



CITY OF LYONS

PHONE: (503)859-2167
FAX: (503)859-5167
www.cityoflyons.org

449 5TH STREET
LYONS, OREGON 97358
cityoflyons@wavecable.com

CITY COUNCIL MEETING MINUTES

December 22, 2020

Due to COVID-19 restrictions meetings are being held electronically according to the Governor's Executive Order #20-16. This meeting was held In-Person and via Zoom.

Council Present In-Person & Zoom: Mayor Lloyd Valentine,

Council Present In-Person: Councilors Troy Donohue, Mike Wagner, Jessica Ritchie

Council Present via Zoom: Councilor Mark Orr

Council Absent:

Employees Present in-person: Richard Berkey-PW (in-person), City Recorder Micki Valentine (in-person & Zoom)

Public Present via Zoom: Diane Hyde

Opened w/pledge: @ 6:32 pm by Mayor Lloyd Valentine

Roll Call taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):

No additions to agenda. No conflict of interest/ex-parte/bias declared. Councilor Ritchie asks if Linn County rep will be attending – no our new rep has injured her foot and is unable to attend – Ritchie suggests that they could attend via Zoom. The new rep will need to be added to the email list (*to receive the meeting notices*).

Mayor Valentine announces the winner of the Holiday Lighting Contest to be Noah and Aletha Shine, house located near the bridge on Locust Street.

Presentations: None

Consent Agenda: Minutes November 24, 2020 and bills paid November 24 – December 22, 2020. *Councilor Wagner motioned to approve consent agenda as presented – Councilor Donohue seconds – motion carried with all in favor – none opposed.*

Public Comment: None

Sheriff's Report: Mayor Valentine reviews the sheriff's report. Sgt Klein is retiring. Not able to attend. He did stop by the office to say he appreciated working with council and to say his goodbye. His last day is December 31, 2020. Councilor Ritchie would like an update from the sheriff for the property located at 251 Dogwood Street.

Correspondence: WAVE notice of change in ownership.

Public Hearing: none

New Business

- PERS – Work After Retirement – this change in PERS will result in charges for Berkey. He gets no benefit from it. The 6% is not paid by us or him. The Rep said that it was to help recover the shortfall. We have already paid for one month. The representative said that we should have paid for the entire year. She is making adjustments and verifying with the supervisor. We are covered in the budget for it.

Unfinished Business

- Audit Update – the Audit Representation letter is presented. Obtained signatures to return to auditors.
- Nuisance Ordinance Resolution – waiting on attorney to provide.
- Orr Request – City Recorder provides report on the complaint process used for the property located behind 846 5th Street. Orr acknowledges that this is the information he requested.

Librarian Report – Harris is not present due to family health. Mayor Valentine reads report.

City Recorder Report

- Public Works
 - Richard mowing, trash removal, cleaning up storm debris
- Cemetery
 - One urn burial
 - Richard mow, clean-up storm debris, remove trash, etc
- Parks
 - Update on the dead tree in the City park – obtaining quotes
- Library
 -
- Streets
 - Richard continues to monitor the storm drains.
 - We are obtaining quotes for removal of the tree on Juniper Street. So far we have received a quote from Yost Tree Service of \$1,100, and J&J Tree Service at \$1,500. We are still waiting for R&R Tree Service and Greer Brothers to provide quotes.
- Office
 - No new building permits were issued. Seven mechanical/plumbing permits were issued.
 - We extended our safety meeting – added an Infection Control Plan, which is provided for council review.
 - The concrete has been poured for the Welcome Sign. We have received positive comments. They still need to add landscaping. They are thinking either river rock or bricks.
 - A Request for Quotes for the flag pole project has been sent out – just waiting for responses.
 - Business licenses are being processed for renewal
 - Hardship renewal is in progress

- Dave Kinney recommends increasing our planning fees. Working on a resolution for next council meeting. Council would like to see both the current rate and the proposed new rates at the next meeting.
- Working with Code Publishing to change the format of our city code. The new program will link directly to their site. The changes will take place as soon as they receive the change – rather than only updating the code once a year. There is a one-time setup fee of \$300.
- We are working on finishing up two partitions (Hurt & Peters) and starting on another for Hafner.
- January 5th is the meeting for swearing-in the newly elected council members and mayor. The mayor pro-tem is to be selected. The Commissioners Duties will need to be reviewed. The Police Commissioner and Safety Commissioner will need to be selected. Council Rules will be provided for review.

Financial reports – halfway through the fiscal year, some items are down like building permits, but property taxes are coming a little higher than expected. Interest rate is down due to being at less than 1%. Jessica has signed off on the bank account reconciliation reports.

Commissioner Report/Councilor Questions/Comments

- Cemetery: Valentine reports that the cemetery is looking good, he went out there about a week ago.
- Transportation/Parks: Donohue reports that the low spots and down by the city shop , with the rains, the ponds are getting pretty high. Property near John Neal Park is flooded. Ritchie says trees down by the bridge. R&R is busy right now due to wildfire damage. Mill City bridge still closed but should be opening soon. Traffic will improve.
- Police/Safety: Orr reports that he missed a call from Sgt. Klein
- Library: Ritchie has no comments
- Building Improvements: Wagner has no comments

Mayor Valentine thanks Councilor Mark Orr for his time served on council. Public can view live meetings. Orr confirms that his term ends on December 31, 2020 – Mayor affirms.

Councilor Orr asks how many written complaints were received for 18th Street property. Mayor Valentine does not recall and it will need to be researched.

Requests for Future Agenda – Councilor Ritchie requests an update from the Linn County Sheriff for the property on Dogwood Street. Wagner will check with Sprenger.

Next Meeting – January 5th, 6:30 pm is the for swearing-in meeting; January 26th , 6:30 pm is the council meeting.

Adjourned @ 7:23 pm

Transcribed by Micki Valentine
MV