



# CITY OF LYONS

PHONE: (503)859-2167

FAX: (503)859-5167

[www.cityoflyons.org](http://www.cityoflyons.org)

449 5<sup>TH</sup> STREET

LYONS, OREGON 97358

[cityoflyons@wavecable.com](mailto:cityoflyons@wavecable.com)

---

## CITY COUNCIL MEETING MINUTES

June 22, 2021

*Due to COVID-19 restrictions meetings are being held electronically according to the Governor's Executive Order #20-16. This meeting was held In-Person and via Zoom.*

**Council Present In-Person & Zoom:** Mayor Lloyd Valentine

**Council Present In-Person:** Councilors Troy Donohue, Jessica Ritchie, Diane Hyde

**Council Absent:** Mike Wagner

**Employees Present:** Pub. Works Richard Berkey in-person, Librarian Brenda Harris in-person, City Manager Micki Valentine (in-person & Zoom)

**Public Present in-person:** None

**Public Present via Zoom:** None

**Opened w/pledge:** @ 6:30 pm by Mayor Valentine

**Roll Call** taken

### **Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):**

Mayor Valentine declares conflict of interest on the executive session due to family relationship.

**Presentation:** none

**Consent Agenda:** Minutes May 25, 2021, Budget Committee meeting May 11, 2021, and Bills Paid May 26, 2021 – June 22, 2021. *Councilor Ritchie motioned to approve – Councilor Hyde second – motion carried with all in favor – none opposed.*

**Sheriff's Report:** Report reviewed.

**Correspondence:** None

### **Public Hearings:**

- Resolution 558-2021 State Shared Revenue Certifying Eligibility: opportunity given for public comment – there were no public comments submitted. Council had no comments or questions. *Councilor Hyde motioned to approve – Councilor Donohue second – all in favor – none opposed.*
- Resolution 559-2021 State Shared Revenue Election to Receive funds: opportunity given for public comment – there were no public comments submitted. Council had no comments or questions. *Councilor Hyde motion to approve – Councilor Donohue second – all in favor – none opposed.*
- Resolution 560-2021 Adopting Budget: opportunity given for public comment – there were no public comments submitted. Council had no comments or questions. *Councilor*

*Ritchie motioned to adopt Resolution 560-2021 – Councilor Hyde second – all in favor – none opposed.*

### **New Business**

- Public Contracting Rules – After reviewing our public contracting rules in the city code, our attorney recommends updating the code because the rules are outdated. Council consensus is to update and to purchase the public contracting packet from the attorney in the amount of \$700.
- COVID Rules – The facemask rule and social distancing requirements will be lifted once the state reaches 70% vaccination rate.
- Sewer System Funding – Discussed possible funding sources and locations. Grants and loans available. Anything east would require pump stations. Costly to maintain – employees and other issues.

### **Unfinished Business**

- Ordinance 2021-2 Camping on Public Property and Ordinance 2021-3 Unattended Personal Property on Public Property – The attorney completed their review and we received it today. They will be ready for next month's meeting.
- Engineering RFQ – The contract has been completed and they will start July 1<sup>st</sup>. Matt Wadlington is the engineer assigned to the city.
- Flagpole Update – Pacific Coast Electric should be installing the light soon, just waiting for it to be scheduled. Reviewed expenses so far. Still need to do the monument.
- American Rescue Plan – Funds are possibly delayed to August. The State of Oregon still needs to request the funds from the federal government. Then they have to determine how the money will be dispersed to cities. Reviewed list of project ideas. Stocking the ponds with fish and grading or paving the parking lot were additional ideas added to the list. The adjusted anticipated amount that we may receive is \$286,367.
- Council Rules & Updates – The attorney completed the updates, we received that today, so it will be ready for next month's meeting.

**Librarian Report** – Harris requests Lyn Medley be appointed to the library board – *Councilor Hyde motions to appoint – Councilor Donohue seconds – all in favor – none opposed.* She explains the Drug Take-Back program. The library will provide envelopes only. They will not accept medications. She provides the May statistics. Computer monitors are in process of being swapped out. MS Office is installed on her computer and working well. The Summer Reading Program is in progress. Wilderness passes will soon be available for check-out. She will be attending the North Santiam Chamber awards night on July 21<sup>st</sup>.

**City Manager Report** – M. Valentine gives report. Public Works: Berkey & D. Ritchie continue to mow and take care of city properties. Cemetery: one headstone placed, tree limbs down, mole traps set, flags placed for Memorial Day, flowers placed for Rhoda gravesite. Streets: parking issue on Main Street, speed trailer placed on 13<sup>th</sup> Street. Office: building permits issued for one new home and one garage, city laptop replaced, vacation – gone June 30 – July 7<sup>th</sup>. Office will be closed. Complaints: 639 Birch St someone living in RV, 162 7<sup>th</sup> St goats making noise, 1314 Main St issue not officially reported yet but problem is worsening. Pacific Power has a grant available for EV charging stations. Library a possible location for an EV charging station. A bill, HB2560, is going through the legislature, if approved, would require the city to make all meetings available remotely – such as Zoom.; Planning Commission meeting to be held July 21<sup>st</sup> for an industrial building located on the property where Decorative Bark was.

**Financial Reports** – No questions were asked.

**Commissioner Report/Councilor Questions/Comments**

- Cemetery: none
- Transportation/Parks: none
- Police/Safety: Councilor Hyde offers to invite an OSU Extension representative to make a Wildfire presentation. Communication and notifications were of particular interest.
- Library: none
- Building Improvements: none

**Requests – Councilor Requests/Future Agenda Items/Announcements**

Councilor Ritchie asks about the substation property on W. Main Street – needs contact info – tall grass/weeds.

Next Meetings –The next regular Council Meeting is scheduled for July 27 at 6:30 pm.

Adjourned @ 8:07 pm

Transcribed by Micki Valentine  
*MV*