



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

April 26, 2017

Council Present: Mayor Troy Donohue, Councilor Jessica Ritchie, Councilor Lloyd Valentine, Councilor Mike Wagner, Councilor Mark Orr

Council Absent: none

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

Public Present: Barbara Orr, Sandy Keene, Larry & Pam Brown

Opened w/pledge @ 6:30pm by Mayor Troy Donohue

Conflict of Interest/Ex-parte/Bias: none

Consent Agenda

The report provided is bills paid March 23rd, 2017 – April 19th, 2017 and the minutes are from March 28th, 2017 the regular council meeting. *Jessica motions to accept the consent agenda which includes the minutes and bills paid – Lloyd seconds – motion carried with all in favor.*

Presentations: none

Public Comment: none

Liaison Report

- Sheriff's report is reviewed. Micki reads about information received from LCSO about the solar eclipse. Mark informs council he has talked to Sgt. Klein regarding the eclipse and will try to attend the meetings.

Correspondence

- CARTS – Email informing council that they will be removing the passenger waiting shelter at City Hall and will have only one stop by the fire department.
- OR - OSHA Changes as of May 1st – Discussed the new regulations and the notice will be going out to the employees so they are aware. The notice will be posted at the shop, library, and city hall. Troy would like to put on next month's agenda about our drug policy. Discussion about zero tolerance. Troy would like legal clarification on zero tolerance and the legal ruling on the timeline for reporting injuries and drug testing.

Unfinished Business

- 2017 – 2018 Budget Goal-Setting – Discussion about the current fiscal year projects, maintenance, and repairs in the city, cemetery, and library. Discussion about the upcoming 2017 – 18 fiscal year budget. Library ramp should have skim coat on the 27th. Discussion about the cemetery donated land and possibility of a grant. Mike would like to have a meeting out at the cemetery to take a look at the donated land. Discussion

about the driveway, fencing, and parking at the cemetery and budgeting for next year. Library building fund was discussed and the amount to budget. Troy would like to have amounts for funding to stay the same as last budget. Council reviews last year's budget and where to move the future expenditure reserve amount. Council discusses new library versus making old library ADA compliant and having a goal of one or the other. Library is a priority. Continue with equipment fund but a smaller version, building fund, and street fund. Micki will check with state to see if money may remain as a future expenditure line item. Jessica requests that Micki check with county about driveway for the cemetery. Council agrees that if driveway has no restrictions with county and everything looks good they will move forward with securing and transferring the land and doing the fencing so we can apply for the grant. Troy proposes to make a resolution that donated land will be used strictly for parking and no burials.

- Barriers for the eclipse are not feasible because of cost – discussion about no trespassing signs, and using rocks.

New Business

- Cougar sightings behind the school at Stayton Middle School so be careful if using that area. Troy said that State Police verified that cougar had a kill.
- Volunteer Resolution #531 – The insurance company requests a resolution every year to renew the worker's comp. for the volunteers that serve the city. The city wide cleanup day has been added. *Mike moves to approve Resolution 531- the City of Lyons Volunteer Resolution – Mark seconds – motion passes with all in favor – no nays.*
- Troy reminds everyone that the city wide cleanup is May 27th.
- Summer Sun Sale – Falls on Aug. 19th the same weekend as the eclipse. Mill City has moved the Dog Daze to Aug. 26th and we will leave our Summer Sun Sale on the 19th.
- Janitorial – Potential contract with Moonlight Maintenance. Micki contacted several agencies but they are the only ones who will do service in Lyons. Troy requests that they give us prior notice if they have an increase in cost. *Mike motions to accept contract with Moonlight Maintenance based upon the annual cost of \$2340 – Mark seconds – motion passes with all in favor – no nays.* Mike says we may want to include light housekeeping in the job descriptions for city employees.

Library Report

- Request to appoint a new library board member. *Mike motions to accept Ruth Case to the library board with her term expiring June 30, 2020 – Mark seconds – motion carried with all in favor – no nays.*
- Brenda gives the library report. The library will be closed at the end of May or first part of June for Radio Frequency Identification (RFID). There will be a meeting about the eclipse with Jennifer Godfrey from Oregon (Detroit) State Park on May 5th at 7 pm at City Hall. Brenda reviews the Summer Reading Program. The Salvation Army will not be doing the Tools for Schools program this year. Brenda and some of the council members may check into doing some type of local program. Mark thanks Brenda for the effort she puts into the library and programs.

Staff Report

- Public Works – Busy mowing, trimming brush and trees, storm cleanup (tree went down by post office), marking burial and headstone sites, and placed protective fencing around a tree.

- Cemetery – Waiting on NW Monuments for the columbarium. Radar isn't done yet since too much rain. There were 2 headstones placed, 3 burials, and one plot purchased.
- Library – The ramp skim coat is scheduled for April 26 – 27th. Brenda informed staff not to use it those days or the Saturday after. Mark says the skim coat will be about ¾ of an inch thick and surface will be prepped.
- Office – We issued 4 building permits, 5 mechanical/plumbing permits, and 6 driveway approach permits. Review for the insurance policy with Bo Lindemann. Micki researched the barrier cost for the eclipse. City Wide Cleanup day was changed to May 27th. Micki attended the CIS supervisor training. Verizon contacted us about a franchise and attaching antennas to power poles.
- Complaints – List given to council members and reviewed. Caller complained about people living in RV more than 45 days – a violation letter was sent. A noise complaint about 5th Street business in single family residential zone. Micki found a letter that says this is considered a home occupation. Council reviews the letter and says that as long as he is within the hours of our noise ordinance hours there isn't anything we can do.
- Troy said he was informed there was an article in the paper stating that the City of Lyons was installing a sewer system. He clarified that we are not installing a sewer system at this time. We are going to the meetings and eventually it will happen but not at this point. No decision has been made to move forward with a system currently.
- Retention ponds need cleaning and needs equipment to remove dirt and blackberries. Troy wants clarification that it belongs to the City of Lyons. Water has backed up into the parking lot of a business. Mark wonders if we need to budget money for cleaning pond. Access is through Apple Loop. Discussion of where the runoff is coming from. Question of if Apple Loop belongs to the City of Lyons. Confirmation from Linn County if retention pond is City of Lyons. Need to look up about the pond and Apple Loop when they were developed.
- Election Day is May 16th and our office is a ballot drop off and will be open from 7 am till 8 pm.

Commissioners Report

- Transportation & Parks – Troy says it will be nice when Linn County gets a chance to work on the ponds and trails to address the flooding.
- Police – Mark is having Sgt. Klein forward eclipse information to Micki.
- Safety & Cemetery – none – Lloyd will have a backhoe for cleanup day and Freres is happy to loan the equipment. Troy says that Freres has been a huge asset for our community.
- Library – none
- Building & Planning – none

Councilor Requests/Future Agenda Requests/Announcements

- None (*Noted above – Mayor requests Drug Policy be placed on the agenda.*)
- Vacancies on the budget committee – 2 positions. Budget committee meeting is May 30th. Council is to attend, as they are members of the committee.

Next Meeting – Council Meeting on May 23rd, 2017 at 6:30 pm

Adjourned 8:47 pm

Transcribed by Carol Hendricks, Assistant City Recorder