

*Lyons Public Library  
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Lyons, OR 97358  
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**Lyons Library Board Meeting  
April 23, 2018  
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Chairperson Amy Shield opened the meeting at 7:00pm. Library Board Members Meg Hebing, Ruth Case and Tammy McKim were in attendance, Member Laurie Toepfer was excused. Library Aide Stella Cruzon and Librarian Brenda Harris were also in attendance. Introductions went around.

**Everyone stood for the Pledge of Allegiance.**

**Changes or Additions to the Agenda:** None.

**Approval of the January 8, 2018 Minutes & March 12, 2018:** Meg motioned to approve the January 8, 2018 minutes as written, Tammy seconded. Motion approved. Tammy motioned to approve the March 12, 2018 minutes as written, Meg seconded. Motion approved.

**Library Reports:** Brenda went over the Library report for March. There were 834 checkouts & renewals and 377 holds. 62 new items were added and there were 7 new patrons added as well. There were 3 volunteers for a total of 91.25 hours. Brenda noted some weeding was done and labeling books with series in their order. Patrons are very happy to know which order to read them. Monies collected were \$71.75 on fines/fees; and \$9.40 for copies, for a total of \$81.15. Brenda stated the Library will receive \$1000.00 from the Youth Benefit Golf Tournament grant. She will attend the event on Wednesday to receive the check. The funds are for Cultural Passes and Summer Reading. Sara was the contact person and handled the arrangements for the Cultural Passes before, so Brenda is establishing contacts and costs for the Stayton Family Memorial Pool, Oregon Gardens, Gilbert House (2), and Evergreen Aviation and Space Museum. Normal cost for the Pool is \$400.00 annually per family. The cost for the Library is \$100.00. There was discussion on requirements to check them out.

**PYM:** Brenda reported CCRLS has hired a secretary and someone to manage the OCLC records and bibs. Patrons can now be notified via text for courtesy, holds, and overdue notices.

**SRP:** Brenda stated the Children's PYM meeting was postponed to May 11, 2018 and they will brainstorm summer reading ideas, schedule next fiscal meetings and the Ready to Read grant. Local patron, Herb Bastuscheck, will do a rocks/fossils program during the summer reading program. He has in the past, and has also included a craft project for the kids. It ties in with the summer reading theme, Libraries Rock! Also, the Museum of Natural and Cultural History from U of O has been booked and they will do a program on Oregon Rocks! We had them last year and they provided all the materials and information. Brenda stated they will be after the Summer Reading Party, so there would be 10 programs instead of 9. **(NOTE: Brenda was incorrect, they are scheduled 1 week before the party, so there are only 9 programs)** All the performers/programs are scheduled and she is waiting for their press packets. There would also be only 1 craft day.

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**Old Business:**

**Patron Survey:** Brenda tallied the surveys. There were 12 white (school), 3 blue (businesses), 29 yellow (library) and 3 Canyon Weekly, for a total of 47. 13 were in the City limits, and 30 outside the City limits. Brenda has written the comments verbatim. The online Survey Monkey results, had 19, 9 were in the City limits, 10 were not. The Board went over the results and comments. Brenda plans to type it all up and present it at the next Board meeting, and then for the City Council. Stella stated #8 was a little misleading. Patrons were commenting on the hours they prefer to visit the library with the current library hours, and not if they preferred earlier or later hours. When patrons asked, staff told them whatever hours/days they preferred, not just when the library was open. Friendly staff was noted multiple times, and open earlier hours. Library staff have a meeting on Wednesday and they will discuss whether to open earlier and close earlier, etc. but within the current hours allotted. Other libraries do have some staggered hours, but we would want consistency.

**Reading Comprehensive Presentation/Workshop:** There was a brief discussion on what we want to provide and when. Meg reported that Mari-Linn School did something along the same lines of what we are talking about doing by having their literacy night to coincide with the Parent/Teacher conferences. They had a bookmark, a sight words (dolce), and a story-making station for grades up to 3<sup>rd</sup>. June 13 is the last day of school, and the library has been invited to do an assembly presentation on the summer reading program before school ends. A half sheet with information on SRP, a game, and/or a craft to do, along with handouts they can take home and do with their parents over the summer. This can be a kickoff to the summer reading program.

**2018-2019 Library Budget:** The Board reviewed the budget and have recommended the following: under *Materials and Supplies*: **Audio Visual-\$1200.00; Copying Costs-\$1200.00; Dues & Subscriptions-\$250.00; Supplies Binding-\$600.00;** Supplies General-\$1500.00; **CCRLS Collection Expenses-\$200.00;** Training/Education/Seminars-\$750.00; Mileage Reimb.-\$500.00; Grant Expenses-\$5,000.00. And under *Library Fund Capital Outlay*: Equipment-\$4,000.00; Books New-1,500.00. Those in bold are increases to the current budget, with a total of \$650.00 increase.

With no further business, Chair Amy closed the meeting at 8:10. The next meeting is May 14, 2018 at 7:00 in the Library.