



# CITY OF LYONS

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## CITY COUNCIL MEETING MINUTES

May 24, 2016

**Council Present:** Mayor Troy Donohue, Councilor Mark Orr, Councilor Lloyd Valentine, Councilor Mike Wagner

**Council Absent:** Councilor Jessica Ritchie

**Employees Present:** Micki Valentine – City Recorder, Brenda Harris – Librarian

**Public Present:** Pamela & Larry Brown, Steve Baldwin, Barbara Orr, Brian Cowan, Aaron & Gaye Gibby, Jerry Tabler, Dave DeLapp, 2 Officers from Linn County Sheriff's Office (LCSO)

**Opened w/pledge @ 6:30pm** by Troy Donohue

**Conflict of Interest/Ex-parte/Bias:** none declared

### Consent Agenda

The report provided is Apr 19 -May 18<sup>th</sup> and the minutes are from April 26<sup>th</sup>. *Lloyd motioned to accept the consent agenda which includes the minutes & bills – Mark seconds – motion carried with all in favor.*

**Presentations:** Mayor Troy reminded everyone present that there is a city ordinance set up for testimonial requests for people to fill out and is limited to a 3 minute testimony.

**Public Comment:** none

### Liaison Report

- Lt. Duncan reported about Juniper St. saying that they have had a Focus Patrol concentrating on that area for the last month. Deputies had a male run from him and stash some kind of paraphernalia and a knife in a drain a few days ago. Another deputy checked out an open garage door. LCSO is here to answer any questions about neighborhood watch. Troy had a question for concerned citizens about seeing what the cost would be for a bigger agreement with LCSO for patrol. The City of Lyons is willing to put it on the voter ballot. Mill City has just reduced their hours so they can put additional hours at Lyons. LCSO would like a couple of different proposals of hours so they can figure out cost. The current agreement is 11 hours per month with 50% the deputy's time. New agreements are done differently. Lyons is paying for an enhanced patrol service. LCSO has gone above the guaranteed 11 contract hours by putting in 35 hours in the month of April in Lyons. LCSO makes sure to go over the agreement hours every month. Mark asked if there was a canine unit available for the area. LCSO has 2 canine units – one for drugs and one for tracking for the entire county. LCSO would have local officers covering Lyons but others would fill in as needed. Deputies typically log ½ hour increments and make a cruise through the town on their way home from work. If we up the contract hours without going to a voter levy, the money will have to come out of the general budget and take away from something else. The officers were thanked

for their service. Public can request copies of the Sheriff's log. Residents have videos they can share with the LCSO.

- No report from school liaison. Troy informs that Steve Baldwin may be leaving and thanked him for his service.

### **Unfinished Business**

- Sheriff's Contract – Resolution 519. *Mike motions to approve the current 2016-2017 agreement and to send a letter with our intent to request additional bids – Lloyd seconds – motion carried with all in favor.*
- Tree Removal Proposal – Ms. Valentine got a 2<sup>nd</sup> estimate from Willamette Tree Service that has 3 different proposals of type of tree removal. 1st proposal is tree comes down next to road and wood would be removed – 2<sup>nd</sup> is the tree would come down to the south, line would need to be removed, and wood would be removed - 3<sup>rd</sup> is the tree would come down to the south, line would need to be moved, and city would be responsible for removing the wood. Micki will contact CW Specialties in Mill City to see if the tree has any value to help offset the cost of bringing the tree down. Proposals have been between \$8500 and \$9300. Someone expressed concern over tree removal. There was talk about checking with an arborist to see if cutting the root off would be an option. Troy tabled discussion until there is an opportunity to maybe have an arborist look at the tree.
- LGIP Progress - Still waiting on the bank but should be finalized later this week.
- Architect – Micki has asked Dave Kinney to prepare RFP request for a proposal for an architect but has not heard back yet.
- Linn County Grader – Micki contacted Linn Co. and they brought one of their mowers out to mow the blackberries down in front of Mr. Lulay's house and on down as well as the Gibby property.

### **New Business**

- Resolution 521 - City of Lyons would offer FireMed to its employees and council at cost of \$715 a year. Employees only would be \$440 a year. Mike says that he thinks helping employees is a great benefit but not comfortable with council being included. Troy and Mark agree. *Mike motions to approve Resolution 521- Additional benefit for employees of the Lyons FireMed membership annually currently \$55 per year, currently have 8 employees - \$440 annual expense and that it be built into our upcoming budget as reflected by this motion – Mark seconds – motion carried with all in favor.*

### **Staff Report**

- Troy would like to thank the community and staff that volunteered for city wide cleanup. A lot of garbage was moved out of the community. It was a big success.
- Public Works – busy mowing and weed eating – sinkhole occurred at Freres Park that was filled in. Richard came in on his days off (Friday and Saturday) to open a cremains plot. He came back in later on Saturday to close the plot. Thank you Richard!
- Cemetery – one cremains burial last month. Someone has donated a port a potty this month for people to use for Memorial Day. Richard will come in Friday to make up time and put the flags in.
- Library – Brenda is having surgery on the 27<sup>th</sup>. Stella will be filling in while she is out. The new wifi unit has been received and been given to Brenda.
- Office – Micki has been working on the budget and is looking for any last minute input. She hopes to have it prepared and ready to go for next Tuesday. No increase for PERS

2016-2017 year since it changes every 2 years. Only change would be is if one of our employees became eligible. Carol Hendricks has been hired as the Assistant City Recorder. Micki is planning on vacation in July. City wide clean up brought in about 100 loads. We collected \$80 and had 3 sanitation workers and 13 volunteers. Thank you to everyone that helped! A safety meeting hasn't been scheduled due to conflict of schedules. Worker's Comp Information has been posted at the library, city hall, and the shop. Busy working on MSDS sheets and posted a caution sign at the front door of City Hall since there is a trip hazard. Parks and safety walk through have been done with just a few things to fix. Richard is fixing them tomorrow if not already. Pea gravel under the swing at Freres Park is recommended and getting quotes for cedar chips under play equipment in other park. Micki attended CIS Human resources 201 training and election training. Micki is working on the budget for next week's meeting. She has also been researching the possibility of a new library and maybe having a Mayor's Appreciation Barbeque in the city park this summer. Summer Sun Sale will be coming up in August. At this time no one is eligible to go on PERS but if the Assistant City Recorder works the hours she is eligible for she will become eligible for PERS. The position was opened up for 24 hours per week but at this point she is not working that many hours. Troy wanted to add a line item to our budget for equipment replacement. Mayor's Appreciation Barbeque maybe the beginning of August for our volunteers and our community.

**Library Report:** The library was closed some days so circulation was down a little. Have 5 volunteers for a total of 44.25 hours. We are getting ready for a rush of new patrons as we do every year at this time. Stella has been hired and doing great. We got the grant from YGBT for \$500 to go towards children's programs. Previously it was reported at \$750 but that was incorrect it is for \$500. Brenda will be working on passes for families. Library board wanted to propose that the library aide hours be increased for one day a week and then as needed to be put into the budget. It is time for the Chemeketa Cooperative Regional Library Service (CCRLS) participation contract. It says it will reimburse for training and meetings. New change is there is a basic option card for people who live in the city limits. They pay \$0.08 per thousand to Chemeketa and are entitled to some service (one item checked out). It was raised to 10 at the last meeting. Sheets need to be signed to send to Chemeketa. We will be receiving \$11,474 in quarterly increments for the cost of serving patrons outside of the city limits. Net lending is figured on how many items we loan compared to how many we borrow. We usually loan out more than we borrow. People from Mill City have been using our library. Computer use has been high for tutoring and job searching. Wifi has not been installed yet. Troy would like to see the wifi only available when the library is open. Library aide is scheduled while Brenda is out. The summer reading program starts June 14<sup>th</sup>. Working on Tools for Schools where the kids attending Mari Linn get a back pack filled with supplies. Library has no electrical outlets outside for people to plug their phones in to charge. Troy wants justification for library aide to work 480 hours per year. Brenda said it is not necessarily 480 hours – just one day a week and then to cover emergencies and vacations.

### **Commissioners Report**

- Transportation & Parks – Troy says we are waiting for the weather to get better to crack seal. Working on getting pea gravel for the parks.
- Police – Mark attended the neighborhood watch as a citizen.
- Safety & Cemetery – Lloyd says the cemetery looks really good. Richard and Darrell are doing a good job. He wants to see about moving forward with getting flag holders. He will start working on getting a cost so it can be on the budget. He would like to get the

sign turned around so when you drive in you could see it. Safety – he saw a kid going through town on a dirt bike without a helmet but talked to parent and hasn't seen it since.

- Library – none
- Building & Planning – Mike says that the building improvement issues are more complex than it seems. The city park must remain a park or be turned back to the heirs. Thinning of the trees has to be requested through the heirs of the park. Contact an attorney to have them contact heirs and ask about a variance so that dead or dangerous trees can be removed or thinning can be done. It is important to honor the family's wishes but maybe some latitude. Troy said to let the attorney work on it.

### **Correspondence**

- none

### **Councilor Requests/Future Agenda Requests/Announcements**

- Franchise fee – what we can use them for – July meeting
- Santiam Sanitation will be approaching council for an increase due to rising cost of equipment – July meeting
- Wave cable contract is due in 2017
- Comcast an option

### **Next Meeting –**

Budget Committee meeting will be May 31<sup>st</sup>. June 28<sup>th</sup> is the Council meeting.

Adjourned 7:43 pm

Transcribed by Carol Hendricks, Assistant City Recorder