



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

June 28, 2016

Council Present: Mayor Troy Donohue, Councilor Mark Orr, Councilor Lloyd Valentine, Councilor Mike Wagner, Councilor Jessica Ritchie

Council Absent: none

Employees Present: Micki Valentine – City Recorder, Brenda Harris – Librarian, Richard Berkey - Public Works

Public Present: Barbara Orr, Tammy McKim, Tori Hansen, arriving late: Mike Kuenzi and Sean Hyatt

Opened w/pledge @ 6:30pm by Troy Donohue

Conflict of Interest/Ex-parte/Bias: none declared

Consent Agenda

The report provided is bills paid May 19 – June 22nd and the minutes are from May 24th the regular council meeting May 31st the budget committee meeting. Jessica had a question about PTC about the shop phone costing \$41.55 a month and asks that it be checked into. *Jessica motioned to accept the consent agenda which includes the minutes & bills – Mike seconds – motion carried with all in favor.*

Presentations: Pacific Sanitation arrived late. Mike Kuenzi, owner and general manager of Pacific Sanitation, and Sean Hyatt, controller of Pacific Sanitation, came in late due to giving presentation in Mill City. Mr. Kuenzi is here to talk about a proposal for a rate increase since last increase was in 2011. Costs have increased since that time. An increase to an average customer for a 35 gallon cart rate would be \$3.25 per month. They have 378 total residential customers and 170 are at the 35 gallon rate. In addition to that they would also like to offer at no additional cost an enhancement to the mixed recycling program. Every residential customer would have a blue cart that would be collected every other week on the same day as garbage. The red recycling baskets that are currently used would be for glass, motor oil, paint, batteries, and those types of items. This would maybe give residents an opportunity to downsize their service since it would simplify recyclables since they could be mixed together. An implementation date of Oct. 1, 2016 or a later date could be discussed with council. Troy asks for a motion to accept the proposal for a rate increase with Pacific Sanitation. Jessica requests that there is around a 45 day notice given to customers. *Mark motions to accept the rate increase as it is written and to take into effect Oct. 1, 2016 with Pacific Sanitation – Lloyd seconds – motion carried with all in favor.* Blue carts will be delivered a few weeks before the first pick up time and have a hangar on the cart with the recycling information. Our service is still the cheapest in the area. Troy thanks them very much and for all their help on the city-wide cleanups. They charge a discounted rate for that. They also talked about staggering the days with Mill City for the city-wide cleanup.

Public Comment: None

Liaison Report

- Sgt. Klein will attend meeting next month and will be in his office tomorrow. Jessica comments that they have been monitoring Juniper frequently. Lots of theft but person of interest may have been caught. Pickup was stolen near the library and LCSO downloaded video from the camera. Richard will be putting up a chain and sign on the ramp at the library for when it is closed. Jessica wondered about posting video on website of person of interest but legal should be consulted first to see if there is liability. Troy states that theft is up in town and to keep vehicles locked.
- No report from school liaison.

Unfinished Business

- State Revenue Sharing Hearing – Resolution 522 – Troy reads: A resolution certifying the city of Lyons’ eligibility to receive state shared revenues by providing the necessary municipal services. Resolution 523 – Troy reads: A resolution declaring the city’s election to receive state revenues. *Mike motions to approve Resolution 522 and Resolution 523 – Lloyd seconds – motion carried with all in favor.*
- Budget Hearing – Resolution 525 - Equipment Reserve Fund – *Mike motions to table – tabled.* Need equipment list next month and what needs to be replaced and when. Mower is one of the top items and needs to be 42” or under for cemetery. Troy would like a single axle landscape trailer that holds tools for employees. This is a reserve fund for long term planning for equipment replacement. Legal process to get rid of old equipment. Troy says to get pricing for mower and commercial style landscaper trailer.
- Resolution 524 – Resolution Adopting the Budget. Troy says that city of Lyons council hereby adopts the budget for the physical year 2016 - 2017 in the total amount of \$1,168,870 and is on file at 449 5th Street, Lyons. *Mike motions to accept Resolution 524 to adopt the budget – Jessica seconds – motion carried with all in favor.*
- Linn County Sheriff’s Proposal – Sheriff Riley has come up with different proposals. We currently pay for 11 hours a month. Jessica asks if there were any community asking for more hours. Troy would like to see if citizens could pursue getting signatures instead of coming out of operating budget. That would show council that citizens as a whole want it and can put it on the ballot. Budget is already set up for next calendar year for 11 hours budgeted. Troy asks for input from council to see where they would like to see this move. Mike would like to see increase. Troy asks if there is a motion to increase to 27 hours a month for \$20,000 a year. Currently paying \$12,000ish for 11 hours. Troy asks again for a motion. *Jessica motions to accept the proposal for 27 hours per month from Linn County Sheriff’s Office for \$20,000 per year for enhanced service for the City of Lyons – Mark seconds – carried with all in favor except Mike Wagner abstains due to conflict of interest (business relationship).*
- Warranty Deed – We don’t have to do anything in regards to this deed for the city hall building deed. No restrictions saying we had to keep it as a library. Jessica asked if we could check into seeing if restrictions could be modified for the park property. We had to get permission from the family to put play structure in park. Troy would like the legal department to look into it and see about communicating with the family. Jessica thinks meeting person to person would work better if we check with legal first and maybe have meeting with family and legal. Our hope is to enhance the park not destroy it. Tori Hansen said that the family doesn’t live in-state and they didn’t want it for anything else

besides the park. She will try to get a letter to them to see what they say. Tori suggested sketching something of what is envisioned and she will get it to the family. Troy agrees.

New Business

- Audit Contract – Steve Tuchscherer has done the audit contract for the last 5 or 6 years. This is for a review audit. *Mike motions approve agreement with Mr. Tuchscherer for another year – Mark seconds – motion carried with all in favor.*
- Election Packets – Election packets are ready and Micki will send the notice to the newspaper this week. Signatures need to be verified by Linn County and then acceptance letters written. August 30th is the date everything needs to be back to the county for those who are certified.

Staff Report

- Public Works – Valley Green has sprayed the right-of-ways. One complaint and we will try to identify that property better next time. Continuing to mow and cut weeds throughout the park and cemetery. Playground equipment has been repaired. Putting in the chips. The library door is hopefully fixed this time because of the cement blocks. A quote is being worked on for the redwood tree.
- Cemetery – Memorial Day flags were put out with American Legion volunteers. Some new flags were ordered to replace the plastic ones. The Grosso family called and said how nice the cemetery looked for Memorial Day. A broken headstone was brought to our attention that will have to be replaced. There was a burial this past weekend.
- Library – Brenda's surgery went well and she has returned to work with doctor's approval. Stella covered the hours when Brenda was out. The summer reading program has begun with lots of kids attending. Big thank you to Sara and Stella for keeping the library open while Brenda was out. Also big thank you to Brenda for having everything done before having surgery. Micki has been obtaining quotes for the AC for the library. The heating has been working really well. No exclusions on the bids. Troy asks if there is an official motion to move forward. *Mike motions that we move forward with air conditioning for the library with a maximum dollar spending \$10,100 pursuing a split ductless air system and the \$10,100 is an all inclusive or any number less than that not to exceed \$10,100 and it is to cover everything - electrical, installation – we turn it on and it works – bids in and decision made by July 6th and an install time limit of 2 weeks from time bid is accepted – Mark seconds – motion carried with all in favor.*
- Office – Micki has gotten prices for fixing the AC at City Hall and for replacing the system. The system is around 15 years old. If we add on to the building with the library we would probably need a new system so argument is for repairing for \$1000 instead of replacing at this time. Jessica would like quote on annual servicing the system. Consensus is to repair the current system at city hall. Updated budget. Hauled away a lot of stuff with the city-wide cleanup. New home on 3rd and Indian Laurel. Carol has updated the safety data sheets and both are working on the safety manuals. Carol will be covering for Micki while she is on vacation. Micki attended elections training and has been working on election packets. Researching library and working on mayor's barbeque and summer sun sale. Allison McKenzie wants Lyons to be involved in the region-wide river festival in Aug. 2017.

Library Report: The library board recommended the renewal of Amy Shield for a 4 year term. Brenda has Tools for Schools and summer reading program handouts. There were 904 checkouts and renewals and 231 holds. There were 32 new items added and 6 volunteers had a

total of 87 hours. We are doing a huge project of weeding out old materials. Stella and volunteers have been pulling a lot of the books. Summer reading program is going on with lots of kids. Starting July 1st, patrons that live outside city but inside the CCRLS district can now checkout up to 10 items and have 10 on hold. Currently they are only allowed one of each. Starting July 1st, patrons will be able to sign onto the computers with their card. This program was purchased by the Friends of the Library and the library will pay the annual fee. There is also a visitor program. The computer will tell us how many copies each person makes when they use the computers so we can charge for the right amount. Brenda is challenging people to match her donation of \$50 for Tools for Schools. The backpacks with school supplies have been a huge success. Jessica asks about donations and the weeding out of materials. Jessica would like to help the library grow and be what it can be and wants to make sure they know that the council is here for them. The computer generated report wasn't accurate and talk was about getting training or having them fix the program from Chemeketa. *Troy would like to move forward to accept Amy Shield to the library board for term to end June 2020 - Jessica seconds – motion carried with all in favor.* Troy thanks all the library board and volunteers and says they are doing a great job.

Commissioners Report

- Transportation & Parks – Troy asked Micki about the crack sealing and she said that they called and are waiting for drier, warmer weather since they don't want any moisture in the cracks. They called to confirm because they are ordering materials for the project.
- Police – Mark has attended some neighborhood watch meetings but if someone has something he can do that. Mark may volunteer to do a ride along in Lyons.
- Safety & Cemetery – Lloyd doesn't have anything on safety. The cemetery has a problem with gophers but doesn't know what to do about them. Troy brought up putting a concrete slab under the big headstones for support. Maybe contact another cemetery to see what they do about the gophers. The guys are doing a great job. Has been researching flags and we did get a box of flags. Plastic flags were replaced. Tori asked to get the northwest corner looked at and asked about the old sign. Lloyd is going to turn the sign around. A delivery flower truck goes out and puts flowers on the graves. Tori said the city is supposed to put flowers on 8 graves. Troy says we will look into that. Tori said there was stuff in the northwest corner of the cemetery. When they open a grave some of the rock goes there and a flagpole is leaning up against the fence. Troy mentioned getting a price on a piece of equipment and truck to haul the rocks away. Cost to haul rocks will need to be taken into consideration for the price of the plots.
- Library – None
- Building & Planning – None

Correspondence

- Wave Broadband is increasing their rates by \$1.05 a month. They sent a letter as notification to us. Jessica asked about another cable carrier. In the franchise, our agreement with Wave is up on Feb. 18, 2017. We receive a franchise fee from Wave. Question is if they do not own the underground cable can we entertain offers from other cable companies. Comcast may be interested in being a provider. We want to offer a competitive market for our citizens. Jessica asked if we only sign with Wave or can another company come in. Jessica proposes to look into what our obligations are when we signed into our agreement with Wave and entertain other offers. May have legal look into it.

Councilor Requests/Future Agenda Requests/Announcements

- None

Next Meeting –

Council meeting – July 26th – 6:30 p.m.

Adjourned 9:20 pm

Transcribed by Carol Hendricks, Assistant City Recorder