



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

April 23, 2019

Council Present: Mayor Lloyd Valentine, Councilor Mark Orr, Councilor Troy Donohue, Councilor Mike Wagner, Councilor Jessica Ritchie

Council Absent: None

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder

Public Present: Jack Stillwell (Santiam Canyon CERT), Sharon Durbin, Sgt. Greg Klein (LCSO), Dave Kinney, 13th Street Resident

Opened w/pledge @ 6:30 pm by Mayor Lloyd Valentine

Additions to Agenda/Conflict of Interest/Ex-Parte/Bias: None declared

Consent Agenda

The report provided is bills paid March 27th, 2019 – April 23rd, 2019 and the minutes are from March 26th, 2019. *Jessica motions to accept the consent agenda which includes the minutes and bills paid – Mike seconds – motion carried with all in favor – no nays.*

Presentations: None

Public Comment: Jack Stillwell with the Community Emergency Response Team (CERT) talks about emergency management in the area. He is one of two team leaders in the area. The first class is about to graduate and he anticipates having 10 to 12 people available at the end of June. He is concerned with responding to emergencies in the Santiam Canyon. Jessica comments to start with churches in the area. He has talked with a church and is able to teach a class on emergency that is available to anyone. He has a Santiam Canyon Facebook page for any announcements. Sgt. Klein says that LCSO will try to respond to all areas in the county in emergency situations. Sgt. Klein would like to invite Joe Larsen from OEM to a meeting to answer some of the questions.

Liaison Report: Sgt. Greg Klein reviews the Sheriff's Report. Mike questions how we used to get more than the contract hours in previous years. Sgt. Klein says the report doesn't count for the calls of service above and beyond the enhanced patrol. He explains that it may be another 20 hours for March. He says they can include the calls of service hours in the report which aren't included in the enhanced patrol. Council would like to see the hours and Sgt. Klein says they will include them. Council asks about increasing hours and Sgt. Klein will check on getting information. Last month's fire was discussed and ways to improve communication between departments. CERT teams can help with notifications if needed. Jessica asks Jack Stillwell about ideas for communication for the City. 13th Street resident said that smoke was so bad from fire and they didn't know what to do. Lloyd said he was in contact with the Fire Chief who said that the City wasn't in harm's way – Cedar St. (*Oak St.*) and River Loop were the boundaries. Jessica suggests going to school to get information. Troy asks to put on City's website about

going to school (if it is approved with school district) - In Case of Emergency information may be provided at Mari-Linn School. Micki said there would only be someone at the school if there was an evacuation requested. The Fire Department is another source of information.

Correspondence

- Emergency Notification Response – LCSO & LRFPD – Included is Lt. Michelle Duncan’s email and an email from the Lyons Fire District.
- North Santiam Watershed Council – Letter received about a grant awarded for spraying of Ludwigia weed control in the 13th Street Park in the coming months.

Public Hearing

- ADU Ordinance P10-65-2019 – Lloyd reads An Ordinance Amending Title 18 “Zoning” of the Lyons Municipal Code. Dave Kinney explains the ordinance and that the Planning Commission recommends the Council adopts an amendment to the code to allow an Accessory Dwelling Unit. He provides background information for Council. Dave says an email was received today from the Oregon Fair Housing Council stating that they did not find in the record a copy of findings that address a statewide Planning Housing Goal 10. He will need to prepare findings that address the Goal 10 housing requirements. He recommends taking public testimony and seeing if there are any comments. Lloyd asks for public testimony – audience question about what ADU is – Dave explains. Council discusses. Dave recommends to continue the hearing to next month, which will allow him to prepare the findings that can be attached to the Ordinance and then at the next regular meeting to take his additional testimony and ask if there are any more comments from the public, close the hearing, and then Council could adopt the Ordinance. Mike asks about the inventory of buildable lands – Dave explains. Hearing tabled to next Council meeting May 28th.

New Business

- Roster Medical Hardship RV – Micki explains requests medical hardship RV use. Council discusses. *Jessica motions to accept this hardship for a 6 month period starting on May 1st, 2019 for Edith Roster – Mark seconds – motion carried with all in favor – no nays.*
- Second Amendment Sanctuary City – Troy would like preservation of the Second Amendment for the City like Linn County has. Discussion among Council to have as a City Ordinance. Troy will look into it.

Unfinished Business

- City Hall Paint Quotes – Council reviews quotes. Troy asks about references. Mike would like to check references on exterior work and Jessica would like address of an example. *Mike motions to check references on two lowest bids and have Micki make the decision and go forward – Troy seconds – motion carried with all in favor – no nays.*
- Budget request – Mike asks about getting more hours on the law enforcement contract. Jessica would like to look at some of the roads. Troy said paving is very expensive. Council discusses streets. Discussion about doing a military memorial. Lloyd suggests doing the cemetery driveway – discussion – Mark asks about getting bids. It will need stripped, fabric, signs, and gravel.

Library Report

- Council reviews the library minutes regarding the budget requests. Discussed library eliminating unused books and not purchasing DVDs. They like the cultural passes. Council would like to know if the computers can be upgraded to Windows 10, what their mission statement is, and how many people use the library monthly.

Staff Report

- Public Works – Continue to maintain city properties and repaired toilet at City Hall.
- Cemetery – Maintaining, trapping, mowing, etc. One cremains burial and another scheduled this weekend. Sign Crafters has placed the new maps on the kiosks.
- Parks – Maintaining the parks. The new port-a-pot was placed at City Hall and the used one placed on 13th Street. The insurance company has been in contact with the Linn Co. Sheriff's office. The third port-a-pot will continue to be maintained until a buyer is found.
- Library – Blinds are due to be installed on May 14th.
- Streets – Maintaining the right-of-ways. 7th Street has sunken areas but the asphalt isn't cracked yet. ODOT cleaned the 5th Street catch basins and Linn Co. cleaned theirs on Main Street.
- Office – No building permits were applied for and four mechanical/plumbing permits were issued. Linn County requires a permit and engineered plans for the flag pole. Jim Schuette will provide plans. The flag pole should hold both the American flag and the Oregon flag and will be lighted.
- Micki needs to schedule a Planning Commission meeting to approve the digital sign at the Santiam Chapel.
- Dave Kinney will be assisting on the attorney search.
- Complaint List – Reviewed. 18th Street – Put a lien on the property for \$100 a day if there is a legal way to do it. Council wants to get an attorney for this issue. *Mike motions to ask Dave Kinney's help to locate a property attorney with municipal experience to help the City – Troy seconds – motion carried with all in favor – no nays.* As soon as Micki finds an attorney do a special meeting. Council says she can also inquire from other sources. Send a letter to 5th Street about trash. If not removed will contract with crew for cleanup of property and lien placed.
- City Wide Clean-up is May 11th from 9 am to 3 pm.
- Scholarship Award will be at the next meeting.
- Budget Meeting will be on May 14th instead of May 21st.

Commissioners Report

- Cemetery – none
- Transportation & Parks – Troy will drive some of the roads.
- Safety & Police – none
- Library – none
- Building Improvements – none

Councilor Requests/Future Agenda Requests/Announcements

- Mark asks about a walk-a-thon. This type of thing is usually performed by members or groups within the community.

Executive Session

- Lyons City Council Adjourned to Executive Session at 9:30 pm. Postponed to next meeting.
- Return at 9:35 pm to open session

Next Meeting – The next Council meeting is on May 28th, 2019 at 6:30 pm.

Adjourned 9:36 pm

Transcribed by Carol Hendricks, Assistant City Recorder

MV