



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

April 26, 2016

Council Present: Mayor Troy Donohue, Councilor Mark Orr, Councilor Lloyd Valentine, Councilor Jessica Ritchie

Council Absent: Councilor Mike Wagner

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris - Librarian

Public Present: Barbara Orr, Aaron & Gaye Gibby, Tori Hansen, Richard Berkey, Jerry Tabler, Steve Baldwin, Brenda Harris, Brian Cowan

Opened w/pledge @ 6:30pm by Troy Donohue

Conflict of Interest/Ex-parte/Bias: none declared

Consent Agenda

Mark motioned to accept the consent agenda, which includes the minutes & bills – Lloyd second – motion carried with all in favor.

Presentations: none

Public Comment: Mr. Gibby stated that a Linn County grader came through and pushed dirt into yards on Main St. He has called the county 3 times but it is still there so unable to mow. Mayor Troy talked about possibly using flags to mark the areas so this wouldn't happen again. Brian Cowan brought up the crime in the area by Juniper St. There has been a lot of movement at night especially with the park being open. Mayor Troy said that 5 – 6 years ago the police levy contract was up for renewal and was voted on by the citizens and part of council not to be renewed. Troy said that we do have a small contract with the Linn Country Sheriff's department that they patrol the area for an 'x' amount of hours. Linn County did foot patrols of the park when it was closed. There has been a camp host in the past and we can try to contact Linn County to see what their plans are for this year. Jessica stated that the contract is for 11 hours and that there is a report. The neighborhood community is looking at purchasing a camera to monitor the area. Jerry Tabler would like to see the Sheriff report to be put on the website. Troy said there was a possibility of checking into putting cameras on telephone or power poles in the area. The Linn County Sheriff is due to be present at the June council meeting. Jessica said that the citizens can request the Sheriff to be at council meeting in May to address some of the issues. The monthly crime report should be posted or linked on the website in May.

Liaison Report

- Troy advised everyone to be careful in school zones and to watch for kids. Linn County brought the speed sign in which seems to have slowed everyone down.
- No report from school liaison.

Unfinished Business

- Resolution 517 Enterprise Zone – State needs a resolution signed by the council instead of a letter. Troy reminded everyone that this puts the 3 industrial properties in Lyons into the south Santiam enterprise zone. This will allow state tax breaks for businesses that come in and employ people from the city of Lyons in specific areas. This may open up bringing new businesses into our community. Troy reads resolution 517 is consent to include property in the city of Lyons in the south Santiam enterprise zone. *Jessica motions to accept Resolution 517 as it is written – Lloyd seconds – carried with all in favor.*
- Radar Traffic Sign – Troy said council had discussion about purchasing a sign to use throughout town. It would depend on type of sign but would cost approximately \$6,000 for a trailer type and would be able to be shared with other communities. Two ideas are being contemplated – one is to just purchase and share use among the other 3 cities - two is for the 3 cities to purchase jointly and donate it to the Linn County Sheriff's department with the hope that they would provide movement of the sign along these 3 cities. Mill City has declined and Scio has not responded. Mark requests that we give Scio more time to respond. Jessica is not interested in donating it to the sheriff's department since she would like it to benefit our cities. She would prefer to go into it sharing it with other cities like Aumsville or Stayton. Tabled this month for further interest next month.

New Business

- Resolution 519 Sheriff's Contract with Linn County – This is our agreement with them for extra provided time. Troy read that our costs will be increasing by 5% this coming year to help them absorb costs of corrections, dispatch, maintenance, vehicles, etc. That would put us at \$12,155.00 this year would be our cost to Linn County for added patrols of the city. This is for 11 hours a month of patrols through the community. Contract has until July to renew. Check on costs to increase hours when sheriff comes next month. Troy tabled moving forward with the Sheriff's contract until we can have some questions answered.
- Resolution 518 Authorizing Local Government Investment Pool (LGIP) – Troy read a resolution authorizing the Oregon Office of State Treasurer (OST) LGIP account, transferring funds from Columbia State Bank to the LGIP account, and closing Columbia Bank money market account. *Mark motions to accept Resolution 518 as it is written – Jessica second – carried with all in favor.*
- Resolution 520 – Troy read a resolution to close the State Revenue Sharing Fund & transfer the fund balance to the General Fund. *Jessica motions to accept Resolution 520 as it is written – Lloyd seconds – carried with all in favor.*
- City Wide Clean-Up, May 14th, 9 am – 3 pm - Posted on our website and throughout town. Troy, Jessica and 2 additional volunteers are coming and Troy will contact volunteers for their community service hours. Lloyd is coming with a backhoe.
- Commissionerships – No change.
- Architect Proposals – Troy read motion to authorize obtaining proposals for an architect to evaluate current library and other identified properties as to suitability for a new library

location and repairs needing done to our current facility. Jessica requests that these architects have experience with libraries. Mark would like to have a local architect. Brenda said there could be previous drawings. Discussion about different options and costs for current structure and well as new properties. *Jessica motions to authorize and obtain proposals from an architect to evaluate the current library and make it ADA compliant and other identified properties as to suitability for our new library location in addition a proposal for building a new library on that site – Lloyd seconds – carried with all in favor.*

Staff Report

- Public Works – Darrell is back on regular hours. Busy cutting grass and trimming bushes. Catch basins in Apple Loop area were dug out by Richard and help from Atiyeh.
- Cemetery – The tree has been cut down by Greer. Guys have been cleaning around the headstones. Working on identifying the gravesites for radar detection. We had 2 burials in the last month. One had a lot of rocks but has since been cleaned up so it looks very good. In the process of identifying unmarked gravesites. Tori relayed her concerns about the radar detection of graves. Tori also relayed concerns about the kiosk taking up space.
- Library – Brenda is back. Statistics are low for March since we were closed quite a bit. There were 888 checkouts and renewals. There were 10 new patrons added and 59 new items. Two volunteers had a total of 32.5 hours. Stella Cruson was hired as the Library Aide. The CCRLS reimbursements for the 2nd quarter were regular \$3,407.00; Net lending \$1,099.50; E-commerce \$25.56 for a total of \$4,533.06. The LIBRI Grant awarded the library \$1,000.00 of new children’s books and is not a matching grant. We were awarded the YGBT Grant for \$750.00.
- Office – Proposal to present Carol Hendricks for the Assistant City Recorder. This will allow Micki to work on the budget and look for grants. Troy and council authorized Ms. Valentine to go forward with hiring. Micki has been busy updating forms.
- Insurance proposals and costs were discussed so the budget could be adjusted for the increase.
- Safety meeting will be held next month. Safety manual and material safety data sheets are being worked on. Micki will be attending a human resources class in May.
- Business applications letters were sent out and some have been returned. Working on the new budget and the city wide clean-up
- Mrs. Valentine has been checking into the oversized vehicle rules. Previous ordinance was amended to follow state rules. It was decided that the weight limit signs can be removed.

Commissioners Report

- Troy – Front Street has a big redwood on Front Street that the roots are actually lifting the asphalt. In the future we will have to remove the tree in order to save the road. Recommend Ms. Valentine to get a price quote on sealing cracks on 8th, 9th, 10th, and Front St. These streets are included this year.
 - The large pond at the 13th Street City Park has a dropped water level. The beaver dam has been washed out.

- No gas powered boats on ponds.
- Police – Mark might be able to sit down with the people on Juniper. Suggests people get involved with the neighborhood watch.
- Safety & Cemetery – Nothing on safety. Richard and Darrell are doing a good job keeping cemetery maintained. Tree has been hauled down to shop and cemetery is cleaned up.
- Library – Brenda is back and doing well.

Correspondence

- Chuck Knoll responded to the stream variance and will make sure that it meets the county requirements and has forwarded it to the Dept. of Environmental Health.
- Pay days are scheduled to be on the 10th of the month.
- Changes will be in the health insurance in the next year.
- Workers comp proposal is \$3,572.79 for next year.
- Insurance proposal is \$4,680.07 for next year.
- Health insurance will be coming up soon.
- Get PERS increase information for next meeting.

Councilor Requests/Future Agenda Requests/Announcements

- Mark commented that he was glad of the input from our community.
- Troy said it was nice to see the citizens getting involved.
- Discussion about a community event for the 4th of July.
- Discuss Christmas event and light display award (movie ticket).
- Owner has been contacted about tree on Front Street.
- Possibly advertising or checking to find out more about tree removal if they are licensed and bonded.

Next Meeting – May 24 @ 6:30 pm

Budget Committee meeting will be May 31st. June 28th is the Budget Hearing.

Adjourned 8:15 pm

Transcribed by Carol Hendricks, Assistant City Recorder