



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

October 23, 2018

Council Present: Councilor Lloyd Valentine, Councilor Jessica Ritchie, Councilor Mike Wagner

Council Absent: Mayor Troy Donohue, Councilor Mark Orr

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

Public Present: None

Opened w/pledge @ 6:30 pm by Mayor Pro Tem Jessica Ritchie. She excuses Councilor Mark Orr and Mayor Troy Donohue.

Additions to Agenda/Conflict of Interest/Ex-parte/Bias: None

Consent Agenda

The report provided is bills paid September 25th, 2018 – October 23rd, 2018 and the minutes are from September 25th, 2018 the regular council meeting. Jessica asks about a donation and Micki explains. *Mike motions to accept the consent agenda which includes the minutes and bills paid – Lloyd seconds – motion carried with all in favor – no nays.*

Presentations: None

Public Comment: None

Liaison Report: Sheriff's report is reviewed. Mike asks if Linn Co. addresses the complaints and the squatters. Council discusses RV's, county environmental, DEQ, Dogwood issues, septics, and fines for ordinances. Micki asks about checking with attorney about doing fines right away for violations and council agrees to check into any action we can take.

Correspondence

- CIS Safety Award was won by City again this year.
- PERS Actuarial Report is included and shows an increase of about 4% overall.

New Business

- Santiam Youth Peer Court Donation – City donated previously perhaps 10 years ago. Mike would like to know how many youth are served from Lyons. Jessica will make contact to get more information.

Unfinished Business

- Library Update – Brenda Bonebrake and Sandy Lyness gave paperwork for listing prices for library building. Council discusses the buildings. Jessica tabled and wants to keep

the information in the council books for next month. Micki provided history of current City Hall building.

- Accessory Dwelling Units (ADU) – Council discusses options. Jessica tabled and would like the information kept in the council books for next month.

Library Report

- Brenda had a trespasser at the library and council discusses having her call someone – they would be happy to come over to library. Brenda says library is requiring anyone using the internet to provide ID. Jessica would like council member's numbers posted so they can be contacted for security issues. Brenda reviews library report. A new volunteer has been recruited. The Library Board suggests cameras for the stairwell, front door, another corner of the building, and moving one to cover parking lot. Jessica and Mike ask about adding more cameras (or finding the extra cameras) and the costs involved for them. The Library Board also recommends changing hours on Tuesday and Wednesday to 11:30am – 5:00pm. They plan on leaving Thursday 1:00pm – 6:30pm, Friday 1:00pm – 5:00pm, and Saturday 10:00am – 3:30pm the same. New hours will start Nov. 1st and will be posted – Jessica is okay with changes.

Staff Report

- Public Works – Have been maintaining the city properties and making repairs to the exterior of City Hall.
- Cemetery – Maintaining. There were 6 niches purchased in the columbarium.
- Parks – Maintaining the parks and replaced some of the fencing. Currently repairing the teeter-totter. Jessica asks about the beaver deceiver and would like email sent.
- Library – Previously talked about security.
- Streets – Maintain the right-of-ways. The ditch at corner of Indian Laurel and 6th has been modified – Micki talked with JMS Engineering who inspected it and letter will be sent. Monitoring the catch basins – removing leaves, etc.
- Office – Two building permits were applied for and three mechanical/plumbing permits issued. The audit is still in progress. A safety meeting was held for City Hall and council discusses stressful situations and the sidewalks/doorway tripping hazard. Jessica says we need to do something about the sidewalks and doorway. Code Publishing is working on updates and the legal review. Micki met with Jim Fitzpatrick about turning City Hall into the Library. She also met with Brenda Bonebrake regarding the value of the library. Micki contacted Sarah Smith regarding the bakery – \$68,000 without bakery equipment. The 2018 calendar was updated and the December council meeting will be on the 18th instead of the 25th. The 2019 calendar has been included.
- Complaints were reviewed by council.
- Election is Nov. 6, 2018
- Christmas Lighting Contest – winner will be announced on Dec. 18th
- Received paint quote for City Hall, which includes the parking lot lines/curbs.
- Financial reports reviewed
- Special meeting Jan. 2, 2019

Commissioners Report

- Transportation & Parks – none
- Police – none
- Library – none

- Building & Planning – Mike asked if the Jones’s are getting any help with their issues. Jessica requests an updated report from Linn Co. Environmental Health. Mike also said to wait with painting City Hall until we receive and review the architect’s report.
- Safety & Cemetery – none

Councilor Requests/Future Agenda Requests/Announcements

- None

Next Meeting – Council meeting on Nov. 27th, 2018 at 6:30 pm

Adjourned 8:10 pm

Transcribed by Carol Hendricks, Assistant City Recorder

MV