



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

October 24, 2017

Council Present: Mayor Troy Donohue, Councilor Jessica Ritchie, Councilor Mike Wagner, Councilor Lloyd Valentine

Council Absent: Councilor Mark Orr

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

Public Present: None

Opened w/pledge @ 6:35pm by Mayor Troy Donohue

Conflict of Interest/Ex-parte/Bias: none

Consent Agenda

The report provided is the bills paid September 20th, 2017 – October 18th, 2017 and the minutes are from September 26th, 2017, the regular council meeting. *Jessica motions to accept the consent agenda which includes the minutes and bills paid – Lloyd seconds – motion carried with all in favor – none opposed.*

Presentations: none

Public Comment: none

Liaison Report

- Sheriff's report is reviewed.

Correspondence

- Reviewed letter from Wave Cable regarding the rate increase.

Unfinished Business

- Cemetery Progress – Surveyor RFP – Received the Professional Service Agreement from Udell Engineering and attorney has reviewed. Micki called and verified what is included in the fee.
- Audit – Progressing.
- Apple Loop/21st Detention Pond – Discussion about pond and cleaning it out. The ditch needs cleaned out but is privately owned. Council discusses contacting property owner to see if they want to clean out ditch at the same time to save on cost. *Jessica motions that we move forward with cleaning out the detention pond on Apple Loop and 21st if we can get it done for up to \$3000 – Mike seconds – motion carried with all in favor – none opposed.*
- Juniper St. Letter Update – Council discusses attorney's letter and if it was sent registered. Council requests an email of specific code. Council would like to ask

attorney what we can legally do to enforce the code and how the letter was sent so that we know he received it – they are serious about moving forward.

- Wastewater Project Update – Regular meetings are held the first Thursday of the month in Mill City at 6 pm. Lyons has been taken out of the project at this time. Discussion about the project and funding. Council would maybe like to do a survey about a sewer – to find out the priority to the citizens. Discussion about using a polling service and what questions to ask.

New Business

- DLCD Planning Grant – City was awarded the \$1000 grant – Council thanks Micki.
- Safety Award – City of Lyons was once again awarded the CIS Safety Award.

Library Report

- Report is reviewed by Brenda. Library Board has been working on a survey to see what the public wants. Brenda is having surgery and will be out for at least 3 weeks. Library is doing the “Food for Fines” for the month of November.

Staff Report

- Public Works – Getting quotes for the detention pond and checking the catch basins. Continuing mowing and winterizing the buildings.
- Cemetery – There was one burial and 3 plots purchased. The tentative start date is the 30th for Udell Engineering. The property line adjustment and conditional use permits are waiting for county approval – public hearing is scheduled for October 27th.
- Parks – Talked with Brian Carroll with Linn County parks – bridge needs reinforced but they can’t get equipment back there. He doesn’t feel it will flood at the shop because of pipes in the pond. Council discusses contacting the Linn County Commissioners about their concern with the safety of the trail and the park. Discussion about a new park/splash pad.
- Library – Shelving is purchased and setup – in the process of getting storage bins. Brenda will be having surgery.
- Office – No building permits were issued. There were 3 mechanical/plumbing permits issued. The audit is in process and we have been uploading the information. The Planning Commission is meeting Nov. 7th to approve the final plat maps for the Corey partition and the Whitney property line adjustment. Discussed the profit and loss report. The Christmas Lighting Contest will have nominations by Dec. 15th and the winner will have the prize delivered by Dec. 19th by the mayor. Council talked about moving City Council meeting to Dec. 19th from Dec. 26th – Council will check their schedules.
- Complaints – There was 1 complaint that was reviewed.
- Financial Report – Mike questions if the bills are with the checks – verified that there are. He recommends running a tape if there are multiple bills and seeing a copy of the credit card bill for the council members. He likes the information given but would like to see a simpler report. Troy says if we can locate a simpler program for reports – Council will probably support a new program. Council discusses possibly paying some bills on line and asking auditor for suggestions on financial programs.

Commissioners Report

- Transportation & Parks – none
- Police – none

- Safety & Cemetery – none
- Library – none
- Building & Planning – Will worry about painting project as it gets closer.

Councilor Requests/Future Agenda Requests/Announcements

- none

Next Meeting – Council meeting on Nov. 28th, 2017 at 6:30 pm – Jessica is excused for Nov.

Adjourned 8:20 pm

Transcribed by Carol Hendricks, Assistant City Recorder

MMV