



CITY OF LYONS

PHONE: (503)859-2167
FAX: (503)859-5167

449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

March 26, 2019

Council Present: Mayor Lloyd Valentine, Councilor Mark Orr, Councilor Mike Wagner, Councilor Jessica Ritchie, Councilor Troy Donohue (*arrives at 7:10 pm*)

Council Absent: None

Employees Present: Richard Berkey – Public Works, Brenda Harris – Librarian, Micki Valentine – City Recorder

Public Present: Richard “Dick” Voltin

Opened w/pledge @ 6:35 pm by Mayor Lloyd Valentine

Additions to Agenda/Conflict of Interest/Ex-Parte/Bias: None declared

Consent Agenda

The report provided is bills paid February 27th, 2019 – March 26th, 2019 and the minutes are from February 26th, 2019. *Jessica motions to accept the consent agenda which includes the minutes and bills paid – Mike seconds – motion carried with all in favor – no nays.*

Presentations: None

Public Comment: None

Liaison Report: Lloyd reviews the Sheriff’s Report. The Sheriff’s Office is notifying us of an increase in the contract and Council discusses. Jessica asks about the Sheriff’s report for the port-a-potty and Micki confirms she received it and forwarded it to the insurance company.

Correspondence: Lloyd reviews the Oregon Utility Notification Center letter regarding the rate increase for utility locates. Council discusses.

New Business

- Proclamation – “Child Abuse Prevention and Awareness Month” – Lloyd reads - it is for the month of April and they want to put pinwheels in front of City Hall.
- Scholarship – Micki reviews and Council has lengthy discussion. Council would like requirements that student has lived in City of Lyons 5 or more years. Requirements also include a 500 word essay about how the money will help them, their educational goals, and how they are going to make a difference in the world with a deadline of May 21st and parent/guardian verification. Council would like to review entries and have a meeting to select winners. Scholarship has been budgeted for \$1,000.
- Mehama Ball Park Donation – Micki explains the letter requesting a donation of \$500 for the ball park as in previous years. *Mike motions to approve the \$500 Mehama Ball Park donation as outlined in tab 8 – Jessica seconds – motion carried with all in favor – no nays.* Micki thanks Council.

- Resolution 543-2019 Fish Habitat Mitigation – Mike asks if Mill City Mayor is asking for our support of the resolution but wonders if also asking for financial support. Micki says we haven't put any money into the fish program since she has been at City Hall and that this resolution is just a support document. Council discusses. *Mike motions we support Resolution No. 543-2019 – Jessica seconds – motion carried with 3 in favor (Lloyd, Jessica, and Mike voting yes) – 2 nays (Troy and Mark vote no).*
- Emergency Operations – Fire Evacuation Review – Micki reviews the March 19th – 20th grass fire. Council discusses. Communication is the key. Troy says the City should contact ODF, the Fire Department, and Linn Co. to see who the liaison is and the in-case-of-emergency contact for future reference.

Unfinished Business

- Library Blinds – Micki reviews the blind quotes. Council discusses. *Mike moves to go forward with the \$1,987 quote on 3% screens from Budget Blinds to do the Library – the total Library window – Jessica seconds – motion carried with all in favor – no nays.*
- Clean-Up Day is Saturday May 11th, 2019 – Mike and Troy are unable to attend. Mike says Santiam Towing will help with old cars. Hours are 9 to 3.

Library Report

- Brenda provides the February report. She has booked a summer reading program with Mad Science on June 20th. There will be 6 performers in all and she will promote it at the book fair. In the minutes of the Library Board meeting there was a mention of waiving late fees for children. Council wants them to be accountable for fees.

Staff Report

- Public Works – Continue to maintain city properties and had lots of wind clean up.
- Cemetery – Maintaining, trapping, mowing, etc. The new map is at Sign Crafters for them to place on the kiosks.
- Parks – Maintaining the parks. Busy replacing boards on the picnic tables. The port-a-pot for \$1,700 has been approved by insurance. There is a used one available for \$1,000 and they may have a buyer for the standard unit for \$300. Jessica says to put the new one by City Hall to replace the rental and purchase the used handicapped unit which will go to Freres Park. This will save the City money on rental fees. *Jessica motions that the City purchases the used port-a-pot for \$1,000 or less – Mark seconds – motion carried with all in favor – no nays.*
- Library – Micki had annual evaluations for Brenda and Stella and recommends their 2% increase which has been budgeted for. All 3 employees will be attending homelessness training on May 24th in Salem at the library.
- Streets – Maintaining the right-of-ways. NW Natural Gas is continuing replacing gas lines on 5th Street. WAVE is also upgrading some equipment.
- Office – One demolition permit applied for – a house burn-to-learn and one mechanical/plumbing permit issued. The Planning Commission held their meeting last night on Accessory Dwelling Units (ADUs) and Micki provided a copy of the materials that was handed out to them. The PC did recommend forwarding it to Council to approve the resolution for ADUs and it will be on next month's agenda. Micki asks Mr. Voltin if he has any questions about the ADUs. He doesn't understand what they are and Jessica explains that it allows a 900 square foot stick built home on homeowner's properties if Linn Co. approves the septic and setbacks. It can stand alone or be attached. Dick asks

where they would park and it is explained that one off street additional parking space has to be provided. Troy asks about a 5th wheel being lived in – Micki said no one has complained about it yet.

- City Hall Paint & Flag Pole – Micki had quote for landscaping including a flagpole. The cost is too high. She would like to have Richard put the flag pole in and move ahead with quotes on painting.
- Security Alarm came out and did their annual inspection and replaced an obsolete panel at the Library.
- Ethics Reminder – Micki reminds everyone that it needs to be done by April 15th.
- Complaints are reviewed and discussed.
- Budget Preparation – Micki is working on it and is looking for budget ideas/requests at the next meeting.
- Mark asks about possible asbestos on some housing projects in town.
- Micki talked to Dave Kinney about the new City attorney and codes. She wants to know if Council wants the Local Government Law to do the codes/charter or have the new attorney do it. Council confirms to have an organization handle the codes and just have an attorney on an as-needed basis.
- Dick asks about the carports in town that aren't permitted – Micki said they have dealt with one that had 2 carports but hasn't heard any more from the inspector
- Dick asks about city streets – there are holes in the asphalt on 7th by the church.
- Mike asks Dick about a plan for the water district replacing tanks/lines – Dick said they are working on a new tank and a new 6" line between Juniper and 13th. Discussion about water and septic systems. Mike asks about getting communication if water concerns happen next year so we can post updates on the reader board.

Commissioners Report

- Cemetery – none
- Transportation & Parks – Troy will drive 7th Street to see what improvements are needed.
- Safety & Police – Mark says it was covered already about communication.
- Library – none
- Building Improvements – Mike will try to get someone for a painting quote and Mark will also talk with someone.

Councilor Requests/Future Agenda Requests/Announcements

- Troy would like to have a City Ordinance making Lyons a sanctuary city for the 2nd Amendment enforcing Federal 2nd Amendment laws not State law. He will do some research on it.

Next Meeting – The next Council meeting is on April 23rd, 2019 at 6:30 pm.

Adjourned 9:32 pm

Transcribed by Carol Hendricks, Assistant City Recorder

MV