



# CITY OF LYONS

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## CITY COUNCIL MEETING MINUTES

October 22, 2019

**Council Present:** Mayor Lloyd Valentine, Councilor Troy Donohue, Councilor Jessica Ritchie, Councilor Mark Orr

**Council Absent:** Councilor Mike Wagner

**Employees Present:** Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

**Public Present:** Barbara Orr

**Opened w/pledge:** @ 6:30 pm by Mayor Lloyd Valentine

**Additions to Agenda/Conflict of Interest/Ex-Parte/Bias:** None declared

**Presentations:** None

**Consent Agenda:** The report provided is bills paid September 24<sup>th</sup>, 2019 – October 22<sup>nd</sup>, 2019 and the minutes are from September 24<sup>th</sup>, 2019. *Jessica motions to accept the consent agenda which includes the minutes and bills paid – Mark seconds – motion carried with all in favor – none opposed.*

**Public Comment:** None

**Liaison Report:** Lloyd reviews the Sheriff's Report with Council. Council discusses the Sheriff's Contract. Mark would like hours dedicated to traffic control. Troy says if City increases to 14 additional hours a month it would cost approximately \$8000 per year more than current contract. Jessica would like to see more commitment from the County. Mark recommends having the extra hours devoted to traffic enforcement. Council wants to ask about extending contract to 500 hours with Linn County and if the City can decide that the extra hours be committed to traffic enforcement.

**Correspondence:** None

### New Business

- Criteria for Scholarship – Councilors like the application and discuss when to award the scholarship. Micki asks about changing presentation date to May and deadline date to April. *Jessica motions to change the deadline to April in 2020 so it can be reviewed for a May presentation – Mark seconds – motion carried with all in favor – none opposed.*

## Unfinished Business

- Newspaper Box – Jessica says there has been more billing for wrong items in the recycle carts. Council discusses the contract with the garbage company. Citizens can dispose of newspapers at city-wide clean up. Mayor asks if all are in favor to keep the newspaper box – all responded no – motion not made.
- Welcome Sign – Micki sent the application packet to ODOT. She received an email response saying the insurance document did not meet their requirements. Email was forwarded to our insurance agent but he is out of the office until the 30<sup>th</sup>. Council discusses matching logo lettering and placement of sign. Juniper Street is discussed as an alternative location. Council consensus to see it lower to the ground; place in the SE corner of Juniper, and have the letters cut out with a plasma cutter to match the City's logo.
- Code Review – Council Rules – *Lloyd motions to table the council rule review until after the election results for the Charter amendment – Jessica seconds – motion carried with all in favor – none opposed.*

## Library Report

- Brenda provides the report. She attended a Summer Reading summit on Saturday. CCLRS will be absorbing all ORBIS charges in the future. The staff has completed the safety training videos. There is still a vacancy on the Library Board and the deadline is extended to Nov. 1<sup>st</sup>. Food for Fines will be held from Nov 1<sup>st</sup> to the 30<sup>th</sup>, the patrons may waive \$1.00 per box/can of food donated. The courtesy policy and code of ethics is already in place. She will be having surgery and staff will cover in her absence.

## Staff Report

- Public Works – Continue to maintain city properties, equipment, repairs, and trash.
- Cemetery – Maintaining, mowing, trimming, trash, etc. Three cremains burials in the last couple of weeks. Three headstones were repaired and are back in place.
- Parks – Maintaining the parks. Rebuilding and painting picnic tables. Micki has checked with Whitewater Signs for the Freres Park sign.
- Library – Security gate was installed today. Richard and Darrell finished working on the window frames and sills in the basement. Checking into a stair handrail in the children's area. A quote for \$1800 was received. Jessica shows a picture of the area and Council discusses handrail. Troy will take measurements on Saturday.
- Streets – Maintaining the right-of-ways. Clearing the leaves and debris from drains. The Timberview crack sealing has been completed. Troy asks about getting a quote in Jan. or Feb. to pave half or all of 7<sup>th</sup> Street.
- Office – No building permits were applied for and six mechanical/plumbing permits were issued. Web based safety training was completed by staff. The insurance sent an update on the port-a-pot fire saying charges were dismissed for lack of evidence. The audit is in progress. There is a credit invoice for Work. Comp. The Planning Commission meeting is scheduled for Nov. 14<sup>th</sup> to annex a lot into the City limits. The annexation hearing will be before City Council in November during the Council meeting. The office will be open from 7 am to 8 pm on Nov. 5<sup>th</sup> Election Day. Council consensus to have the December Council meeting on the 17<sup>th</sup> since it would normally be on the 24<sup>th</sup>. Micki has checked with ODOT about putting sidewalks in from Mari-Linn to the Corner Market. ODOT

sent her information on a grant to apply for. Council is in support of pursuing the grant for the sidewalk.

- Complaint List – Reviewed by Council. The front yard on Joshua Street has been mowed. Our attorney has requested a report regarding the soil testing on 18<sup>th</sup> Street. The cleanup has begun on 5<sup>th</sup> Street.
- Financial Reports – Micki asks for questions – none. Everything looks good.

### **Commissioners Report**

- Cemetery – Lloyd says cemetery looks good.
- Transportation & Parks – Troy already talked about 7<sup>th</sup> Street paving.
- Safety & Police – Mark said already discussed options with Linn County Sheriff's Contract.
- Library – None
- Building Improvements – None

### **Councilor Requests/Future Agenda Requests/Announcements**

- Mark asks about the CERT team that came to a previous meeting. Lloyd said the head guy was interested in coming and talking with Council again.
- Mark talks about interest in another store. Micki had an inquiry about a retail business if zoning can be changed on certain properties. It would have to go through the Planning Commission.

**Next Meeting** – The next Council meeting is on November 26<sup>th</sup>, 2019 at 6:30 pm. *Lloyd asks for motion to adjourn the meeting – Mark motions – motion carried with all in favor – none opposed.*

Adjourned 8:23 pm

Transcribed by Carol Hendricks, Assistant City Recorder

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