Kickoff Committee, and the Library will have school supplies, clothing, and personal hygiene items on Aug. 19th at the Grange for students in the North Santiam Schools. The Library Board has recommended that Meg Hebing's term be renewed. The new term will expire on June 30, 2021. Troy asks for a motion. *Jessica motions to renew Meg Hebing's term – Mark seconds – carried with all in favor – no nays.* The Assistant Librarian has accepted another job and submitted a resignation. The job description is ready to be advertised. Brenda is taking vacation in July for 2 weeks and will be having surgery in the future.

Staff Report

- Public Works – Busy mowing, trimming brush and trees. Richard worked with GPR Radar to flag unmarked grave sites. Council discusses unknown graves. The whole cemetery was done with radar. Working on getting unknown markers and reserved markers to mark graves. Public works responded to a sink hole and have been working on picnic tables. They have also talked to people about camping in non-camping areas.

- Cemetery – Radar was completed on June 15th. Waiting on NW Monuments for the columbarium. Steve Tabor has completed the title search for the new property. Next step for property should be having a surveyor come out.
- Library – The ramp skim coat has been repaired and Richard will paint it to match the building. The Summer Reading program is underway. Sara Trott has submitted her resignation. Posting the Assistant Library position and council discusses.
- Office – We issued 3 building permits, a manufactured home placement permit, and 2 mechanical permits. Someone has applied for a property line adjustment. Another is working on a partition. On Juniper St. the old RV is gone and it is cleaned up. On the city park conversion – it can't be property we already own. The City has heard back from the county on the city park and the septic is approved. Not awarded the cemetery grant. Working with ODOT for the speed study. Scheduling a mayor's barbecue for possibly Aug. 26th. Troy says tentatively Aug. 26th and will confirm in a couple of weeks.
- Complaints – List given to council members and reviewed. The sinkhole was fixed by People's Telephone. A repeat complaint about rocks on the road – Micki contacted the company.
- Discussion about Aug. 21st and the solar eclipse and closing the office that day.

Commissioners Report

- Transportation & Parks – Maybe call Linn County about fixing the trail. Troy asked about having Linn County do something about the beaver dams. State Police has given permission to certain homeowners that the nutrias can be shot any time of day or night.
- Police – Mark left another message with Sgt. Klein.
- Safety & Cemetery – none
- Library – Jessica wondered about purchasing and tearing down a little house next to the library for a meeting room. Council discusses options for library.
- Building & Planning – none

Councilor Requests/Future Agenda Requests/Announcements

- Micki has talked to owner where the detention pond is on 21st Street and checking on it. The pond gives space for water when it is needed for storm drainage. Council discusses options about cleaning it out. Contact Linn Co. for records.

Next Meeting – Council meeting on July 25th, 2017 at 6:30 pm

Adjourned 8:10 pm

Transcribed by Carol Hendricks, Assistant City Recorder

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