

*Lyons Public Library
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Lyons, OR 97358
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**Lyons Library Board Meeting
May 10, 2021 Minutes
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Chair Amy Shield opened the meeting at 7:00pm. Library Board Members Meg Hebing, Tammy Quinn and Cathy Griswold were “in attendance” via Zoom. Librarian Brenda Harris was also present.

Everyone stood for the Pledge of Allegiance.

Changes or Additions to the Agenda: None

Approval of the April 19, 2021 Minutes: Meg motioned to accept the minutes as presented, seconded by Cathy. Motion approved.

Library Reports: Brenda read the following: There were 927 checkouts and renewals; 523 holds were sent to other libraries. She noted they were still not filling Salem’s holds by request; 60 new items were added, 32 were Bibs. Cathy asked what are Bibs. Brenda stated they are bibliographic records that are not in the CCRLS system, so they have to search elsewhere (OCLC). They are more time consuming. There were 2 volunteers for a total of 28.10 hours. Monies collected were \$15.00 for an old fine; and \$10.65 for copies, for a total of \$25.65. There were 18 Internet sessions.

Brenda reported the new staff computer has been installed and SCTC is now working as the City Tech person. They requested the library have a separate IP address for security. They also recommended replacing the Internet monitors due to age and adaptability. `

Children’s: SRP: This years’ theme is “Reading Colors Your World.” Brenda has been getting ideas for the craft & activity kits, and confirmed Rhys Thomas will be in person at the City Park on July 15th. There is a Children’s meeting on Friday, May 14th. The Board asked if the library had a large canopy to use during summer reading programs if/when they are outside at the library. No we do not.

PYM/CCRLS: Brenda reported they held interviews for the vacant CCRLS Director, and were making a decision later this week. With the latest Covid-19 information from the Oregon State Library, the PYM Director’s group decided each library may set their own quarantine hours for library materials. Also, they are hoping to get Friday courier back once the new director is hired. There was a brief discussion on Hotspots.

Old Business: Vacant Library Board Position: Brenda has posted the vacant position, and added the information to the library’s website and Facebook page.

Circulation rules: Meg motioned to up the number of items allowed at checkout from 10 to 20 books, from 5 to 10 DVD’s and from 5 to 10 Audio items, and the items will checkout for 3 weeks instead of 2. Tammy seconded. Motion approved. The library has been doing this since Covid-19 restrictions began, so this will make it official.

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Budget: Brenda stated the Budget committee meeting is Tuesday, May 11th at 6:30pm Brenda reported that at the last City Council meeting several Counselors felt they needed to visit the library to get a better understanding of what is needed to upgrade the building and to bring programs back. She thinks all that is needed to have SRP outside the library, is a handicap port-a-potty and the parking area would need to be paved. Councilor Diane felt the library could use the Grange if needed.

New Business: EDI: Brenda pointed out the survey of the EDI (Equity, Diversity, Inclusion & Antiracism) taskforce and survey. Brenda did the assessment and feels the library meets most of the assessments, and there are several that are ongoing. The library has a courtesy policy that covers steps when needed. Brenda stated some libraries, the Oregon Library Association and the American Library Association have added statements supporting different ethnic and cultural groups. The Board requested the Courtesy Policy be posted where patrons enter the library.

Amy suggested doing another survey in the Fall, and to add it to the September meeting agenda for discussion.

With no further business, Chair Amy closed the meeting at 7:25. The next meeting is June 14, 2021 at 7:00 pm in the Library or via Zoom.