



CITY OF LYONS

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449 5TH STREET
LYONS, OREGON 97358

CITY COUNCIL MEETING MINUTES September 24, 2019

Council Present: Mayor ProTem Jessica Ritchie, Councilor Troy Donohue, Councilor Mark Orr, Councilor Mike Wagner (arrives @ 6:43)

Council Absent: Mayor Lloyd Valentine

Employees Present: Richard Berkey – Public Works, Micki Valentine – City Recorder, Brenda Harris – Librarian

Public Present: Kirsten Stein – US Census Bureau, Jesse O’Dell, Sgt. Klein

Opened w/pledge: @ 6:30 pm by Mayor ProTem Jessica Ritchie

Additions to Agenda/Conflict of Interest/Ex-Parte/Bias: None

Presentation: Kirsten Stein from the US Census Bureau makes a presentation for the 2020 census. There is a self-respond form online starting March 12th through April 1st. For an alternative you can call an 800 number or send in a paper form. If public doesn’t respond to the 5 invitations they will visit in-person between April 1st and July 30th. Mark asks about some of the questions on the census. She explains that the census count is important for the funding Oregon receives. All of the state programs depend on how many people are counted in Oregon. The amount of federal funding is \$3200 for each person that is counted in the state. Kirsten goes over previous statistics of census reporting. She stresses it is important that everyone is counted since the state doesn’t get the funding it is entitled to if they aren’t counted. (*Mike arrives at 6:43 pm*) Discussion about how to reach public and Micki will put on reader board when the workers will be in the area. Council thanks Kirsten and she leaves the meeting.

Consent Agenda: The report provided is bills paid August 28th, 2019 – September 24th, 2019 and the minutes are from August 27th, 2019. *Mark motions to accept the consent agenda which includes the minutes and bills paid – Troy seconds – motion carried with all in favor – none opposed.*

Public Comment: Jesse O’Dell says the Grange is doing away with the paper box since they are charged \$180 each time it is hauled off. He wonders if the city would want to take it over and says it could be left in its current location. It is only for newspaper and magazines. Jessica thanks him and Council will discuss it.

Correspondence: Invitation received to attend Republican Meet & Greet at Mountain Café in Mill City on Sept. 29th.

Liaison Report: Sgt. Klein gives the Sheriff’s Report. He gives averages for incidents in the last 3 months which averaged 51 incidents per month. The hourly rate for their contract has gone up some from previously projected. The Sheriff’s Office would like to receive a proposal from

the City for adding to the contract hours. Mike asks where it would be beneficial for extra hours. Sgt. Klein says traffic is significant and gives some other ideas. There is discussion about people running around at night and those living in their motor homes. Mark requests to have the contract put on the agenda. Mike would like to spend a little more money. Mark wants more hours for traffic. Council agrees to put in on next month's agenda. Sgt. Klein explains enhanced patrol versus calls of service. Council thanks him and he leaves the meeting.

New Business

- None

Unfinished Business

- Linn County Sheriff – New Rates – Memo on hourly rates which was addressed under liaison report.
- Welcome Sign – Jessica is concerned about sharp areas on sign. Council discusses height of sign and if the state and county are going to allow installation by Kapok. It is an 8' x 4' sign and weighs 400 pounds. Currently it will be painted instead of powder coated but Council discusses powder coating options. Mike recommends taking a sheet of plywood out to see how it looks in the area where it is planning on being placed. Mike, Jessica, Richard, Micki, and Jesse O'Dell plan on meeting at 10 am on Wednesday to take plywood to planned placement spot and take pictures to see how it will look.
- Code Review – tabled.

Library Report

- Brenda provides the report. Brenda checked into ORBIS and provides follow-up emails. Some changes will be made and current charges are being waived. Council thanks her for checking into it.

Staff Report

- Public Works – Continue to maintain city properties, equipment, repairs, and trash. Cleaning leaves from drains.
- Cemetery – Maintaining, mowing, trimming, trash, etc. Sold one columbarium niche. Three cremains are expected to be placed within the next few weeks.
- Parks – Maintaining the parks. Repairing and painting picnic tables. Micki suggests adding a sign to the bottom of the current sign saying Freres Park. Troy thinks it is a great idea as a tribute.
- Library – Security gate was partially installed today and company will come back to complete. Richard and Darrell have been working on repairing the window frames and sills in the basement. Stella and Marc covered for Brenda while she was out.
- Streets – Maintaining the right-of-ways. Micki asks about a light pole in Timberview that is covered in ivy and Council says to spray. Timberview crack fill quote from Salem Seal Coating is \$6,638. Mike says 6th or 7th Street is looking like pavement is deteriorating. *Jessica asks for a motion to use Salem Seal Coating at \$6,638.00 for Timberview crackfill project – Mike motions – Troy seconds – motion carried with all in favor – none opposed.*
- Office – One building permit and three mechanical/plumbing permits were issued. Safety training this month is two videos: Active Shooter and Until Help Arrives. Lloyd and Micki will be attending the League of Oregon Cities annual conference Thurs., Fri.,

and Sat. this week. Election Day is Nov. 5th. Council consensus to continue the holiday lighting contest this year.

- Complaint List – Reviewed by Council. Discussion about 18th Street. The bank is doing a soil test to see if it's contaminated and a utility locate has been requested for soil borings. Micki has been sending regular letters to realtor about 846 5th Street for clean up. Mark wants to know what happens when homeowners don't follow ordinances. Council members explain. Mark asks about apple tree that is hanging over the fence into his property and Council says he can trim parts that are on his side of the fence. Jessica asks Micki to give Mark the email for the realtor who is handling 846 5th Street.
- Financial Reports – Jessica asks for questions – none.

Commissioners Report

- Cemetery – none
- Transportation & Parks – Timberview cracks previously addressed above. 7th Street paving: suggested to check for grants.
- Safety & Police – Police hours will be discussed next month and if we want additional patrol in certain areas.
- Library – none
- Building Improvements – Mike asks Council about interest in the house next to the library – could be demolished and used for a parking lot – may have asbestos in it – probably not worth it.

Councilor Requests/Future Agenda Requests/Announcements

- Police hours, grange newspaper box, and grants for streets (Troy says keep eyes open for grants but not needed right away – would be next spring/summer till needed).

Next Meeting – The next Council meeting is on October 22nd, 2019 at 6:30 pm. Jessica adjourns the meeting.

Adjourned 8:42 pm

Transcribed by Carol Hendricks, Assistant City Recorder

MV