

*Lyons Public Library
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**Lyons Library Board Meeting
October 8, 2018 Minutes
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Chairperson Amy Shield opened the meeting at 7:04pm. Library Board Members Meg Hebing, Tammy McKim, Ruth Case and Laurie Toepfer were in attendance. Librarian Brenda Harris was also in attendance.

Everyone stood for the Pledge of Allegiance.

Changes or Additions to the Agenda: None

Approval of the Sept. 10, 2018 Minutes: Meg motioned to approve the September 10, 2018 minutes as written, Tammy seconded. Motion approved.

Library Reports: Brenda went over the Library report. There were 783 checkouts & renewals; 379 holds; 126 new items were added; 2 were bibs; and 8 new patrons were added. There were 2 volunteers for a total of 41 hours. Monies collected were \$49.85 on fines/fees; \$5.00 for lost books; \$1.00 for replacement card; and \$21.95 for copies, for a total of \$77.80. Brenda stated she felt the circulation numbers were too low. Brenda reported a brown recluse spider was found in the library.

Brenda updated the Board on the discussion at the last City Council meeting pertaining to moving the library back to the old building, where City Hall is now. They felt the space would not be large enough. The new copier has arrived and is ready to go. She explained how patrons could print from their computer or phone via WiFi. They can directly plug in with a flash drive or use the App.

Brenda explained to the Board about a recent incident at the Library pertaining to a male that was “running for Sheriff in Marion County”. He also wanted an Interlibrary Loan, so Librarian Brenda took his information. He also checked out a book during the 40 or so minutes he was there. City Recorder Micki was in the building for a portion of that time. She did not like how he was acting, so she stayed until he was gone. At the end, he pretended to fall down the steps and went on about “how dangerous the steps are and he should sue”. Micki took his picture, then we locked the doors. She had already taken a picture of his vehicle and sent a text to Councilman Lloyd, who came to the library.

The Board discussed adding 2 more cameras, one for the entryway as they come in and out (this will also cover the stairs), and one at the northeast corner of the building; and also to relocate the camera on the southeast corner of the building to show the parking area in front of the building. The motion was made by Meg, and seconded by Tammy. Motion approved. Brenda noted the camera set-up came with 8 cameras and only 5 are being used. Brenda sent the pictures to her staff and Jeri at Mari-Linn School. Micki filed a report with the police, who was going to have him trespassed from the library (Also Corner Market). He was a former Silver Falls patron.

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PYM: Brenda updated the Board on the meeting. All libraries that allow Internet use must show I.D. to use the computers. A log of patrons using the Internet computers with date/time and which computer they use must be noted. It is up to the individual libraries how long they keep the information.

SRP: The 2019 theme for summer reading is “A Universe of Stories”. The Performers Showcase was September 29th at Salem Library from 9:00-4:30. Brenda explained how they have 5 minutes to perform and give us their best, since this is how the CCRLS libraries will select performers for the next 2 years. It was a long day, there were many new performers. The PYM Children’s meeting is on Oct.19, where they will select the performers that are paid from the CCRLS Ready to Read grant. Each library is to submit their top 5 choices prior to the meeting. She submitted 2 surveys required by the State Library, one was 102 questions!

Grants: The *Refreshing Youth Collections* grant is winding down, there are only a few books that have not come in yet. We are still cataloging and prepping them. The OBOB (Oregon Battle of the Books) books are being prepped as well. They will be available to go out and fill holds.

The CCRLS Ready to Read grant is also paying for each library to have Dawn Prochovnic do a sign language program. Ours is October 18 at 4:00pm. It might need to be moved to the City Meeting room.

Old Business:

Patron Survey: There was discussion on what day(s) would be opened and closed earlier. Laurie motioned to have the library open at 11:30 and close at 5:00 on Tuesdays and Wednesday; and Thursday – Saturday times to remain the same, starting November 1, 2018, Meg seconded. Motion approved. The hours are to be a permanent change.

New Business:

Food for Fines: Tammy motioned to have Food for Fines for the month of November, Meg seconded. Motion approved. One can/box will waive \$1.00 of fines only, up to \$10.00. The food will go to Joseph’s Storehouse of Hope, our local food bank.

Thanksgiving Closure: Laurie motioned to have the library close for Thursday, Thanksgiving Day and Friday the day after. Seconded by Meg. The library will be open on Saturday.

With no further business, Chair Amy closed the meeting at 7:50. It was the consensus to cancel the meeting for November. The next meeting is December 10, 2018, at 7:00 in the Library.