

Lyons Public Library
279 8th St / 448 Cedar St (m)
Lyons, OR 97358
lyonspl@ccrls.org

Lyons Library Board Meeting
October 14, 2019 Minutes
Page 1 of 2

Chair Amy Shield opened the meeting at 7:20pm. Library Board Members Tammy McKim, Meg Hebing and Ruth Case were in attendance. Librarian Brenda Harris and guest Cathy Griswold were also in attendance.

Everyone stood for the Pledge of Allegiance.

Changes or Additions to the Agenda: None

Introductions went around. Cathy is interested in the vacant Library Board position.

Approval of the September 16, 2019 Minutes: Meg motioned to approve the September 16, 2019 minutes with a spelling correction under Library Reports, June, it should be "Monies" not "Moines" collected... Tammy seconded. Motion approved.

Library Reports: Brenda went over the Library Report for September 2019. There were 910 items checked-out and renewed. 522 holds were filled; and 74 items cataloged -2 were Bibs. 7 new patrons were added. There were 3 volunteers, for a total of \$31.25 hours. Monies collected were \$4.25 for fines, \$8.50 for a lost book, and \$12.00 for copies, for a total of \$24.75. Library staff just completed the "Run.Hide.Fight" and "Until Help Arrives" safety videos.

PYM/CCRLS: Brenda reported on the ORBIS courier charges and that CCRLS has changed it so libraries are not being charged to loan materials outside of CCRLS. It was suggested that each library should have a tablet where they can do Circulation during the times WorkFlows is down. CCRLS recommend either an Andriod or an iPad. An app needs to be added, and then sent to CCRLS to have permissions added.

Children's: Brenda attended the Summer Reading Summit on Saturday Sept. 28, 2019 at Salem Library. It gave information on CSLP (Collaborative Summer Reading Program) since they have branched off from Demco. There were many authors to meet during lunch as well. At the Children's meeting, 5 performers and 1 alternate were selected. They are: Reptile Man (the original), Rhys Thomas (juggling, comedy), Angel Ocasio (magic & comedy), Saplings (music), Scientellers (science and stories), with Tumelo Molio as an alternate. Each library has \$444.00 to spend out of the CSLP catalog or from Amazon on materials related to the summer reading program for 2020. The theme is "*Imagine Your Story*".

Lyons Library Board Meeting
October 14, 2019 Minutes
Page 2 of 2

Old Business: Policy Updates: Brenda asked the Board if they wanted to adopt a Code of Conduct policy. This was suggested that all Libraries adopt as part of the Oregon Library Association. The City does not have a code of conduct other than for employees. The library already has a *Library Courtesy* policy that would be suffice.

Library Board Vacancy: The Board gave an update of the duties, and answered any questions for Cathy, who is interested in the vacant position. The term will expire June, 30, 2023.

New Business: Food for Fines: The Board elected to have the Food for Fines for the month of November, where 1 can/box will waive \$1.00 on patron's fines, with a maximum of \$10.00. The food will go to *Joseph's Storehouse of Hope*. Also, the library will be closed November 28-29 for the holiday.

Brenda noted she will be having surgery and will be out 4-6 weeks. The Board elected to not meet in November, so the next meeting will be December 9, 2019.

With no further business, Chair Amy closed the meeting at 7:45. The next meeting is December 9, 2019 at 7:00 in the Library.