



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

September 26, 2017

Council Present: Mayor Troy Donohue, Councilor Jessica Ritchie, Councilor Mike Wagner, Councilor Mark Orr, Councilor Lloyd Valentine

Council Absent: none

Employees Present: Richard Berkey – Public Works, Micki Valentine –City Recorder, Brenda Harris – Librarian

Public Present: Barbara Orr

Opened w/pledge @ 6:32pm by Mayor Troy Donohue

Conflict of Interest/Ex-parte/Bias: none

Consent Agenda

The report provided is the bills paid August 30th, 2017 – September 20th, 2017 and the minutes are from August 28th, 2017 the regular council meeting. *Mike motions to accept the consent agenda which includes the minutes and bills paid – Lloyd seconds – motion carried with all in favor – none opposed.*

Presentations: none

Public Comment: none

Liaison Report

- Sheriff's report is reviewed.

Correspondence

- Received a thank you card from Linda Smith for the City's donation to Back to School Kick-Off 2017.

Unfinished Business

- Cemetery Progress – Surveyor RFP – Proposal for \$3240 to survey the cemetery. Haven't received a proposal from Gorman – discussion to give one more week then move forward. *Mike motions to take the low bid for the surveying of the cemetery property acquisition and that we give one week for another bidder to come in and if we don't get another bidder we take the low bid we have right now – Mark seconds – motion carried with all in favor – none opposed.* Troy says to extend to October 6th, 2017 then move forward.
- Audit – determined that an actuary is not needed.
- Apple Loop/21st Detention Pond – Confirmed that it is the City's easement. Discussion about cleaning out and what city can do to help with the sediment. Property owner where pond is at will have to be notified about utility and access easement of 25 feet for

maintenance and that a fence a gate is necessary for the city for maintenance access. Discussion of maintenance and bids for clean out of drain. *Mark motions that we move forward with cleaning out Apple Loop that we get 2 bids from 2 licensed and bonded contractors and they agree to work within the scope of work that is written by the City – Lloyd seconds – motion carried with all in favor – none opposed.*

- Juniper St. Residents Letter – Troy recommends that the attorney sends another letter saying it is a 2nd notice along with a copy of our ordinance. If he does not comply; we will bring legal proceedings against him. Council discusses RV and ordinances.

New Business

- DLCD Planning Grant – Micki applied for it and we have 2 years to spend the \$1000 grant.

Library Report

- Report is reviewed by Brenda.

Staff Report

- Public Works – Continue mowing, trimming brush, and weed control. Complaint about a tent caterpillar and we removed the limb. Rhododendron was removed in front of City Hall and bushes trimmed. Darrell pressured washed City Hall and it will probably need to be painted next year. Discussion of removal of bushes, installing flag pole, and colors of paint. Address numbers have been installed on City Hall but the shop still needs them.
- Cemetery – Placing markers on unmarked grave sites. Working on getting property surveyed and applications have been submitted to Linn County and waiting for approval.
- Library – Had a Safety Meeting and a walk through. The cleaning supplies have been moved. The kitchen is being used to store surplus items. The piano and pool table are in the process of being moved. Two sets of shelving and bins have been ordered for storage.
- Office – 2 building permits and 1 pole building permit issued. There were 3 mechanical/plumbing permits issued. Held a Safety Meeting and a walk through of City Hall. Self inspection checklists are included. The 2 outlets in the kitchen at City Hall need to be GFI outlets and it needs lighted Exit signs. The Behrens/Gulstrom Final Partition map has been signed and sent to Linn County. Dave Kinney inspected the Indian Laurel property to determine what setbacks are needed to apply for an RV canopy. Discussion of new businesses that have started and actions to take – Troy says to send letter and if they don't reply to let him know. Troy would like to come up with directives on how we are going to enforce our ordinances. Council discusses actions to take and checking with attorney on enforcing ordinances. Micki attended the planning training.
- Complaints – There were 4 complaints that were reviewed.

Commissioners Report

- Transportation & Parks – Troy asks if Linn County has given a time when they may address the trail system – maybe ask them for a date. Park is closed and gate is locked.
- Police – none
- Safety & Cemetery – none
- Library – none
- Building & Planning – Mike asks if we are required to pay prevailing wage for painting project.

Councilor Requests/Future Agenda Requests/Announcements

- Mark asks about City and maybe businesses to sponsor a Walk-A-Thon or Jog-A-Thon to fight cancer or find another charitable cause. Council discusses.
- Christmas Lighting Contest – One winner that Mayor will choose but no sign up necessary. People can nominate homes.
- Jessica would like to purchase sandwich boards to post communications on and place by bridge – discussion.

Next Meeting – Council meeting on Oct. 24th, 2017 at 6:30 pm

Adjourned 8:25 pm

Transcribed by Carol Hendricks, Assistant City Recorder

MV