



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

December 19, 2017

Council Present: Mayor Troy Donohue, Councilor Jessica Ritchie, Councilor Mike Wagner, Councilor Lloyd Valentine

Council Absent: Councilor Mark Orr

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

Public Present: Dave DeLapp, The Caldwell Family, Lt. Duncan – Linn Co. Sheriff's Office

Opened w/pledge @ 6:31pm by Mayor Troy Donohue

Conflict of Interest/Ex-parte/Bias: none

Consent Agenda

The report provided is the bills paid November 23rd, 2017 – December 13th, 2017 and the minutes are from November 28th, 2017, the regular council meeting. *Jessica motions to accept the consent agenda which includes the minutes and bills paid – Lloyd seconds – motion carried with all in favor – none opposed.*

Presentations: Mayor Donohue presents The Caldwell family on Gray Pine St. with the award for the best Holiday Lighting contest. The Caldwell family thanks council for the award.

Public Comment: none

Liaison Report

- Sheriff's report is provided by Lt. Duncan. Council asks if ordinances need any change to please notify them. Discussion about abandoned vehicles on roads and possibility of towing. Council thanks Lt. Duncan.

Correspondence:

- Recreational Immunity Bill – Micki explains that City has full immunity for recreational activity.

Unfinished Business

- Cemetery Ordinance G1-2017 – Micki has checked with other area cemeteries on costs. Mr. Huber that digs the hole has recommended against double-stacking due to ground being mainly river rock and risk of cave-ins is great. Council discusses at length about plots, cremains, double-stacking, rules, ordinances, headstones, and costs of maintenance. City attorney is reviewing the ordinance. Troy recommends that council review the ordinance, code, and rules. He would like it on the January agenda.
- Audit Update – The audit report was received today. Council will review and approve at the next meeting. *Mike motions to go ahead and make whatever payments are necessary*

to the state in relationship to the audit and that we formally approve the audit at the next meeting – Lloyd seconds – motion carried will all in favor – none opposed.

- Vacant Planning Commission & Budget Positions – One application received from Ned Holt for the budget committee. Troy says to make an action item for next month.

New Business

- Copy Machine RFQ – Mike asks about number of copies per month. Council discusses options and would like to see the current maintenance agreement. Mike would like to look at outright purchase with maintenance agreement, leasing, and number of copies. *Mike motions to table the purchase decision until we get more information – copy volume per month, and some purchase options with maintenance agreements attached versus just the lease options and to revisit when we have more information. Tabled.*

Library Report

- Report is provided by Brenda – December meeting was cancelled.

Staff Report

- Public Works – Maintaining city properties and keeping the drains clear of leaves.
- Cemetery – There were 3 headstones placed. Udell Engineering was out and will return to stake the new line. Researched the cost of plots with other cemeteries.
- Parks – Maintaining – mowing and removing trash.
- Library – Brenda has returned to work.
- Streets – The leaves are picked up and the culverts are clear of leaves.
- Office – One building permit was issued. There were two mechanical/plumbing permits issued. The audit has been completed. Juniper Street has been discussed with the attorney and the next step is for the city to hold a public meeting and request Mr. Linn to be present to address the concerns. If he ignores the request the next step is enforcement of our code. Council discusses code and ordinances.
- Complaints – Complaints are reviewed. Main Street property owner is at meeting and explains his concerns. He asked person to move the trailer. Property owner and council discuss the registered business license that was issued on the property. Troy asks property owner to have his attorney contact the city. Council and Mr. DeLapp have lengthy discussion about property and the letter sent by the City. He is in the process of moving items. Council would like letter about Main Street property to go to the attorney to review. Another complaint about junk on 9th St. On 3rd St. there was a discussion about an accessory structure that changed to an addition. Council discusses building codes, variances, and permits.
- Budget Committee Members & Planning Commission Recruitments – will post again in January
- Financial Reports – Council reviews reports.

Commissioners Report

- Transportation & Parks – none
- Police – none
- Safety & Cemetery – none
- Library – none
- Building & Planning – none

Councilor Requests/Future Agenda Requests/Announcements

- none

Next Meeting – Council meeting on Jan. 23rd, 2018 at 6:30 pm

Adjourned 8:34 pm

Transcribed by Carol Hendricks, Assistant City Recorder

MV