



CITY OF LYONS

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CITY COUNCIL MEETING MINUTES May 26, 2020

Due to COVID-19 restrictions meetings are being held electronically according to the Governor's Executive Order #20-16. This meeting was held via Zoom.

Council Present In-Person & Zoom: Mayor Lloyd Valentine,

Council Present In-Person: Councilor Troy Donohue

Council Present via Zoom: Councilors Jessica Ritchie, Mike Wagner, Mark Orr

Council Absent:

Employees Present: City Recorder Micki Valentine in-person & Zoom, Librarian Brenda Harris via Zoom

Public Present: Brian Ritchie in-person (*no public via Zoom*)

Opened w/pledge: @ 6:30 pm by Mayor Lloyd Valentine

Additions to Agenda/Conflict of Interest/Ex-Parte/Bias:

Presentations: Mayor Lloyd presents the scholarship award to Brian Ritchie. Jessica notes a conflict of interest – unsure if needed since this was decided at the previous meeting. (*Brian exits the meeting.*)

Consent Agenda: Bills paid April 29 – May 26, 2020 and minutes April 28, 2020. *Jessica motions to approve minutes and bills paid – Mike seconds – motion carried with all in favor – none opposed.*

Public Comment: We did not receive any public comments via email and no public present.

Sheriff's Report: Mayor reads the report. Jessica asks if Oregon State Police would have any enforcement responsibilities on 5th Street, since it is a state highway. We will have to check into it.

New Business

- Ordinance P10-68-2020 An Ordinance Rezoning a 1.56 Acre Parcel to a Single Family Residential (SFR) Zone and Annexing the 1.56 Acre Parcel Which is Contiguous with the Current City Limits of the City of Lyons, Without an Election of the People was read by title only by Mayor Lloyd Valentine. *Mike motions to adopt Ordinance P10-68-2020 as presented – Mark seconds – motion carried with all in favor, none opposed.*

Unfinished Business

- CIS Insurance Renewal – rates were reviewed. Council requests that we take a look at options and obtain an explanation about the rate increase from our insurance agent.

- Notice of Bridge Closure reviewed. Speak to OSP and Mill City about patrolling.
- Check Signer recommendation received from Attorney Connelly – the Mayor and City Recorder should sign as they don't have a conflict of interest. Jessica would have an actual conflict of interest if she were to sign. Check signing will continue as normally done with either the mayor and Jessica signing or the City Recorder and Jessica signing.
- Attorney Connelly offered two options in regards to the budget and the conflict of interest between the mayor and city recorder. The first option would be to split the budget line item for the recorder's payroll from the rest of the budget. The mayor would abstain from the portion and not participate in discussion or vote. He could then discuss and vote the remainder of the budget. The other option would be for him to abstain from all budget discussion and voting. The council agreed that the line item be separately considered.
- The No Camping Ordinance and documents received from the attorneys were discussed. Council would like to have a discussion with the Linn County Sheriff. Troy asks about 18th Street. The bank representative said the horses have been removed, some garbage has been disposed of, and he will have to take further steps to get the people to move out because they have not responded to his initial contact. Council requests an update.

Librarian Report – Brenda provides the monthly report. She has ordered books for the Summer Reading Program. They will be holding it virtually. The money saved on performers was used for the purchase of the books.

City Recorder Report –

- Public Works - Richard continues to work his normal hours. He has done a good job keeping up. Darrell will return on June 1st.
- Cemetery - Waiting on the cemetery map kiosk to be corrected. NS Paving is expected to begin the driveway and driveway approach in about two weeks.
- Parks – The city park is still closed due to play equipment still not authorized to be open. At the Freres Park the play equipment is cabled off, porta-pots are open with warning signs, and distancing signs have been placed.
- Library –
 - The library employees continue to work alone. Brenda and I are working on steps to be ready for opening however refraining from spending much money until we know what restrictions will be in place at that time.
 - Annual reviews for Brenda and Stella were done in March. Marc's is coming up soon.
 - There was a payroll error in May creating a an overpayment on the librarian's paycheck.. She has already repaid it.
- Streets – the Letter of Intent was submitted for the Sidewalk Grant and we received a letter of support from Mari-Linn School. The 7th Street project is coming up in a few weeks. They have two projects ahead of us. Troy asks if the residents have been notified (*regarding the sidewalk*). Some are aware but they have not been officially notified. We haven't been approved yet. It will be in ODOT right-of-way.
- Office – 1 pole building permit, 2 mechanical/plumbing
 - Carol has not returned yet.
 - Office is closed. We are providing essential services to the public.
 - We utilized the mailbox as drop box for ballots and it worked well.
 - The audit is scheduled for the second week in October and they will come here to City Hall to do the work.

- For the November election, the mayor's position and two council positions will be up for election – Lloyd, Mark, and Mike. Packets are ready and it will require petitions to be completed with a minimum of ten signatures and a maximum of twenty. It is a good idea to have more than ten because some signers are not valid voters.
- The charter will also be on the ballot. In the next month or two a resolution will be presented to council for approval to place the charter on the ballot.
- No new complaints. No recent update on 18th Street – Jessica requests an update.

Commissioner Report/Councilor Questions/Comments

- Jessica thanks Brenda for working hard to keep the Summer Reading Program despite the COVID restrictions.
- Mike Wagner requests our next meeting be in-person. In order to keep social distancing, only three councilors would be able to sit at the table, the others could sit in other areas in the room. We have room for about ten or eleven people.
- Mark asks about the progress of the sewer system – last heard was that Gates had pulled their council together and did approve joining with the other cities. (*North Santiam Sewer Authority*)
- Mark asks Mike about how the school is going to move forward – they are looking at their options nothing firm yet. Likely a hybrid approach. Social distancing is an issue.
- Mark spoke about OSHA and their COVID response at his work.

Next Meeting – The next city council meeting will be June 23rd at 6:30pm.

Troy motions to adjourn the meeting – motion carried with all in favor – none opposed.

Adjourned @ 7:34 pm

Transcribed by Micki Valentine
MV