

*Lyons Public Library
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Lyons, OR 97358
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**Lyons Library Board Meeting
March 8, 2021 Minutes
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Chair Amy Shield opened the meeting at 7:18pm. Library Board Members Tammy McKim, Meg Hebing and Cathy Griswold were “in attendance” via Zoom. Librarian Brenda Harris was also present. There hasn’t been any communication from Board Member Ruth Case. Brenda will call to make sure she is getting her information

Everyone stood for the Pledge of Allegiance.

Librarian Harris did Roll Call for attendance confirmation. Brenda noted she can’t record the meeting via Zoom.

Changes or Additions to the Agenda: None

Approval of the February 8, 2021 Minutes: Under “Roll Call”, the spelling is corrected to “confirmation” and under “PYM/CCRLS”, the 4th sentence down “they” should be replaced with “patrons”; Meg motioned to approve the March 9, 2021 minutes with the corrections, Cathy seconded. Motion approved.

Library Reports: Brenda went over the Library Report for February. There were 1050 checkouts and renewals; 448 holds filled and sent to other libraries; 88 items were cataloged, 40 of them were Bib records; 5 new patrons were added; and there was 1 volunteer for a total of 30 hours.

Monies collected were \$10.00 for an old fee; and \$10.95 for copies; for a total of 20.95. Brenda, once again, noted everything is being checked in “fine free” due to quarantine of materials.

Children’s: Brenda stated the library has booked 3 virtual programs for the summer, and will hand out craft & activity kits similar to last year. The CCRLS Ready to Read grant allows each library to select \$800.00 worth of books, from Scholastic Books, to hand out again this summer, targeting non-residents, but are for all children. The Stuffed Animal Sleepover will be March 26, 2021. Brenda explained what the sleepover is.

Brenda submitted the Youth Benefit Golf Tournament grant, which is targeted for the summer reading program and cultural passes.

PYM/CCRLS: Brenda reported on the Hot Spots purchased through the CCRLS & CCC *IMLS* grant. She tried to use one between Mill City & Gates, and it noted there wasn’t any service. T-Mobile service is limited up the canyon, so this wasn’t a surprise. She stated a patron has one checked out and will let her know if she was successful using it. Newberg, McMinnville, Sheridan and Lyons are the only libraries open for patrons to browse the shelves, but Woodburn, and Mt. Angel are opening up soon. Currently, Salem Library still limits the number of hold pick-up slots due to limited staff, which limits the amount of holds we send to Salem.

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Old Business: City: Board members reviewed the 2020-2021 budget and current expenditures. The Board recommends the following for the 2021-2022 Library Budget:

Under **Materials and Services**, *Audio-Visual Materials*-\$1250.00; *Copying Costs & Miscellaneous*-\$1250.00; *Dues and Subscriptions*-\$300.00; *Supplies, Binding*-\$750.00; *Supplies, General*- \$1500.00; *CCRLS Expense*-\$150.00; *Training*-\$750.00; *Mileage Reimbursement*-\$500.00; *Grant Fulfillment*-\$5,000.00. Under **Capital Outlay**: *Equipment*-\$4,000.00; and *New Books*-\$2000.00.

New Business: Short & Long Term Goals: There was discussion on bringing Library programs back to the library. An updated ramp and bathrooms were the main concerns. If they were in the back, grassy area, Brenda thought the parking area would need to be paved, and a handicap restroom be available during the summer. The Board decided to come up with goals, and they can email them or bring them to the next Library Board meeting.

Other: Brenda stated the library has been using 3 weeks checkout times instead of 2, and the total items patrons may checkout has been doubled due to Covid-19. This is universal throughout PYM libraries, but there hasn't been anything official from the Board. Amy wanted it added to the April Agenda under "Old Business". Also, the library is still looking for a computer expert who can determine if the staff computer can be fixed. The computer person City Hall uses isn't available anymore. Mari-Linn School uses Stayton Telephone and Communications.

With no further business, Chair Amy closed the meeting at 7:55. The next meeting is April 12, 2021 at 7:00 pm in the Library or via Zoom.