



CITY OF LYONS

PHONE: (503)859-2167
FAX: (503)859-5167

449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES

June 25, 2019

Council Present: Mayor Lloyd Valentine, Councilor Mark Orr, Councilor Mike Wagner, Councilor Troy Donohue

Council Absent: Councilor Jessica Ritchie

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

Public Present: None

Opened w/pledge @ 6:30 pm by Mayor Lloyd Valentine

Additions to Agenda/Conflict of Interest/Ex-Parte/Bias: None declared

Consent Agenda: The report provided is bills paid May 28th, 2019 – June 25th, 2019 and the minutes are from May 28th, 2019. *Mike motions to accept the consent agenda which includes the minutes and bills paid – Mark seconds – motion carried with all in favor – none opposed.*

Presentations: None

Public Comment: None

Liaison Report: Mike questions Sheriff's contract and recent letter saying to hold off until negotiations are finished but the department would like a motion of continuation of contract. Micki reviews the Sheriff's report and Council discusses. Micki says that the Sheriff's Department wants reassured that the City will continue with their contract. Mark would like to rearrange allotted hours or adjust amount of hours and Council discusses. Micki has sent request for focus on traffic. To add 4 hours a month would be around \$300 a month – Council has discussion. Micki confirms a portion of fine comes back to the City. *Mike motions to direct Micki to send a letter to Linn County indicating that we intend to renew our contract when they arrive at their costs and potentially would like to talk about a few extra hours of enhanced patrol/coverage – Troy seconds – motion carried with all in favor – none opposed.* Mike asks about moving money in the budget for the additional hours.

Correspondence

- North Santiam Watershed Council – Letter about Ludwigia in the ponds and they are moving forward with the project and spraying for it.

Public Hearing

- State Shared Revenue Hearing Res. #544-2019 & #545-2019 – Lloyd opens the public hearing at 6:50 pm and reads “Res. No. 544-2019 A Resolution Certifying the City of Lyons’ Eligibility to Receive State Shared Revenues by Providing the Necessary Municipal Services and Res. No.545-2019 A Resolution Declaring the City’s Election to

Receive State Revenues”. Lloyd asks for any discussion, comments, or questions from the Council – Mark says it’s a must to get state sharing revenue. Lloyd asks if there are any comments or questions from the public – none. Lloyd asks for a motion to approve Res. #544-2019 & Res. #545-2019 – *Mark motions to accept the resolutions as written – Mike seconds – motion carried with all in favor – no nays.*

- Budget Hearing & Adoption Res. #546-2019 – Lloyd reads “Res. 546-2019 to Adopt the Budget, Make Appropriations, Impose the Tax, and Categorize the Tax”. Lloyd asks for any discussion, comments, or questions from the Council. Mike asks about the correction – it was a typographical error and did not change amounts of any funds. Lloyd asks if there are any comments or questions from the public – none. Lloyd asks for a motion to approve Res. #546-2019 – *Mike motions to accept resolution – Troy seconds – motion carried with all in favor – no nays.* Lloyd closes the hearing and re-opens the regular meeting at 6:52 pm.

New Business

- Property, Liability, Work. Comp. Insurance Renewal – Micki reviews the renewal invoice. Mike asks about how much liability limit the City is carrying. The worker’s compensation was almost double – discussion. The street and road maintenance is the largest part – Council has questions about cost and Micki will check on it.
- Sean Bodi and the Mehama Ball Park sent thank you card. Mehama Ball Park also sent a thank you card.
- Columbia Bank – Merchant Services Quote – Micki has been checking and it would allow taking credit/debit cards at the counter. Mike said the City could charge the fee back to the customer as long as disclosed up front. Mike uses Costco and Council discusses checking into it. Micki asks about pursuing taking cards – Council agrees that would serve the community.
- Audit Review Contract – Audit Review contract including estimate of \$5,900 was reviewed – Council discussion. *Mike motions to approve the audit review contract with Umpqua Valley Financial as presented – Troy seconds – motion carried with all in favor – no nays.*

Unfinished Business

- Flag Pole Project Update – OM Stone Memorial Quote – Micki is still working on the project and waiting on engineer so she has contacted another engineer. She reviews projected costs for the project. Mark asks about electricity and Micki said it would be underground. Troy asks about grants for installing a flagpole – Micki checked into a Veteran’s Grant. Discussion about other engineers.

Library Report

- Brenda provides the report. At last count she has 37+ kids signed up for the Summer Reading Program. The Library Board has a new vacancy. The Library Aide has also resigned. The back up from the last hiring, Marc Halseth, has started training and is doing well. Brenda included the DVD information for Council from other City Libraries. Mark asks about the property south of the library and the septic tank/system.

Staff Report

- Public Works – Continue to maintain city properties, equipment, safety inspections, repairs, and trash. Installed a replacement smoke detector in the library.

- Cemetery – Maintaining. Sold a columbarium niche and the urn will be placed by Weddle’s. Payment was completed on 2 full plots and urn will be placed in July. Capital Monument up-righted and repaired 2 headstones with one more to do. The next step is to get an engineered plan for the driveway approach.
- Parks – Maintaining the parks. The graffiti continues in the port-a-pots. Trees Inc. (working for Pacific Power) has identified several dead trees near the 13th St. bridge and they have started cutting them down. N. Santiam Watershed is treating the ponds for Ludwigia in the coming weeks.
- Library – Safety meeting and walk through on May 30th. A fire extinguisher arrow was placed above the extinguisher. Richard checked a ceiling tile in the stairway. Nikki will work Thursdays until the Summer Reading Program is finished. Marc Halseth has been hired as a Library Aide. Jimco Fence will look at the basement stairwell and provide a quote to enclose it since it is a fall hazard. Requested Moonlight Maintenance to clean carpets but not scheduled. Minimum wage will be \$11.25 an hour starting July 1st.
- Streets – Maintaining the right-of-ways. Valley Green completed the roadside spraying on June 16th.
- Office – Two building permits were applied for and one mechanical/plumbing permit was issued. Waiting on engineer for flagpole. Planning Commission approved the sign for the Santiam Chapel. The carpets were cleaned at City Hall. Thinking about having a yard sale at the library during the city wide garage sale for the surplus property and will have a list for the next meeting so it can be declared as surplus.
- Library Safety Meeting Minutes – Most of the issues have been addressed.
- Complaint List – Weeds and grass too tall, junk, inoperable cars – letters sent. 18th Street – email sent to Local Government Law Group and attorney will be checking into it. Mark will give permission if owner calls him to access the property on 846 5th Street to mow the grass. 251 Dogwood St. has complaint from neighbors about generator, burning, RV, and letter is being sent.
- Researching Library websites – discussion.
- City wide garage sale on Aug. 17th.
- Financial Report – reviewed.

Commissioners Report

- Cemetery – none
- Transportation & Parks – Troy still working on street project and which ones need it the most. Deciding if crack sealing will let it go another year. Mike suggests holding off until developer buys property and work together – Council discusses.
- Safety & Police – Mark concerned with the speeding through town.
- Library – none
- Building Improvements – none

Executive Session

- Mayor Lloyd closes the open meeting at 7:56 pm and Lyons City Council adjourned to Executive Session Pursuant to ORS 192.660(2)(f) Exempt – Written Advice from Attorney.
- Return at 8:14 pm to open session.

Re-Open Meeting

- Meeting re-opened at 8:14 pm. *Mike motions we invite Dan Lawler to give a presentation to the Council on what he believes would be the best charter from his opinion – let him know that we are ready to act and want to adopt whatever is the most appropriate for the City wanting to be on the ballot for the General Election – Mark seconds – motion carried with all in favor – no nays.*

Councilor Requests/Future Agenda Requests/Announcements

- Mark asks about the thank you barbecue for City employees and volunteers – Micki will check on date.

Next Meeting – The next Council meeting is on July 23rd, 2019 at 6:30 pm. *Lloyd asks for motion to adjourn meeting – Mike motions to adjourn – Troy seconds – motion carried with all in favor – no nays.*

Adjourned 8:18 pm

Transcribed by Carol Hendricks, Assistant City Recorder

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