



# CITY OF LYONS

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LYONS, OREGON 97358

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## CITY COUNCIL MEETING MINUTES

March 28, 2017

**Council Present:** Mayor Troy Donohue, Councilor Lloyd Valentine, Councilor Mike Wagner, Councilor Mark Orr

**Council Absent:** Councilor Jessica Ritchie

**Employees Present:** Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

**Public Present:** Barbara Orr, Jubilee Herrington

**Opened w/pledge @ 6:30pm** by Mayor Troy Donohue

**Conflict of Interest/Ex-parte/Bias:** Mark mentions an adjustment about minutes before accepting them.

### Consent Agenda

Mark notes that he did not vote on the columbarium at the last meeting due to missing previous meetings and not having enough information. Troy explains that council needs to vote yes or no – Mark says his vote would be no. The report provided is bills paid February 23<sup>rd</sup>, 2017 – March 22<sup>nd</sup>, 2017 and the minutes are from February 28<sup>th</sup>, 2017 regular council meeting with the correction noted by Councilor Orr. *Mike motions to accept the consent agenda which includes the minutes (with correction) and bills paid – Lloyd seconds – motion carried with all in favor.*

**Presentations:** none

**Public Comment:** none

### Liaison Report

- Sheriff's report is reviewed. Micki explains letter from Linn County Sheriff's Office about the increase for the upcoming year and council discusses letter. Their rate per hour will increase to \$65 per hour.

### Unfinished Business

- Eclipse Update – School representative, Gary Rychard, stopped in at the office to discuss maybe having camping and vendors at Mari-Linn but nothing is confirmed. He has reserved Port-a-Pots and will keep us updated. Mark has talked with the fire chief and that they could not staff two full time paramedic ambulances for that time since they are on an on-call basis. Chief may plan to attend council meeting as it gets closer or Mark may attend fire board meeting. Troy recommends Mark attend the fire board meeting to see what they are going to do.
- Code Enforcement – Micki explains the letter from the city attorney that we can enforce our codes, as we are currently doing – follow code – and can take them to circuit court, if

necessary. The city has the ability to lien properties. Troy says if the city has to do upkeep on properties to make sure to put a lien on the property.

- ODOT Speed Study – The study doesn't cost the city anything. The result could be something the city doesn't agree with but council could withdraw their request. Troy thinks it would be good to go ahead with the study, as long as we have the option to not go along with an increase of the speed limit.

### **New Business**

- PERS Assessment 2010 – Micki explains that there was a problem with a previous employee and PERS designation. Mary corrected at the time but PERS didn't collect from the city what was owed. PERS made the adjustment and has taken the money.
- Librarian Merit Wage Increase – Micki has done two reviews in the last month. Stella Cruson is a minimum wage employee so will be getting the minimum wage increase effective July 1<sup>st</sup>. Brenda Harris has been doing a great job and Micki would like to offer the 2% merit increase. *Mike motions to accept the merit increase – Lloyd seconds – motion passed with all in favor – no nays.*

### **Library Report**

- Brenda gives the library report. The library obtained 100 activity books with glasses for the kids for the eclipse. She has been talking with the parks dept. about doing a presentation prior to the eclipse. She has registered with STAR\_Net Libraries for eclipse glasses. The summer reading programs are all scheduled. Brenda discussed the Oregon Library Association Conference in April in Salem and who will attend. Troy asks what the city is benefiting from the RFID tagging – Brenda explains it is a bar code system that makes checking in and out faster. It also updates the inventory to make everything easier and most libraries are going to that system. The library board has requested to shut the library down for two weeks in May for the tagging. The RFID is a mandatory update.
- Troy presented Brenda an award for 25 years of service and council congratulated her. Brenda thanked everyone.

### **Staff Report**

- Public Works –C-More cleaned out the culvert pipes and catch basins. 13<sup>th</sup> Street needs to have the dirt level lowered to the entrance of the pipes so they don't continue to get plugged. Siegmund provided a proposal for the work. Council would like to table discussion to wait to have more work done at the same time for cost savings. The seasonal employee will return in April.
- Streets – The responsibility of the right-of-way was checked into with Dave Kinney. Council is concerned with cost of gravel for areas and what city is responsible for. Troy requests to send a courtesy letter to owner of property on Birch St. to address mud onto roadway. Maintenance of street pavement will be taken care of, when needed.
- Cemetery – Finalizing the order for columbarium. Haven't heard from company doing the radar. Richard has been doing yard work and maintenance. Mike says Tori called his house and reported information about grave purchases between 2000 – 2014 for 3 graves and 4 cremains sites and in 2016 there were 7 bought. Mike says it would be best to hear from Tori and he hopes he has reported the correct information.
- Library – The ramp is deteriorating, quotes received for repair and replacement of ramp. Council discusses options for the ramp and the library. *Mark motions to move forward once he talks with Jeremy with about skim coat – Mike seconds – motion carried with all*

*in favor – no nays.* Stella and Sara will be attending classes at the Oregon Library Association Conference.

- Office – We issued 2 building permits. The annual reviews were done for the Library Aide and the Librarian. The Public Records and Meetings Manual are available. The employee manual has been updated, as approved by council.
- Complaints – List given to council and reviewed. It was about farm animals in the city limits and Micki referred caller to animal control if concerned about neglect.
- Budget – Micki provided an updated budget calendar.
- Supervisor Training – Micki registered to attend training in April.

### **Commissioners Report**

- Transportation & Parks – Troy wants staff to check into renting concrete barriers for City Park for eclipse. Oregon State Police and the trapper were doing nutria population control. He hopes that the county will address the flooding when it dries up some.
- Police – Mark would like Sgt. Klein's phone number to keep in touch with him.
- Safety & Cemetery – none
- Library – none
- Building & Planning – Mike attended the first sewer meeting and has been in contact via email about the second meeting. He reported on the meetings and council discusses the sewer system. Council also discussed the library.

### **Correspondence**

- none

### **Councilor Requests/Future Agenda Requests/Announcements**

- Council discusses being prepared for eclipse – having enough food, etc.
- Jubilee Herrington brings up issue with swings at Freres Park. Richard will take a look at them.

**Next Meeting** – Council Meeting on April 25<sup>th</sup>, 2017 at 6:30 pm

Adjourned 8:20 pm

Transcribed by Carol Hendricks, Assistant City Recorder

