



# CITY OF LYONS

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## CITY COUNCIL MEETING MINUTES

February 26, 2019

**Council Present:** Mayor Lloyd Valentine, Councilor Mark Orr, Councilor Troy Donohue, Councilor Mike Wagner, Councilor Jessica Ritchie

**Council Absent:** None

**Employees Present:** Richard Berkey – Public Works, Brenda Harris – Librarian, Micki Valentine – City Recorder

**Public Present:** Jeri Harbison, Andy Gardner, Alisha Oliver, Noah Oliver

**Opened w/pledge @ 6:30 pm** by Mayor Lloyd Valentine

**Additions to Agenda/Conflict of Interest/Ex-Parte/Bias:** Mike says he's part of the school board not sure if it's a conflict and Lloyd so noted.

**Presentations:** Jeri Harbison hands-out material from the North Santiam School District and introduces herself. She is the principal at Mari-Linn School. She thanks Council for the street light and does a presentation about Mari-Linn's projects, successes, and goals. Mari-Linn will be celebrating their 70<sup>th</sup> Birthday on Dec. 5<sup>th</sup>, 2019. Noah Oliver delivers a presentation on Stayton High School. Noah was just recognized by the Stayton Chamber as Stayton's First Citizen. Alisha Oliver is a School Board Member and talks about the college credit courses offered at the high school, Career Pathways, Everyday Matters, and the new NSSD pamphlet. Andy Gardner is the NSSD Superintendent and talks about the graduation rate and capacity levels. Mark asks about the bond measures. Andy, Jeri, Alisha, and Noah leave the meeting at 7:10 pm. Mark requests that the Mari-Linn School fence is put on the agenda.

### Consent Agenda

The report provided is bills paid January 22<sup>nd</sup>, 2019 – February 26<sup>th</sup>, 2019 and the minutes are from January 22<sup>nd</sup>, 2019. *Jessica motions to accept the consent agenda which includes the minutes and bills paid – Mike seconds – motion carried with all in favor – no nays.*

**Public Comment:** None

**Liaison Report:** Lloyd reviews the Sheriff's Report. Council has a discussion about 18<sup>th</sup> Street calls and the Sheriff's report.

**Correspondence:** Lloyd says there is a thank you card from the Mari-Linn Garden 4H club for the donation. There is also a WAVE rate adjustment notice which Council discusses.

### New Business

- Vandalism 13<sup>th</sup> Street Port-A-Pot – Lloyd said there was vandalism at 13<sup>th</sup> Street Park. The handicapped port-a-pot was burned down. Jessica knows who did it at least one of the times and has talked to police. Troy says if we know who has done it the parents

have to pay. The City would have to press charges. It is a \$500 deductible under the City's insurance. Troy is against replacing. Jessica will check with Jeri. Troy questions whether it's a dedicated City Park or not. The TMDL report shows the port-a-pots stop contamination from river. Council discusses buying one versus renting. Mark says replace and then to file charges to replace cost. Lloyd asks about ordering replacement and Mark asks about trading in single one for handicapped one. Lloyd says to check on trading in. Council consensus to only have one at the park if they will trade in – if not, continue having 2 and get handicapped one ordered.

### **Unfinished Business**

- DEQ Annual TMDL Report – Micki met with DEQ and other small cities at Detroit. She reviews the new 5 year plan and asks if there are any questions. Troy asks about sediment and Micki explains steps taken. Mark asks about storm water and Micki said it's not supposed to be going into the river. Council discusses catch basins. Micki filled out questionnaire online – Mark says good job.
- Library Blinds – Budget Blinds gave an estimate for blinds. Currently Richard puts curtains up and takes them down (*Brenda says she actually takes them down.*) Brenda says the blinds are not in very good shape. Mark asks for Richard to take measurements. Jessica asks about warranty, how long they last, and another quote. Lloyd asks to check on warranty. Mike said with measurements we could check with Home Depot. Council discusses and would like another quote.
- Code Review – Micki said we've received a report from Code Publishing. General disclaimer says to run it by our attorney. She sent it to the attorney but he called and said he doesn't have time and thinks we need to find a new attorney. *Mike motions to replace the City attorney – Jessica seconds – motion carried with all in favor – no nays.* Mark confirms it is a month to month arrangement. Micki said the League of Oregon Cities is updating their attorney lists so she can use that. Mark said to find an attorney that can answer questions. Mike said code is way out of date and we need someone who knows what they are doing. Council discusses not having an attorney on retainer just when we need them. Troy said that changing the city charter may have to go to the vote of the people. Council agrees that we need to address the charter/codes and check with a knowledgeable specialized attorney. *Mike motions to have Micki do background work to come up with a firm or firms that come highly recommended who are capable of doing this work that we might be able to look at our next meeting – Troy seconds – motion carried with all in favor – no nays.* Council says to send current attorney a letter terminating agreement.

### **Library Report**

- Brenda provides the January report. The summer program order has arrived in Willamina. Library may need to budget for new computers that will support Windows 10. They have been busy with a pricing project. She just finished writing a grant and encourages everyone to check out the cultural passes to save money for admissions. Troy asks about the new computer system.

### **Staff Report**

- Public Works – Continue to maintain city properties, repairs, monthly safety inspections, trash, mowing, trimming, etc. There was a safety meeting and walk through at the shop. Ordered reflective safety vests and shirts with names and City of Lyons on them. Mark went with Richard and looked at the property.

- Cemetery – Maintaining. Three headstones were knocked over and will be up-righted when the weather improves. Micki sent updated map information to LC GIS for a new map and it is already back. She will have sign people out to update the kiosk at the cemetery.
- Parks – Maintaining the parks.
- Library –The property next to the library is in pre-foreclosure status on Zillow.
- Streets – Maintaining the right-of-ways. Linn County has been cutting branches and trees along Main Street. NW Natural Gas is replacing gas lines on 5<sup>th</sup> Street. Linn County requested we remove the ‘congested sign’ from the speed limit sign on Main Street – Richard removed.
- Office – Four building permits applied for and two mechanical/plumbing permits issued. The Planning Commission will be meeting March 25<sup>th</sup> on ADU hearing. Micki explains an ADU is an actual stick built structure on a foundation and permanent – they are not tiny homes which are mobile. She attended the TMDL annual review meeting. Micki reminds Council to keep their information updated for the ethics commission.
- Complaints are reviewed and Council discusses.
- Budget Preparation – Micki is working on it.
- Jessica asks for an update on septic issue just past 13<sup>th</sup> Street – Micki asked LC for an update but they haven’t responded – she will phone.
- Mark asks about the speed bump by the school – waiting on residents to request it. He says there are more hazardous trees on the City property off 7<sup>th</sup> Street. Council discusses removing trees that are dangerous. Mark was impressed by how the City shop looked.
- Financial Reports – 57% of budget at more than halfway through. Mike asks about spending money on the charter review – if it’s available or will need a motion to move some. Micki will let Council know when the time comes.

### **Commissioners Report**

- Cemetery – Jessica asks if the headstones were knocked over or if it was age – unknown. Troy asks about the motor home – it is gone.
- Transportation & Parks – none
- Safety & Police – The speed zone trailer was in town.
- Library – none
- Building Improvements – Mike asks about the old rectory – he wonders if Council is interested in it.

### **Councilor Requests/Future Agenda Requests/Announcements**

- Mark would like (with Council’s approval) discussing to see if budget would allow doing a single phase on the fence at Mari-Linn. Mike said he thinks the approximate for phase one is \$13,000 and they are already at \$9000 and he doesn’t think they’ve reached out to the business community. Jessica said that the money has been raised by our school not the district and would like to invite the PTA to come talk with Council – discussion.

**Next Meeting** – The next Council meeting is on March 26<sup>th</sup>, 2019 at 6:30 pm.

Adjourned 9:07 pm

Transcribed by Carol Hendricks, Assistant City Recorder

*MV*