

LYONS CITY COUNCIL REGULAR MEETING
Tuesday, August 23, 2016, 6:30pm

AGENDA

CALL TO ORDER			Pledge of Allegiance
ANNOUNCEMENTS			- Additions to Agenda - Declaration of Ex Parte/Conflict of Interest/Bias
CONSENT AGENDA	ACTION	Tab 1 Tab 2	Decision by one motion <i>All items under Consent Agenda are adopted by a single motion, unless a member of the Council requests that such item be removed from the Consent Agenda and voted on separately.</i> - Minutes: July 26, Council Regular Meeting - Bills Paid July 22, 2016 through August 17, 2016
PRESENTATIONS			15 minute time limit
PUBLIC COMMENTS			Must submit a Testimony Request form – 3 minute limit
LIAISON REPORTS	--- ---	Tab 3	Sheriff's Report (<i>in-person quarterly</i>) School District Rep – Steve Baldwin, as needed
UNFINISHED BUSINESS			
	ACTION	Tab 4	- Hearing – Res. #527 Pacific Sanitation Rate Increase
	ACTION	Tab 5	- Dull Olson Weekes Architect Proposal
	ACTION	Tab 6	- Best Heating Maintenance Service Proposal
NEW BUSINESS			
	ACTION	Tab 7	- Planning Commission Members & Training
	ACTION	Tab 8	- Cemetery Land Donation – Letter of Intent
	ACTION	Tab 9	- CSI Digital Franchise Interim Authorization
REPORTS			
LIBRARY		Tab 10	Brenda Harris Report & Email from Kristen Gustafson
CITY		Tab 11	Staff Report
COMMISSIONERS		Tab 12	Mayor Troy Donohue – Transportation, Parks & Rec. Mark Orr – Police Lloyd Valentine – Safety, Cemetery Jessica Ritchie – Library Mike Wagner – Building Improvements
CORRESPONDENCE		Tab 17	NONE
REQUESTS			Councilor Requests/Future Agenda Items/Announcements
NEXT MEETING			September 27, 2016 6:30pm @ City Hall
ADJOURN			

Meeting notice will also be available on the City of Lyons website: <http://www.cityoflyons.org/>

***This Agenda may be subject to change. ***

City Hall is accessible to persons with disabilities.
 If you need special accommodations, please call City Hall before noon on the day of the Council Meeting.

STAFF REPORT

August 23, 2016

What we've been up to!

Public Works

- Mowed Main St. property – billed property owner. Mower deck is damaged - unusable. New mower has been ordered. Push mower quit working – they got it going again but it is emitting black smoke. Richard is getting prices for a new one.

Cemetery

- Four headstones placed.
- Attorney Steve Tabor recommends that we honor the intent of the Rhoda Trust donation by placing flowers once a year for Memorial Day and ensure money is in an interest bearing account. He is researching terms of the deed.
- Met with Mr. Hobbensiefken about land next to cemetery – donation

Library

- AC unit quit working – refrigerant leak, repaired – waiting for inspection.

Office

- Telephone service reviewed and modified – *see next page.*
- Summer Sun Sale – City Wide Garage Sales – 16 registered
- Permit to Construct a Reservoir and Store Public Waters – *see next page.*
- Natural Hazard Mitigation Plan – Aug 25th by phone
- Cracksealing scheduled for August 27th
- Redwood Tree – R&R Tree Service – Arborist – tree is stressed, not rotting – cutting roots will weaken the tree & will grow new roots, will provide a quote for removal.
- 2016 OR Assoc. of Municipal Recorders Annual academy & Conference

Safety

- Safety for Small Entities CIS webinar
- Updated Shop Evacuation Route signs

Where we're going!

- Researching possibility of a new library
- Mayor's Appreciation Barbeque Aug. 28th
- November Election - Deadline

STAFF REPORT

PEOPLE'S TELEPHONE

Changes Made:

\$\$\$ SAVED per month:	CHANGES MADE:
\$ 5.95	Removed Enhanced VoiceMail from shop phone. Can obtain an answering machine, if needed.
\$25.00	Change Flat Rate to Measured Rate at City Hall & Fax Line
\$50.00	Remove AT&T long distance from all phones.
\$75.95	Overall total anticipated to be saved per month for phone use.

We can't use the fax line for the shop because of the different locations – 911 requirement.

Attorney Steve Tabor is not aware of any legal requirements for us to keep a phone at the shop.

Shop phone should be approximately \$35.00 per month with these changes.

PERMIT TO CONSTRUCT A RESERVOIR AND STORE THE PUBLIC WATERS

We can choose to do nothing if we don't wish to build a dam to hold the water in the pond – let nature takes its course.

Purpose of original permit:

- Storage For Fish Life
- Recreation
- Wildlife
- Wetland Enhancement

If we desire to hold water, then we have to comply with the permit requirements including:

- Build a weir to hold water in the ponds
- Include a valve to be able to release water when needed
- Needs an outlet pipe
- Install a staff gauge in both ponds
- Record monthly – levels of both ponds
- Complete Annual Reports
- Treatment facility to remove sediment before releasing pond water into stream
- Construct a fishway – if required by Fish & Wildlife per ODFW requirements
- Fix riparian area – plant more trees, fill material remove/level, suppress berries, remove small dam
- Renew permit every five years and continue to meet requirements

We can request an extension to meet requirements.