



CITY OF LYONS

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CITY COUNCIL MEETING MINUTES

February 23, 2021

Due to COVID-19 restrictions meetings are being held electronically according to the Governor's Executive Order #20-16. This meeting was held In-Person and via Zoom.

Council Present In-Person & Zoom: Mayor Lloyd Valentine,

Council Present In-Person: Councilors Troy Donohue, Mike Wagner, Jessica Ritchie, Diane Hyde

Council Present via Zoom:

Council Absent:

Employees Present in-person: Richard Berkey-PW,
City Manager Micki Valentine (in-person & Zoom)

Public Present in-person: Peter Gelser CPA – Koontz, Blasquez & Assoc.

Public Present via Zoom: none

Opened w/pledge: @ 6:30 pm by Mayor Valentine

Roll Call taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):

No additions to agenda. No conflict of interest/ex-parte/bias declared.

Presentations: *(Gelser arrived late.)*

Consent Agenda: Minutes January 26, 2021 and Bills Paid January 27, 2021 – February 23, 2021. *Councilor Ritchie motioned to approve consent agenda as presented – Councilor Donohue second – motion carried with all in favor – none opposed.*

Public Comment: None

Sheriff's Report: The Sheriff's report is reviewed.

Presentations: Peter Gelser arrived at 6:35pm to present the audit and answer questions. He reviews the document and explains internal controls, the action plan, walkways/bikeways 1% ODOT requirement, and discussed modified cash basis of accounting. Changing to full modified cash basis – we would not need to complete the actuarial reports. This would save us the cost of the GASB 75 report from CIS, which is \$1,155. If council wishes to make the change, they can do nothing and not pay the fee, or make the change with a resolution. Mr. Gelser leaves the meeting at 7:13 pm.

Correspondence: none

Public Hearing: none

New Business

- **Scholarship** – discussed requirements. Add bullet point - requirement “Must be a current resident of the city of Lyons.” Also change second requirement to read “Live within city limits of Lyons for the past 5 years.” Discussed amount of award.
- **TMDL** – M.Valentine attended the annual meeting with DEQ. The progress reports were reviewed. TMDL stands for Total Maximum Daily Load. This program is used to monitor the stormwater within the city. ODOT and Linn County are responsible for culverts in their roadways. We are responsible for the rest. ODOT & Linn County do not participate in this meeting. This meeting is for city representatives. They may have their own meetings with DEQ.
- **PERS** – Explanation of a new charge from PERS for a previous employee who became eligible after leaving employment here. Cost is \$88.59.

Unfinished Business

- **Welcome Sign** – Liability insurance is already included. We can add physical damage – the cost would be approximately \$20 per year. We will need to determine a value for the sign. Also, we would be responsible to maintain the sign by making inspections to ensure there are no hazards, such as sharp or dangerous objects that someone could get hurt on. Or we could choose not to insure it at all. It was suggested to add a backing to increase safety – they have been approached about a back and will get back to us but is unlikely. Still waiting on landscaping and river rock or similar. We will add lighting – just waiting for the landscaping to be done, to get a better idea of where to locate the light.
- **Vacancies** – We had some interest in the vacancy for budget committee and planning commission but they live outside of city limits.
- **Budget** – An updated budget calendar was provided and budget goals discussed. Budget Request forms to be submitted by April 27th. Ritchie would like to see improvements to parks, sidewalks, roads, and finish the sign. Donohue would like to see improvement of the road at the corner of 7th and Elm Street.

Librarian Report – Harris is not present. Council reviews the report. Council would like clarification regarding the mobile hot spots.

City Manager Report

- Public Works
 - Richard is mowing/mulching, trash removal, cleaning up storm debris.
- Cemetery
 - Tree issue in a family plot – letter sent letting them know it would be cut down first week of March.
 - A different tree came down across the driveway and fence. Richard cleaned it up.
 - One burial coming up this weekend
 - We’ve had a request to place a port-a-pot for the week of Memorial weekend. It is used while volunteers clean-up the cemetery prior to Memorial Day and for those who come out that weekend. Council is ok with it as long as cost is reasonable, no more than \$50.
- Parks
 - Mow & storm debris cleanup

- Tree in the city park has been cut down, wood removed, just waiting to have the stump grinded. Four rounds left will be placed and used as playground equipment.
- Library
 - Issue with the north heat exchanger, Best Heating repaired it.
- Streets
 - Richard continues to monitor the storm drains.
 - Juniper Street tree has been cut, the woodcarver in Mehama removed the logs, waiting on stump grinding, and the property owner has paid \$300 towards the cost.
- Office
 - One building permit issued for a foundation repair.
 - Four mechanical/plumbing permits were issued.
 - The ice storm caused some issues: branches & trees down, WAVE internet service down, cell phone service down. Did not lose power, gas, or landline phones. Donohue commented that we were very fortunate.
 - Flagpole Update – The concrete foundation has been poured today. The flagpole will be added within the next few days. The cost so far is \$5,372.04. Still need to add a light.

Financial Reports – No questions asked.

Commissioner Report/Councilor Questions/Comments

- Cemetery: Valentine has nothing to report.
- Transportation/Parks: Donohue requests painting the curb across from Corner Market red – to indicate no parking. It creates a hazard when trucks park there. The yellow paint has faded. A no parking sign will be placed there by ODOT.
- Police/Safety: Hyde attended the Neighborhood Watch meeting and is learning about the Next Door app. She will provide more information next month.
- Library: Ritchie has nothing to report.
- Building Improvements: Wagner has nothing to report.

Requests for Future Agenda – no requests were made.

Next Meeting – March 23rd, 6:30 pm.

Adjourned @ 8:19 pm

Transcribed by Micki Valentine
MV