



City of Lyons  
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## **LYONS PLANNING COMMISSION MEETING**

**September 8, 2009**

### **OPEN MEETING 6:00 P.M.**

Mayor Mike Rolow, acting as Planning Chair Pro-Tem, called the Lyons Planning Commission Meeting to order at 6:00 P.M. Present were Planning Commissioners Clastine Ritchie, Steven Baldwin, Ed Jones and Lon Connor. City Manager Mary Mitchell and Assistant City Manager Audrey McNerney attended as staff.

Mayor Rolow asked that all stand for the Pledge of Allegiance.

**Vote for Planning Commission Chairperson and Pro-Tem Chairperson.** Rolow advised Planning Commission that one year of active membership on the Planning Commission is required before the office of Planning Commission Chairperson can be held. The only two planning commissioners who would qualify for that position are Clastine Ritchie and Ed Jones. Ritchie indicated that she would decline the position if it was offered. Baldwin made a motion to appoint Ed Jones to fill the position of Planning Commission Chairperson. Connor seconded the motion. Voice vote. Motion carries. Rolow then stated that he would accept a nomination for Pro-Tem Chairperson. He advised Planning Commission that there were no specific qualifications necessary to act in that capacity. After discussion Connor made a motion to appoint Baldwin as Chairperson Pro-Tem of the Planning Commission. Jones seconded the motion. Voice vote. Motion carries.

Rolow then inquired as to whether there were any declarations of conflict of interest or ex-parte contact regarding the agenda items. There being none, the meeting continued.

### **GUESTS**

Rolow stated that because additional information is necessary to complete the staff report in connection with the Johnston Partition Request the decision on the matter will be continued to the regular Planning Commission meeting at 6 PM on October 13, 2009.

**MINUTES.** Jones made a motion to approve the Minutes of the May 19, 2009 Planning Commission Meeting. Connor seconded the motion. Voice vote. Motion carries.

**NEW BUSINESS**

- **North Santiam School Board Liaison.** Rolow explained that the North Santiam School Board has requested a representative from the City of Lyons attend the Board Meetings which take place on the 3<sup>rd</sup> Thursday of each month at various locations. After discussion Baldwin indicated his interest in attending these meetings and volunteered to act as the representative for the City of Lyons at the meetings of the North Santiam School Board.
- **City Council Update.** Rolow informed Planning Commission that because he will be spending six months in Colorado and six months in Lyons in the future, he was tendering his resignation as Mayor of Lyons effective October 1, 2009. He noted that he had served on Planning Commission for one year, City Council for five years and as Mayor of Lyons for four years. As a result of his resignation one of the City Council members will be appointed to fill his position. There will then be a position open on City Council. He commented that if any person is interested in serving on City Council an application indicating their interest can be submitted to City Hall for review by City Council.
- **Planning Commission Opening.** Rolow stated that there was still an open position on the Lyons Planning Commission which needed to be filled. He requested that if any of the commissioners knew of a person or persons who might be interested in serving on the Planning Commission please advise them that an application can be submitted to City Hall for review by City Council.

There being no further business to come before the meeting Baldwin made a motion to adjourn. Jones seconded the motion. Voice vote. The meeting adjourned at 6:15 PM.

Audrey McNerney  
Assistant City Manager