



CITY OF LYONS

PHONE: (503)859-2167

FAX: (503)859-5167

www.cityoflyons.org

449 5TH STREET

LYONS, OREGON 97358

cityoflyons@wavecable.com

CITY COUNCIL MEETING MINUTES

October 27, 2020

Due to COVID-19 restrictions meetings are being held electronically according to the Governor's Executive Order #20-16. This meeting was held In-Person and via Zoom.

Council Present In-Person & Zoom: Mayor Lloyd Valentine,

Council Present In-Person: Councilors Troy Donohue

Council Present via Zoom: Councilor Mark Orr

Council Absent: Councilors Jessica Ritchie & Mike Wagner

Employees Present in-person: Richard Berkey-PW, Brenda Harris-Librarian, City Recorder Micki Valentine in-person & Zoom,

Public Present via Zoom: Diane Hyde

Opened w/pledge: @ 6:30 pm by Mayor Lloyd Valentine

Additions to Agenda/Conflict of Interest/Ex-Parte/Bias: none declared

Presentations: None

Consent Agenda: Minutes September 22, 2020 and bills paid September 23 – October 27, 2020. *Councilor Donohue motioned to approve minutes and bills paid – Councilor Orr seconds – motion carried with all in favor – none opposed.*

Public Comment: None

Sheriff's Report: Mayor Valentine reviews the sheriff's report. Donohue would like more information regarding the suspicious vehicles.

New Business

- Mayor's Order 2-2020 – CIS, our insurance company, has requested the City adopt an emergency declaration for the smoke damage to the library and city hall. This order is added to the current emergency declaration already in place. *Donohue motions to approve Mayor's Order 2-2020 – Orr seconds – motion passed with all in favor. None opposed.*
- Refund Request of Cemetery Fees – tabled
- Cemetery Code – Donohue declares a potential conflict of interest with the request to place a bench - tabled. Columbarium was tabled pending response from Cemetery Board regarding the placement of more than one urn within a columbarium niche.
- Joint Meeting & Review of Emergency Operations Plan – was completed through a state grant. It has been about 6 years and council could choose to review and re-adopt in January. Donohue thought the meeting was productive. The EOP will be forwarded to the

fire district for their updates. M. Valentine has been working with the fire district on their Natural Hazards Mitigation Plan for the past six months. The COOP plan has been updated yearly. It's an online program, which email reminders are sent annually to update the information. Communications are important and having updated contact information. Will start working on it in January. Orr discusses a donation by the city to the fire district. Mark will go talk to the fire district and ask about whether the need of a draft site. Mayor Valentine thought that the priority of the group was to help the water district with their project.

- PERS Employer Rates – the new PERS rates for the 2021-2023 year period was reviewed. The Tier1/2 rate was reduced and the OPSRP rate increased with an overall increase of 1.29% increase.

Unfinished Business

- Audit Comments – It is a requirement that 10% of ODOT gas tax revenue be used for sidewalks and be separately recorded in the budget. Separation of duties is an issue but is typical for small towns. They suggested to having a councilor sign-off on the cash receipt book and the bank reconciliations. The audit report will be ready in December. They will make a presentation to council either December or January depending on their schedule.
- Nuisance Ordinance Review – The revised ordinance with the attorney's comments are provided. The enforcement procedure is also under review with our attorney. Tabled

Librarian Report – Harris reviews the library report with council. Harris asks for council approval for Food for Fines for the month of November. Consensus was all in favor.

City Recorder Report

- Public Works
 - Bill Lulay sent a message that he would look at the catch basin on 3rd St. but didn't provide a quote yet. Emery & Sons said they could do it and cost would be \$1,000 - \$1,500. The company who installed the sprinkler system was working there and came in for a permit. As of yesterday, it has been fixed. Not sure who fixed it.
 - Richard & Darrell placed pavers at city hall where the garbage cans sit. It was becoming a muddy mess.
- Cemetery
 - One urn was disinterred and returned to family member.
- Parks
 - Richard & Darrell have finished the kiosks.
 - Darrell is still mowing. He will be finished for the season at the end of the month.
 - The yard debris dumpster was returned due to people putting garbage in it.
- Library
 - Belfor ran air scrubbers for several days and thoroughly cleaned it.
 - Printing issues already discussed
- Streets
 - Darrell checking and clearing catch basin grates of debris and storm debris.
- Office
 - One building permit was submitted for a bedroom addition. 6 mechanical/plumbing permits.
 - Belfor ran scrubbers at city hall for several days.

- FEMA sent fire victims to city hall, Red Cross dropped of sifter kits and cleaning kits, handed those out. Not so many people coming in for those now.
- The annual maintenance of the city hall furnace was done. They said it needs replaced. Certain parts will no longer be available after January 1st. Best Heating provided a quote of \$7,000 – will get additional quotes.
- Lots of people coming in to drop off their ballots – way more than previous years. The elections official is coming twice a day to pick up the ballots.
- Linn County is ok with our plan for the flag pole so we can move forward with that project.
- Waiting on a response from the scout on the Welcome Sign project.
- We are doing our safety meeting by email and the topic is COVID Rules. Donohue reports that they're doing spot checks in our area, checking that people are wearing masks. New rule is if you're going to wear a face shield you also have to wear a face mask.
- Council is ok with the date of the December 22nd city council meeting.

Complaints were reviewed. Quest Development - ordinance violations signs were placed on their properties. The lots have been mowed. Birch Street property is in foreclosure with Linn County. Catch basin on 3rd Street has been fixed. 844 5th Street letter was sent and no response – driving by it looked like it's been mowed but couldn't see the back area. Orr said he hasn't received the letter and requests it be resent.

Council would like to do the Holiday Lighting contest again.

Financial reports – We're 33% through the fiscal year. The LGIP interest rate dropped from 1% to .75%. Donohue asks about the October gas tax – amount was confirmed.

Orr asks if he understand correctly that Valentine said that Bob (Johnston) said that the fire district didn't want the money from the city, is that what council told him (Orr) – Valentine said no, he said that the fire district wasn't in favor of doing the draft site at this time. Second part of Orr letter Orr requests the city to budget more funds to add more time to the county police department to patrol our community. He suggests getting input form the community. Donohue says that they are already asking for \$3 per thousand on our homes for added protection. Orr requests that the meeting recording be forwarded to him.

Commissioner Report/Councilor Questions/Comments

- Cemetery: Valentine nothing to add.
- Transp/Parks: Donohue reports that a couple trees are starting to lean on the back side of Freres park. Donohue will let us know if he thinks it needs to be taken down. Beavers dropped another tree.
- Police/Safety: Orr talked to Klein and can't be here due to scheduling.

Requests for Future Agenda – Orr says he may have something to add - depending on response from fire district.

Next Meeting – The next city council meeting scheduled for November 24th.

Adjourned @ 7:45 pm

Transcribed by Micki Valentine

MV