

*Lyons Public Library  
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Lyons, OR 97358  
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**Lyons Library Board Meeting  
February 8, 2021 Minutes  
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Chair Amy Shield opened the meeting at 7:00pm. Library Board Members Tammy McKim, Meg Hebing and Cathy Griswold were “in attendance” via Zoom. Librarian Brenda Harris was also present.

**Everyone stood for the Pledge of Allegiance.**

Librarian Harris did Roll Call for attendance conformation. Brenda noted she had a quick lesson on how to set up and run Zoom meetings from Tammy.

**Changes or Additions to the Agenda:** None

**Approval of the March 9, 2020 Minutes:** Meg motioned to approve the March 9, 2020 minutes as presented, Tammy seconded. Motion approved.

**Library Reports:** Brenda went over the Library Report for January. There were 1070 checkouts and renewals; 497 holds filled and sent to other libraries; 94 items were cataloged; 5 new patrons were added; and there was 1 volunteer for a total of 24 hours. The Library was closed 1 day for New Years.

Monies collected were \$12.70 for copies. Brenda explained everything is being checked in “fine free” due to quarantine of materials. CCRLS Reimbursements were: E-Commerce \$6.21; Use-base \$2,560.75; and Net-lending \$1,728.00, for a total of \$4,294.96. Board Members had received Library Reports monthly via email, due to Covid-19 restrictions and meetings that were canceled.

**PYM/CCRLS:** Brenda reported CCRLS has started the next round of interviews for the Executive Director, and finally hired a System Coordinator to replace Janet, who retired. The Courier is coming 2 times a week, instead of 4, and there are 4-6 bins when they do deliver. We are hoping to add a Friday drop off. Due dates are 3 weeks instead of 2, and the total they may checkout has doubled. Currently, Salem Library does not want holds pulled and sent to them for their patrons’ holds, due to limited staff and pick up times. They are still doing curbside pickup. Dallas, McMinnville and Lyons are the only ones open for patrons to browse the shelves. Also, it is time for the “Lost in Transit” and “Lost Books” report.

**Children’s:** Brenda stated the next meeting is Feb. 12<sup>th</sup> via Zoom. The library has booked 3 virtual programs for the summer, and will probably hand out craft & activity kits like last year. She reported the Library partnered with the school lunch program where kits and free books were handed out. A holiday kit was also handed out in December.

**City:** Brenda noted it was time to do recommendations for the library 2021-2022 budget. She will email current figures, current budget information, and a form for goals.

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**Old Business:**

**Closure and Covid Update:** The Library has been following OSHA and CDC guidelines for keeping the Library open. Patrons have been great at following the procedures, and grateful we are open. Patrons from other libraries have been using the library since theirs are closed, or with curbside service only.

With no further business, Chair Amy closed the meeting at 7:35. The next meeting is March 8, 2021 at 7:00 pm in the Library or via Zoom.