



CITY OF LYONS

PHONE: (503)859-2167
FAX: (503)859-5167

449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES July 23, 2019

Council Present: Mayor Lloyd Valentine, Councilor Mark Orr, Councilor Mike Wagner, Councilor Troy Donohue, Councilor Jessica Ritchie

Council Absent: None

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

Public Present: Attorneys Carrie Connelly and Dan Lawler from Local Government Law Group

Opened w/pledge: @ 6:31 pm by Mayor Lloyd Valentine. Attorney Carrie Connelly says that meeting should be opened by the Recorder.

Additions to Agenda/Conflict of Interest/Ex-Parte/Bias: None declared

Consent Agenda: The report provided is bills paid June 26th, 2019 – July 23rd, 2019 and the minutes are from June 25th, 2019. *Mike motions to accept the consent agenda which includes the minutes and bills paid – Troy seconds – motion carried with all in favor – none opposed.*

Public Comment: None

Liaison Report: Lloyd reviews the Sheriff's Report. Mark asks about the 30 traffic hours in May - Sgt. Klein called and explained 14 hours were traffic and the rest were extra patrol. Micki verifies that letter was sent stating City wanted to renew the contract. City received an email from Jim Yon with an update reporting that the Sheriff contract negotiations are moving slowly.

Correspondence

- OR Dept. of State Land ADU Adoption Acknowledgement – Confirmation they've received the City's Accessory Dwelling Unit change in our codes.

New Business

- Charter Update – Attorneys Carrie Connelly and Dan Lawler are present from Local Government Law Group and Carrie introduces herself and Dan. She explains the Charter and the recommendation they have of moving towards the model Charter while keeping pieces of our existing charter. Carrie explains the new sections that ordinances = legislation, resolutions = administrative, and orders = quasi-judicial authority. Mike asks about the new charter giving more flexibility and Carrie confirms that is one of the goals. They are also updating and streamlining which does give more flexibility. Dan reviews Charter changes. If the Charter is approved by the voters the effective date would be Jan. 1, 2020 unless Council specifically states a different date. Carrie asks if council wants City Manager included in the charter. Council wants Micki to have the title. Carrie says if

it is in the charter then she will have hiring/firing authority. If position is vacated council is required to fill it. It shouldn't be added to the charter if the mayor would do those duties. Council didn't want the mayor having those duties. Should have a contract. Employees can appeal to council. Carrie will check with Christie, their employment attorney, to be sure. If giving her the title can be done without putting it in the charter they would do that, if not then add it to the charter. The attorneys recommend starting the filing process for the new Charter. Council agrees to move forward with the filing process. Carrie and Dan leave the meeting at 8:35 pm.

- Contents of storage unit – Micki asks if there were records stored in other places than at city hall. Troy said they were stored at the city shop and they're not there anymore. The other councilors are not aware of any.
- Declaration of Surplus Property – List includes library kitchen items and shop items. *Mike motions to authorize Micki to deal with the surplus items as she feels appropriate – Jessica seconds – motion carried with all in favor – none opposed.*

Unfinished Business

- Merchant Services – Micki reviews costs of services.

Library Report

- Brenda provides the report. Summer Reading Program has 57 children signed up. Marc is doing a great job. Lloyd asks about BIBs and Brenda explains that is a new record in the network.

Staff Report

- Public Works – Continue to maintain city properties, equipment, repairs, and trash. Richard placed flyers at properties where the grass needed to be cut. Annual review with Richard and recommending 2% increase.
- Cemetery – Maintaining, mowing, trimming, trash, etc. One full casket burial and one cremains next week.
- Parks – Maintaining the parks. N. Santiam Watershed started treating the ponds for Ludwigia on July 19th. Graffiti found in the handicapped port-a-pot.
- Library – Found graffiti in the stairwell on the 15th. Jimco Fence came out on the 9th to look at the basement stairwell and will give an estimate.
- Streets – Maintaining the right-of-ways. Resident asked about striping in the Timberview area. Troy said Linn County does the striping on 13th Street without charge to the city because of John Neal Park – too expensive to do Timberview area. Council discusses dip in road on 7th Street near Elm St. and patching – Richard will patch.
- Office – One building permit was applied for and two mechanical/plumbing permits were issued. Partition application was received and Planning Commission meeting is scheduled for Aug. 14th. Worker's Comp. response from Bo said it would probably be corrected when they do the audit.
- Cougar sightings around town.
- Complaint List – Reviewed by Council. Areas with weeds are being mowed. Our attorney is looking at options regarding the 18th St. property. Dogwood Street appears to be complying.
- City wide yard sale on Aug. 17th.
- Mayor's BBQ on Aug. 24th – Jessica is unable to attend.

- Financial Report – Reviewed - End year and new fiscal year reports provided.

Commissioners Report

- Cemetery – none
- Transportation & Parks – none
- Safety & Police – none
- Library – none
- Building Improvements – none

Councilor Requests/Future Agenda Requests/Announcements

- Mark thinks the attorneys were a good choice – Council agrees.

Next Meeting – The next Council meeting is on Aug. 27th, 2019 at 6:30 pm. *Lloyd asks for motion to adjourn meeting – Mike motions to adjourn – Troy seconds – motion carried with all in favor – no nays.*

Adjourned 9:21 pm

Transcribed by Carol Hendricks, Assistant City Recorder

MV