



# CITY OF LYONS

PHONE: (503)859-2167  
FAX: (503)859-5167

449 5<sup>TH</sup> STREET  
LYONS, OREGON 97358

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## CITY COUNCIL MEETING MINUTES

January 22, 2019

**Council Present:** Mayor Lloyd Valentine, Councilor Mark Orr, Councilor Mike Wagner, Councilor Jessica Ritchie, Councilor Troy Donohue - late

**Council Absent:** None

**Employees Present:** Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

**Public Present:** Tristan & Audrey Ritchie

**Opened w/pledge @ 6:33 pm** by Mayor Lloyd Valentine

**Additions to Agenda/Conflict of Interest/Ex-Parte/Bias:** None

### Consent Agenda

The report provided is bills paid December 19<sup>th</sup>, 2018 – January 22<sup>nd</sup>, 2019 and the minutes are from December 19<sup>th</sup>, 2018 the regular council meeting and January 2<sup>nd</sup>, 2019 the special council meeting. *Mike motions to accept the consent agenda which includes the minutes and bills paid – Mark seconds – motion carried with all in favor – no nays.*

**Presentations:** None

**Public Comment:** None

**Liaison Report:** Mayor Lloyd reviews the Sheriff's Report. Mike says if you compare hour to hour on Sheriff's reports from previous years, it shows that we're only getting hours we are contracted for. Council discusses patrols and hours/areas spent in Lyons.

**Correspondence:** None

### New Business

- Re-Appoint/Appoint Planning Commission & Budget Committee Members – Lloyd says we have re-appointments for Jesse O'Dell and Cindy Wagner for the Budget Committee and for Planning Commission we have Ginger Griffith and new appointment Ned Holt. *Jessica motions to re-appoint for the Budget Committee Jesse O'Dell and Cindy Wagner and for the Planning Commission Ginger Griffith and new appointment for the Planning Commission Ned Holt – Mark seconds – motion carried with all in favor – no nays.* Micki notes that the budget committee meeting will be on May 21<sup>st</sup>, 2019.
- 4-H Garden Club Donation Request – Lloyd explains that Mari-Linn is asking for a donation for a Master Gardener Club. Council discusses the club and how much remaining budget money is set aside for donations. *Mark motions to give \$500 for the 4-H Garden Club – Mike seconds – motion carried with all in favor – no nays.*

## Unfinished Business

- Library ADA Complaint Closed Letter – Micki sent an email explaining how we are accommodating ADA patrons and received a reply. The letter confirms that we are providing service and they are closing the case. The case is now closed. Council discusses.
- ADU – Dave Kinney – Micki said that Dave has taken a look and given direction on how to go about a proposal for ADUs. Dave says a motion needs to be made by Council to go forward with amending the City code to allow ADUs. Lengthy discussion by Council about ADUs and septic tanks/systems. Lloyd asks if we want a motion for Dave Kinney to move forward. *Mark motions to move forward with Dave Kinney – Jessica seconds – motion carried with 4 in favor – Troy opposes.*

## Library Report

- Brenda provides the report. The summer reading program performers schedule is included – reptile man is coming. Sara (former employee) will help Brenda with pictures on the website. The junior volunteer starts on Saturday. Jessica asks about Nikki – Brenda says she's doing well. Mike questions a balance sheet error.

## Staff Report

- Public Works – Continue to maintain city properties, equipment, monthly safety inspections, trash, etc. A tree branch broke off during the winds on city property in Timberview area and homeowner called concerned. Micki used R & R for \$800 to cut the tree down since other quote was \$5000. Mark asks about the City owned strip of property and how many trees are on it. Council looks at the right-of-way and property. The slope of property affects ability to build. Mark asks about possibility of building on the one end of the property and plans to take a look at it.
- Cemetery – Maintaining. AA Quality came out and poured a step (skirt) on 3 sides of Columbarium since it was too tall and a fall/trip hazard.
- Parks – Maintaining the parks. Finished the teeter totter and working on the picnic tables. Port-a-Pot was vandalized and reported.
- Library – The north heating unit quit and was replaced under warranty. Getting a quote for blinds since some are warping and having difficulty opening and closing. Council says Home Depot can customize sizes of blinds and council discusses options.
- Streets – Maintaining the right-of-ways and the storm left fallen branches at City Park and at corner of 7<sup>th</sup> and Main that Richard cleaned up.
- Office – Five building permits applied for and five mechanical/plumbing permits issued. Fines were assessed for 2 carports and the inspector is sending warnings to other unpermitted carports. Still waiting on legal review with Code Publishing. Micki sent violation letters to Butte Development owners as directed by attorney. Two of the letters were returned undeliverable and a message was sent to attorney. Micki worked with Pacific Power on installation of light at the school crosswalk. Mike said there was a big thank you when it was brought up at the school board meeting. The North Santiam School board will attend the February meeting to give review and update like last year. Micki is attending the LOC Elected Essentials workshop tomorrow and the Basic Local Budget Law Training on Jan. 29<sup>th</sup>.
- Complaints are reviewed. The Gray Pine issue has been taken care of. Update on the shrubs at the corner of 5<sup>th</sup> and Ironwood – there is a letter from the property owners included. Micki contacted ODOT after seeing they are actually in their right-of-way –

they came out and looked at the corner and didn't see anything wrong with either the stop sign or shrubs. A letter was sent to 5<sup>th</sup> Street about trash. 18<sup>th</sup> Street update – one trailer is gone but one RV remains and trash is building up. Horses are still there. Jessica took flyers door-to-door with information. Micki is waiting to hear from Steve Tabor.

- Budget Preparation
- Financial Report – More than halfway through the year and staying within budget.
- Bank Account Reports – LGIP interest rate increased to 2.75%.

### **Commissioners Report**

- Review & Re-Appoint Commissionerships – Lloyd asks if anyone wants to change – no one commented. Lloyd gives Safety Commissioner to Mark Orr.
- Transportation & Parks – none
- Safety & Police – none
- Library – none
- Building & Planning – none
- Cemetery – none

### **Councilor Requests/Future Agenda Requests/Announcements**

- Mark would like to explore the value of property on 7<sup>th</sup> Street and take a look at it. Lloyd and Mark may take a look at it this weekend.
- Jessica would like to hear from Mr. Tabor about 18<sup>th</sup> Street property. Council would like to move things along and discuss what can be done. Council wants to tell the attorney that we want to become more aggressive. Council would like to ask about getting a different attorney if that's what it takes. Mark asks about contacting Mill City since they had the same problem. Jessica would like to know next week from Mr. Tabor about either a referral or what we can do. *Mark motions to have Mr. Tabor do something within a week – to move forward with him or someone else being more aggressive. Special Meeting if necessary to move forward – only need 48 hour notice posted. Mike motions to have Micki move forward with Mr. Tabor to ratchet this up and if it isn't something he's comfortable doing, ask if he can give a recommendation to someone more appropriate for this task and special meeting if needed – Mark seconds – motion carried with all in favor – no nays.* Council discusses contacting Sherrie Sprenger and Linn Co. Commissioners. Jessica asks about email to Linn Co. Environmental Health. Mike says he will send an email to Sherrie Sprenger.

**Next Meeting** – The next Council meeting is on Feb. 26<sup>th</sup>, 2019 at 6:30 pm.

Adjourned 8:22 pm

Transcribed by Carol Hendricks, Assistant City Recorder

*MV*