

*Lyons Public Library*  
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**Lyons Library Board Meeting**  
**April 8, 2019 Minutes**  
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Chairperson Amy Shield opened the meeting at 7:00pm. Library Board Members Meg Hebing, Tammy McKim, and Laurie Toepfer were in attendance. Member Ruth Case was absent. Librarian Brenda Harris and Library Aide Nikki Stifel were also in attendance.

**Everyone stood for the Pledge of Allegiance.**

**Introductions went around.**

**Changes or Additions to the Agenda:** *Blinds* is added under Old Business.

**Approval of the March 11, 2019 Minutes:** Meg motioned to approve the March 11, 2019 minutes as written, Tammy seconded. Motion approved.

**Library Reports:** Brenda went over the Library report for March 2019. Please note the totals are across our circulation desk only. There were 1004 items checked-out and renewed. 359 holds were filled; 73 items were cataloged -some are replacement of old copies. 24 new patrons were added -12 were from the event at Mari-Linn School. There were 4 volunteers for a total of 56.75 hours. Our longest volunteer, Pat DeLapp, has resigned after 15+ years. Monies collected were \$37.05 for fines and \$5.00 for copies, for a total of \$42.05. The "add costs to items" report is slowly being worked on. This has also turned into a weeding project as well.

Brenda reported the Friends of the Lyons Library will meet April 13th, and is looking at purchasing a new printer for the Internet computers. The current one is about 20 years old! She is working with CCRLS to make sure it meets their requirements. They will install and configure it to the computers. She also wrote a grant for \$1,000.00 from the Youth Benefit Golf Tournament but has not heard back. In the years past, the library received notification about 2 weeks before the Awards night, which is April 24th. Brenda also announced the new Oregon State Librarian is Jennifer Patterson. Meg mentioned her email address was incorrect on the Staff/Board Members and the City contact information lists. It should be [mhebing65@gmail.com](mailto:mhebing65@gmail.com).

**PYM:** Brenda updated the Board on the past meetings. The auto renewal is activated and seems to be working. Only those who are notified via email will benefit from this feature. Grand Ronde Library is interested in becoming a CCRLS member. Once again, Keizer is in talks to join. They are only a volunteer library and not recognized as a public library according to the Oregon State Library and the Oregon Library Association. The new standards have recently been published, and each library will need to assess where they are at, and complete an online survey of 157 questions.

**SRP/Children's:** The summer reading brochure is ready. Brenda took some to Mari-Linn School to hand out during their book fair. The donation request letters and emails are going out this week.

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**Old Business:**

**Library Aide:** Nikki Stifel gave a brief introduction about herself.

**Waive Children's Fines:** Brenda reported the City Council are against waiving fines. They feel the parents/adults should be held accountable.

**Blinds:** Brenda stated there were 2 businesses who came out and submitted their quotes. The City voted to approve Budget Blinds. Brenda and Micki meet again with them to pick the color.

**2019-2020 Library Budget Proposal:** Board Members discussed the short and long term requests for the library budget. It was the consensus to:

Short Term: 1. Update bookshelves for junior materials, most are not deep enough. 2. New computers and/or Windows 10 upgrade. 3. Adding more Cultural Passes.

Long Term: 1. Add more hours. 2. Possibly a second Library Aide. 3. New library with a meeting room where the community and kids can gather!

They felt under *Materials & Services* to lower the copier cost to \$2,000.00 and adding the \$2,200.00 to *Equipment*, which will raise it to \$10,700.00; raise the collection costs to \$500.00; and to raise the *New Books* to \$2,000.00. These changes/additions equal an increase of \$1,000.00. Meg motioned to approve, seconded by Tammy. Motion to approve the 2109-2020 Library budget proposal approved.

With no further business, Chair Amy closed the meeting at 8:20. The next meeting is May 13, 2019 at 7:00 in the Library. **NOTE:** This will be the last meeting until September unless one is needed.