



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

September 25, 2018

Council Present: Mayor Troy Donohue, Councilor Lloyd Valentine, Councilor Jessica Ritchie, Councilor Mike Wagner, Councilor Mark Orr

Council Absent: None

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian (*arrives @ 6:37pm*)

Public Present: Chris & Kelley Jones, Alan Meyer – Pacific Power, Sgt. Greg Klein

Opened w/pledge @ 6:33 pm by Mayor Troy Donohue

Additions to Agenda/Conflict of Interest/Ex-parte/Bias: Mark asks that the library has been added to agenda – Troy confirms.

Consent Agenda

The report provided is bills paid August 23rd, 2018 – September 25th, 2018 and the minutes are from August 28th, 2018 the regular council meeting. *Lloyd motions to accept the consent agenda which includes the minutes and bills paid – Jessica seconds – motion carried with all in favor – no nays.*

Presentations: None

Public Comment: None

Liaison Report: Sergeant Klein provides the report. Council asks questions about increased activity. (*Brenda arrives at 6:37*). Mike asks about ordinance enforcement. Sgt. Klein and Council discuss ordinances and homeless camps. Sgt. Klein say that the Neighborhood Watch contact, Michael Mattingly, is going to be having ‘Coffee with a Cop’ on Oct. 3rd at the Country Kitchen from 8 - 10 am. Troy thanks Sgt. Klein and he leaves.

Correspondence: None

Public Hearing

- Ordinance Hearing – Fox Valley Cemetery Ord. #G1-2018 – Troy asks if there is any conflict or ex parte on this ordinance – none declared. Troy reads the ordinance in full. Troy asks if there is any public comment at this time in favor – none – opposition – none. Troy says that the hearing is closed for public comment and Council will begin deliberation. Discussion. Troy reads the ordinance by title – Ord. No. G1-2018 – An Ordinance Amending Lyons Municipal Code Chapter 2.25 Entitled Fox Valley Cemetery. *Mike motions to accept the Ordinance G1-2018 as written – Lloyd seconds – motion carried with all in favor – no nays.*

- Ordinance Hearing – PacifiCorp Franchise Renewal Ord. #F11-2018 – Troy asks if there is any conflict or ex parte on this ordinance – none declared. Troy reads the ordinance by title. He asks for any public comments – someone asks if it is Pacific Power. Alan Meyer, representative of PacifiCorp says it is Pacific Power in this area. Jessica asks about reviewing every 5 years – Alan says the franchise fee percent can be reviewed at anytime. Mike asks about changes and Alan says there have been some changes with a new substation near Mill City. Troy reads Ordinance #F11-2018 An Ordinance Granting an Electric Utility Franchise and General Utility Easement to PacifiCorp by title. *Mark motions to adopt Ordinance No. F11-2018 as written – Mike seconds – motion carried with all in favor – no nays.* Mike & Troy thank Mr. Meyer for coming.
- Troy closes the hearing at 7pm. Regular meeting resumes.

New Business: None

Unfinished Business

- Fox Valley Cemetery Rules & Regulations – Resolution #542-2018 – Discussion about who can be buried in the same gravesite and temporary markers. Mark asks about notifying someone before removing curbing, etc – Micki says she tries to contact someone but sometimes contact information isn’t available or current. Council agrees to add “double-stacking of caskets is not allowed” and remove the rest of the wording. *Mike motions to accept the Fox Valley Rules and Regulations as modified – the modification being that #5 will only say that double-stacking of caskets is not allowed – Jessica seconds – motion passes with all in favor – no nays.*
- Paint Quotes – only one quote was received – multiple companies were contacted. Troy reads quote and Council discusses having city employees do repairs. Jessica says no to the quote. *Mike motions to table painting City Hall and to look into perhaps doing the repair portion internally with staff and possibly going back to just a paint bid that doesn’t involve any repairs – Mark seconds – all in favor – no nays.*

Public Comment: The Jones’ make a complaint regarding septic issues. Council offers suggestions. Troy says the City is updating the ordinances and we will contact the county.

Library Report

- Brenda gives the library report and explains DVD circulation. Jessica appreciates the report on DVDs. The grant of \$3,000 provided 190 books and 15 audio books. The library was approved for another grant and will receive the books in October.
- Mike visited the library today and feels the old church building is disjointed. He says the square footage is enough but not utilized well due to the way the building is set up. He says they have done a good job making it inviting.

Unfinished Business

- Library Building – Mark reminds council of ethics when outside of council meetings. Mark talks about upgrading library building. Other options discussed. Council wants to have realtors look at the library and get names of contractors for remodel. Council would like a true game plan, a cost analysis, and maybe use Dave Kinney to help.

Staff Report

- Public Works – Have been maintaining the city properties and will be trimming arborvitae at the cemetery. There has been personal garbage every week in the city trash cans.
- Cemetery – The columbarium was installed on Sept. 18th. The fence was also installed.
- Parks – Maintaining the parks – mowing, trimming, watering, trash, moles, etc. Richard inspected the park equipment and found a crack on the monkey bars. He repaired and repainted. Micki has a question on the names of the city parks.
- Library – Found a brown recluse spider. The exterminator was out last month and sprayed for spiders. He will come out again to re-spray free of charge.
- Streets – Linn Co. provided the 35 mph speed sign. Richard installed it and added a congestion sign. Micki collected info to be able to respond to the ODOT Road survey – 1.06 miles, Hwy. 226/5th Street at bridge to the railroad tracks, in fair condition according to their description.
- Office – Four building permits were applied for and three mechanical/plumbing permits issued. Tracking the library book orders. Micki prepared paperwork for State checks to be direct deposited. She contacted Steve Tabor about the ordinance violations. Jessica asks if property owner is fined as well – Troy recommends that we have property owner contact the attorney. Ordinance goes into effect on Sept. 27th. Micki worked on cemetery ordinance and resolution and prepared the request for quote on painting. She asks about the Christmas Lighting Contest – Troy says sure. Will need a special meeting date in January for new Mayor and two Councilors. Council agrees to Jan. 2nd at 6:30 for special meeting.
- Complaints are listed and reviewed. Council discusses 1315 and 1313 Main Street. Troy says due diligence of City to get involved with County about sewage. City should do a cc to the commissioners.
- Election is Nov. 6, 2018
- Micki checked on quotes for a code legal review. Council would like Code Publishing Co. do a legal review and update of our codes for \$3,500. Troy suggests doing a code review every 10 years in a future resolution or ordinance.

Commissioners Report

- Transportation & Parks – none
- Police – none
- Library – none
- Building & Planning – Mike said already discussed
- Safety & Cemetery – none

Councilor Requests/Future Agenda Requests/Announcements

- Mark would like accessory dwelling units clarified – does City go along with County or not. Council discusses. Mike would like Linn County's ADU Ordinance emailed to Council members.

Next Meeting – Council meeting on Oct. 23rd, 2018 at 6:30 pm

Adjourned 9:30 pm

Transcribed by Carol Hendricks, Assistant City Recorder

MV