



*City of Lyons*  
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*449 5<sup>th</sup> Street*  
*Lyons, Oregon 97358*

## **LYONS PLANNING COMMISSION MEETING**

**April 20, 2010**

### **OPEN MEETING 6:00 P.M.**

Planning Commission Chair Kim Hunn called the Lyons Planning Commission meeting to order at 6:00 P.M. Present were Planning Commissioners Ed Jones, Clastine Ritchie and Steven Baldwin. Planning Commissioner Cheri Doran was excused. City Manager Mary Mitchell and Assistant City Manager Audrey McNerney attended as staff.

### **GUESTS**

Mike Wagner, Mary Ann Behrens, Laverne Behrens, Darlene Walker and Andy Gardner.

Chair Hunn asked that all stand for the Pledge of Allegiance. She then inquired as to whether there were any declarations of conflict of interest or ex-parte contact regarding the agenda items. There being none, the meeting continued.

### **Nydegger Partition Application.**

McNerney presented the Staff Report in connection with the Application filed by Mary Ann Nydegger (Behrens) to partition property located on Juniper Street legally described as Township 9 South, Range 2 East, Section 18 CB, Tax Lot 2102 into three (3) Parcels. The address of Parcel 2 will be 517 Juniper Street and Parcel 3 will be 515 Juniper Street. Parcel 1 is not addressed at this time as it can still be further divided. There was discussion regarding Exhibit B Proposed Future Partition & Property Line Adjustment. After the presentation of the Staff Report which recommended that the proposed partition be approved without any conditions of approval or modifications in lot layout, Jones made a motion to so approve the proposed partition. Ritchie seconded the motion. Voice vote. Motion carries.

### **City of Lyons Reader Board Application.**

McNerney presented the Staff Report on the Conditional Use Permit Application and Request for Exception from LMC 18.30.150 submitted by the City of Lyons in connection with the purchase and installation of an electronic reader board in the City owned property located at 449 5<sup>th</sup> Street, Lyons, OR 97358. Andy Gardner, the incoming Superintendent of the North Santiam School District mentioned that the School District is planning to install a reader board at Mari-Linn School and requested a copy of the City's signage requirements for their information. Mitchell said that she would forward a copy to him. After discussion Baldwin made a motion as follows:

- To approve the Conditional Use Application without any conditions.

- To determine that the signage requirements as listed in LMC 18.30.250 are inadequate or inappropriate to address the specific needs of the project.
- To modify the requirements of LMC 18.30.250 for this project to allow the placement of signs or portions thereof with lights that may be changed at intermittent intervals by electronic process or remote control.
- To grant the exception to LMC 18.50.150 approving the placement of the Daktronics Galaxy 20mm Monochrome Outdoor LED Matrix Display 3500 Series electronic reader board in the City Park located at 449 5th Street, Lyons, Oregon 97358.

Jones seconded the motion. Voice vote. Motion carries.

### **Discussion Comprehensive Plan Review.**

Mitchell said that the Comprehensive Plan outline states under LMC 19.10.010 5 that the Lyons Planning Commission in conjunction with the Lyons City Council, shall, as needed, and at least every 10 years conduct community wide surveys to determine community attitudes and needs. The required survey shall, whenever possible, coincide with the Comprehensive Plan review to be conducted at least every 10 years commencing in the year 2010. She went on to state that at this time it does not appear to be appropriate to move forward with a Comprehensive Plan review because we first need to work on a survey. After we have the results of the survey we can proceed with the Comprehensive Plan review.

### **Discussion City Wide Survey.**

After discussion it was determined that:

- Planning Commission is going to prepare a survey that will have at a minimum, 25 questions.
- Andy Gardner of the North Santiam School District has been asked to supply us with 5 questions from the school, primarily related to the Mari-Linn School.
- Mitchell will contact the Fire District, the Water District and the Library to request that they prepare 5 questions each if they are interested in participating.
- Each of the Planning Commissioners are going to propose 2 to 5 questions regarding their chosen topic which will be discussed at a workshop to be scheduled sometime early in May.
- The topics and the Planning Commissioner presenting the topic are:
  1. Clastine Ritchie – Parks and Recreation.
  2. Kim Hunn – Safety & Law Enforcement; Transportation.
  3. Ed Jones – Communication re Community Events and Activities.
  4. Steve Baldwin – Emergency preparedness.

There being no further business to come before the Commission the meeting adjourned at 7:05 PM.

Audrey McNerney  
Assistant City Manager