



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

April 24, 2018

Council Present: Mayor Troy Donohue, Councilor Jessica Ritchie, Councilor Mark Orr, Councilor Mike Wagner, Councilor Lloyd Valentine

Council Absent: none

Employees Present: Micki Valentine – City Recorder, Brenda Harris – Librarian, Richard Berkey – Public Works

Public Present: Sgt. Greg Klein (Linn County Sheriff's Office)

Opened w/pledge @ 6:30pm by Mayor Troy Donohue

Conflict of Interest/Ex-parte/Bias: none

Consent Agenda

The report provided is the bills paid March 28th, 2018 – April 24th, 2018, and the minutes are from March 27th, 2018, the regular council meeting. *Mike motions to accept the new consent agenda as amended – minutes are March 27th not February 27th – Mark seconds – motion carried. Mark motions to accept the new consent agenda which includes the minutes and bills paid – Lloyd seconds – motion carried with all in favor – none opposed.*

Presentations/Public Comments: none

Liaison Report

- Sheriff's report is reviewed by Sgt. Klein. He explains there is a lot of traffic enforcement in Lyons. Transients increase during the summer months and they encourage them to "move on". He asks if there are any events coming up to let him know. Mike asks about paying more attention to Dogwood Street and Troy agrees. Sgt. Klein says they can do a "focus patrol". Jessica says anytime they can be around on school days would be great so kids can see and meet the officers. Sgt. Klein says that there are 2 more road troop officers available for Lyons and he will let them know. Mark asks about the speed trailer. Sgt. Klein says they have a weigh master now with portable scales. Sheriff is going to retire and Undersheriff is going to be stepping up to that position the first of June. Council thanks Sgt. Klein and he leaves the meeting. Jessica likes the spreadsheets.

Correspondence

- An email invite from Senator Merkley for Town Hall meeting on April 30th.

New Business: none

Unfinished Business

- Park Update – Brian Carroll will be meeting with the biologist on April 30th. Jessica plans on being there and Richard will attend. Troy asks what property the City owns at the park. A tree

needs to be removed in the park that beavers are working on. We will need to hire a tree removal company.

- Cemetery Update – We received the legal descriptions and the map. The deeds have been sent for signing. The fence will need to be done soon and the driveway approach in the future.
- Final Call for Budget Requests – Micki has an outline and wants to make sure what Council would like budgeted. Jessica asks about the Lyons sign being in the budget. Micki contacted Gates about their signs and cost was over \$20,000 for both. Jessica asks about the picnic tables and barbeques at the park – maybe revamp City Hall for meetings and library updates. Council discusses. Jessica would also like scholarships to be in the budget. Mark asks about the policy for use of City Hall – Troy doesn't believe there is one but a city employee needs to be there. Council discusses library, maintenance, city hall, and properties. Mark asks about the cameras at the library. Discussion about the basement entrance being caged in or fenced off at the library with quick release in case of emergency. Council says they for sure are looking at doing the scholarship, spruce up City Hall (with 2 employees painting should be done in 3 days), flag pole, take paneling down in front room and sheetrock, get rid of stuff not using, and to move the file cabinets. Troy talks about improving the aesthetics without spending a lot of money. Council discusses the Lyons entry sign as a project for a Boy Scout group or school project – maybe donate money towards the sign. Picnic tables and the barbeques are discussed. Richard said there are 4 picnic tables that need to be replaced. Roughly a \$1000 a table to replace. Council discusses replacing the tables (wood versus plastic). Jessica asks about a play structure for the park. Discussion about replacing one picnic table a year. Patrolling the vandalism at the park is difficult. Mike wonders on the cost savings of doing all the tables at once instead of one a year. Concreting the tables in prevents them from being moved. Check with surplus for metal picnic tables. Mark asks about the small tractor. Council talks about renting tractor when needed. Mark asks if fuel and flammables are being stored in a metal container – Richard confirms – he has his name on a list at the surplus for another one. Troy asks about rain gear and chain come-along. Mark asks about safety vests or shirts with City's name on them – City has provided vests. Troy would like to see money budgeted to spruce up City Hall. Mark thinks City should buy the mower jack for safety for Richard to service the mowers. Mike thinks the ladder, screw gun, mower jack, pole saw, metal cabinet, and rain gear are reasonable requests. Jessica asks Brenda about the library. Brenda says the library board was discussing replacing the copy machine. Jessica asks if Lloyd can check to see if we can borrow the loader from Freres for clean-up day otherwise we will need to get one from Pacific Sanitation. Richards says the library has 2 basement windows that are rotted that need to be replaced. Council prefers to stay at current levels for the Sheriff's Contract.

Library Report

- Report is reviewed by Brenda. The library received 47 paper surveys and 19 online surveys back. Lots of comments about being open earlier – maybe stagger opening/closing hours without additional hours. The board put together their budget information. Library was awarded \$1000 for the Youth Benefit Golf Tournament Grant and will renew the cultural passes with that. CCRLS is an entry in Wikipedia. Friends of the Library will meet on May 12th.

Staff Report

- Public Works – Darrell is back. Removed the bushes at City Hall to prep for painting. Continue to maintain city properties and had a safety meeting at the shop with a walk-through – the report is included. Micki met with Darrell for his annual review.
- Cemetery – Kiosk maps have been updated. Quote has been received for the columbarium, the repairs of headstones, and the curbing damage. Curbing is no longer allowed so once it's

damaged it is taken out and not replaced. The newest columbarium (niche wall) quote is more than previous one. Council discusses costs and options of niche wall.

- Parks – Maintaining, catching gophers/moles, mowing, and removing trash. Contacted ODOT about park flooding – meeting scheduled Monday, April 30th, at 10 am with engineer. Mike would like to be at meeting. Received the swing set’s new chains and seats – Richard has installed one.
- Library – Micki met with Brenda and Stella for their annual reviews.
- Streets – Maintaining
- Office – Two building permits were applied for. No mechanical/plumbing permits issued. Election Day is May 15th and the office will be open from 7 am to 8 pm. Courtney from Senator Merkley’s office was at City Hall for a general introduction. Their office offers a flag that has been flown at the United States Capital in Washington DC for \$30 that we can use on our new flag pole. Micki has been working on the budget and has upcoming training. CIS awarded the city a 35 year award plaque.
- Complaints – Complaint about speed on Dogwood Street and maybe installing speed bumps. Neighbors are willing to sign petition. Council doesn’t have a problem if that is what majority of neighbors want. Council discusses a focus patrol, children at play sign, a speed limit sign, and putting the speed trailer on Dogwood. Council would like to address the issue with Sgt. Klein.
- Working on the budget process.
- City Wide Clean-Up Day – May 12th
- Budget process – Budget committee meeting on May 29th
- City Wide Garage Sale – August 18th
- Election Nov. 6th – packets will be out next month.
- Financial Reports are reviewed.

Commissioners Report

- Transportation & Parks – The tree on city property that needs removed because of beavers.
- Police – none
- Safety & Cemetery – none
- Library – none
- Building & Planning – none

Councilor Requests/Future Agenda Requests/Announcements

- Mark asks if attorney had to get involved in the flooding at park – not yet. Micki found a Storm Water report that says flooding in park is a dry well that was failing at the time of the report. Council talk about sidewalks and drainage issues.
- Water district has a new employee. Council discusses a new sewer and thinks that it should go hand in hand with a new water system.
- Troy is disappointed in WAVE Broadband working out the franchise fees and then raising the rates.

Next Meeting – Council meeting on May 22nd, 2018 at 6:30 pm

Adjourned 8:38 pm

Transcribed by Carol Hendricks, Assistant City Recorder