



# CITY OF LYONS

PHONE: (503)859-2167  
FAX: (503)859-5167

449 5<sup>TH</sup> STREET  
LYONS, OREGON 97358

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## CITY COUNCIL MEETING MINUTES

August 27, 2019

**Council Present:** Mayor Lloyd Valentine, Councilor Mike Wagner, Councilor Jessica Ritchie, Councilor Troy Donohue (arrives at 7 pm)

**Council Absent:** Councilor Mark Orr

**Employees Present:** Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

**Public Present:** None

**Opened w/pledge:** @ 6:33 pm by Mayor Lloyd Valentine

**Additions to Agenda/Conflict of Interest/Ex-Parte/Bias:** Mayor Lloyd announces a conflict of interest on Tab #11. *Mike motions to accept the addition to the agenda of the Linn County reports and the flag pole funding – Jessica seconds – motion carried with all in favor – none opposed.*

**Consent Agenda:** The report provided is bills paid July 24<sup>th</sup>, 2019 – August 27<sup>th</sup>, 2019 and the minutes are from July 23<sup>rd</sup>, 2019. *Jessica motions to accept the consent agenda which includes the minutes and bills paid – Mike seconds – motion carried with all in favor – none opposed.*

**Public Comment:** None

**Liaison Report:** Micki reviews the Sheriff's Report with Council. Jessica asks if Micki notified them about school starting – verified an email was sent. Jessica asks about portapot burning and Micki hasn't heard anything more.

### Correspondence

- Planning Commission – Hart Partition – Micki explains Juniper St partition. There is a 14 day appeal period – nothing yet. One lot septic is approved, the other two have not been approved yet – they may need to adjust the property lines.

### New Business

- None

### Unfinished Business

- Library Security Gate/Fence – Micki reviews quotes for a fence & gate to enclose the stairway at back of library. Council discusses safety issues. *Mike motions to accept the low bid from Outdoor Fence – Jessica seconds – motion carried with all in favor – none opposed.*
- Welcome Sign – Micki explains that she talked with Don Trahan and the sign is almost finished. He thinks the powder coating will be donated but the minimum job is \$750 if

they charge – Jessica says it sounds reasonable. (*Troy arrives during discussion.*) Micki has application ready for ODOT. Council discusses location, mounting, and height of sign. *Mike motions to proceed with the sign project Mr. Trahan is doing and put in the ODOT application – Troy seconds – motion carried with all in favor – none opposed.* Council would like a picture of sign emailed.

- Code Review – Council Rules – Tabled to next month for council to review.

### **Library Report**

- Brenda provides the report. Sixty-six kids completed the Summer Reading Program with 1,980 hours read. The Library Board has a vacancy. Jessica asks about the courier bill Council discusses and wants more information.

### **Staff Report**

- Public Works – Continue to maintain city properties, equipment, repairs, and trash. Repaired a weed eater. Put cold patch on a couple of spots on 7<sup>th</sup> Street but didn't improve it very much. Linn Co. says it needs to be dug out, gravel laid, and new asphalt.
- Cemetery – Maintaining, mowing, trimming, trash, etc. Four full casket plots sold. The columbarium niche door was engraved and the urn placed.
- Parks – Maintaining the parks. Repairing and painting picnic tables. Continue to have trash overloading the cans.
- Library – Found graffiti in the stairwell on July 15<sup>th</sup> and obtained security gate quotes.
- Streets – Maintaining the right-of-ways. Linn Co. is too busy to look at crack fill in Timberview. Salem Seal Coating came out and gave quote of \$6,638.00 but may not have time this season. Canyon Contracting came out and looked but haven't provided a quote. The cracks are large and across the road. Council discusses who did the roads when development was put in and suggests contacting them. Micki will check who contractor was and if the county had requirements/inspections.
- Office – Three building permits were applied for and one mechanical/plumbing permit was issued. Council discusses the recycling cans and what the fee reduction would be to eliminate recycling from Pacific Sanitation. Micki received plans from the engineer for the flag pole. Council discusses fundraising and bricks/plaques/pavers for donors. There is a grant that may be available in the spring but we need a veteran's organization to sponsor. The grant would cover 80%. Troy mentions adding the first responders also.
- Speer Hoyt bill from attorneys is broken down for Council.
- Lloyd and Micki will attend the League of Oregon Cities Annual Conference in Sept.
- Complaint List – Reviewed by Council. Yard was mowed on 5<sup>th</sup> Street and grass has been mowed on Joshua and 6<sup>th</sup>. Micki is working with attorney on 18<sup>th</sup> Street. Bank is doing assessments on property for contamination and expects results in 2 weeks. If it is not contaminated bank is going ahead with the sale of the property. Property at 5<sup>th</sup> Street has sold.
- Financial Report – LGIP Interest rate has dropped.

### **Commissioners Report**

- Cemetery – none
- Transportation & Parks – none
- Safety & Police – none
- Library – none

- Building Improvements – none

### **Executive Session**

- At 8:20 pm Mayor Lloyd announces the Council will now meet in executive session, pursuant to ORS 192.660(2)(i) which allows the City Council to review and evaluate the job performance of the City Recorder. He asks the audience to step outside

### **Re-Open Meeting**

- Jessica re-opens regular meeting Tuesday, Aug. 27<sup>th</sup>, at 8:45 pm. Council discusses raise options- usually 2%. Currently at \$20.10. Mike recommends \$.50 per hour. *Mike motions to give Ms. Valentine a \$.50 an hour raise effective the next pay period/check – Troy seconds – motion carried with Councilors Jessica, Mike, and Troy voted in favor – none were opposed. (Mayor Lloyd abstained from the discussion and the vote, due to conflict of interest.)* Jessica turns meeting back to Lloyd.

### **Councilor Requests/Future Agenda Requests/Announcements**

- Jessica requests to follow up on ORBIS.

**Next Meeting** – The next Council meeting is on September 24<sup>th</sup>, 2019 at 6:30 pm.

**Adjourn** – Mayor Lloyd adjourns the meeting at 8:50 pm

Transcribed by Carol Hendricks, Assistant City Recorder  
MV