



# CITY OF LYONS

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## CITY COUNCIL MEETING MINUTES

December 17, 2019

**Council Present:** Mayor Lloyd Valentine, Councilor Mike Wagner, Councilor Troy Donohue

**Council Absent:** Councilor Jessica Ritchie, Councilor Mark Orr

**Employees Present:** Micki Valentine – City Recorder, Richard Berkey – Public Works, Brenda Harris - Librarian

**Public Present:** Eric and Jennifer Pantovich and family

**Opened w/pledge:** @ 6:30 pm by Mayor Lloyd Valentine

**Additions to Agenda/Conflict of Interest/Ex-Parte/Bias:** None declared

**Presentations:** Mayor Lloyd presents the 2019 Holiday Lighting Contest award to Eric & Jennifer Pantovich and their children. The family leaves the meeting.

**Consent Agenda:** The report provided is bills paid November 26<sup>th</sup>, 2019 – December 17<sup>th</sup>, 2019 and the minutes are from November 26<sup>th</sup>, 2019. *Troy motions to accept the consent agenda which includes the minutes and bills paid – Mike seconds – motion carried with all in favor – none opposed.*

**Public Comment:** None

**Liaison Report:** Sheriff's Report is reviewed by Council. Troy asks if crimes are going up in town since it is getting dark early – Micki hasn't heard anything specific. The camp host is still at the park and he is doing a good job. Linn County Sheriff allowed the RV to stay on 13<sup>th</sup> St. until Friday.

**Correspondence:** None.

### New Business

- Committee Appointments – Lloyd asks for motion to re-appoint members. *Mike motions to re-appoint Jerry Tabler to another 3 year term on the Planning Commission beginning January 1<sup>st</sup>, 2020 – Troy seconds – motion carried with all in favor – none opposed. Mike motions to re-appoint Ginger Griffith to another 3 year term on the Budget Committee beginning January 1<sup>st</sup>, 2020 – Troy seconds – motion carried with all in favor – none opposed.* Mike asks if we have a vacancy on the Planning Commission – Micki confirms there is one.

## Unfinished Business

- Resolution 547 – Linn County Sheriff’s Contract – Mike asks if this is to renew as is – Micki confirms it is. With the understanding there will probably be a discussion after this motion about whether to do any extra time; *Mike motions to approve Resolution 547 to sign our Law Enforcement Agreement with Linn County at the rates that are outlined in the contract with the hours remaining at 27 – Troy seconds – motion carried with all in favor – none opposed.* Lloyd tables the discussion to add extra hours till next month. Mike asks about the extra 14 hours proposed per month and Council discusses.
- Welcome Sign Update – ODOT has given the permit to place the welcome sign at the SE corner of Juniper and 5<sup>th</sup> Street. Micki has submitted the building permit application to Linn County Planning and Building for their approval. Council discusses sign.
- Worker Injury – Employee Handbook – Micki provided injury report pages out of the Employee Handbook to show Council as requested by Mark. Tabled until next month.

## Library Report

- Brenda reads report and says the Library staff has done a great job covering her absence. The new computers were sent to CCRLS for security updates and she will check on getting the 6 old computers wiped clean. Brenda will be going back to a modified work schedule next week per doctor. Mike asks about how many people use the library and Brenda said in the past they have done a hand count at least twice a year for a state statistical report. Mike would like information on when the library is being used and how many people are there since that could mean hours/days need to be adjusted. Brenda said they can start doing a tally sheet and there is a discussion. Council agrees that would be helpful.

## Staff Report

- Public Works – Maintaining the properties.
- Cemetery – Maintaining and wind clean up of limbs/branches.
- Parks – Working on the picnic tables. Already discussed RV in park in turn out area.
- Library – Four computers were purchased.
- Streets – Added an arrow to the sidewalk crossing sign at corner of Dogwood & 5<sup>th</sup>.
- Office – Two building permits were applied for and one mechanical/plumbing permit was applied for. The audit is still in progress and expected Dec. 28<sup>th</sup>. Two computers are ordered for the office. The satellite library computer already has Windows 10. Sidewalk Grant – Council needs to do a resolution stating that City wants our engineer to draw up plans for a sidewalk from the school to the Corner Market. If awarded, the grant will cover 60% of the cost. ADU discussion about what can and can’t be done. New ADU rule about not requiring off street parking. Council discusses.
- Complaint List – 3<sup>rd</sup> Street/Fir Street complaint about leaves not being cleaned up and branches too low – leaves are cleaned up along fence and Richard cut limbs overhanging the street. 18<sup>th</sup> St. update – the attorney said we can’t send an ordinance violation letter until the foreclosure is complete. The bank is waiting on a letter from DEQ then they can move forward with the foreclosure. Once the bank forecloses the property they can have the people removed. Another complaint about parking an RV on property but there isn’t an ordinance against storing an RV on private property.

- Speed Bump on 13<sup>th</sup> Street – Micki asks if it needs to be replaced since one was torn up. Council discusses whether to replace and residents have been commenting both ways. It would be best to wait for warmer weather to replace and discussed whether the speed bumps should be asphalt.
- Financial Report – Halfway through year – and tax money is coming in. Troy asks about street fund and possibly doing some paving this summer.

#### **Commissioners Report**

- Cemetery – None
- Transportation & Parks – Troy says the beavers are working on trees in the park and Richard has cut up the trees.
- Safety & Police – None
- Library – None
- Building Improvements – Mike has nothing additional to what was already discussed.

#### **Councilor Requests/Future Agenda Requests/Announcements**

- None

**Next Meeting** – The next Council meeting is on January 28, 2019 at 6:30pm. *Mike motions to adjourn the meeting – Troy seconds – motion carried with all in favor – none opposed.*

Adjourned @ 7:40 pm

Transcribed by Carol Hendricks, Assistant City Recorder  
MV