



# CITY OF LYONS

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## CITY COUNCIL MEETING MINUTES July 27, 2021

*This meeting was held In-Person and available via Zoom.*

**Council Present:** Councilors Diane Hyde, Jessica Ritchie, Mike Wagner, Mayor Lloyd Valentine

**Council Absent:** Troy Donohue

**Employees Present:** Pub. Works Richard Berkey, Librarian Brenda Harris, City Manager Micki Valentine (in-person & Zoom)

**Public Present in-person:** Linn County Sheriff Lieutenant Brandon Fountain

**Public Present via Zoom:** None

**Opened w/pledge:** @ 6:30 pm by Mayor Valentine

**Roll Call** taken

**Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):**

**Presentation:** none

**Public Comment:** none

**Consent Agenda:** Minutes June 22, 2021 and Bills Paid June 23, 2021 – July 27, 2021.

*Councilor Wagner motioned to approve – Councilor Ritchie second – motion carried with all in favor – none opposed.*

**Sheriff's Report:** Lt. Fountain is present and provided quarterly report.

**Correspondence:** Letter received from OR Secretary of State – Audits Division. They reviewed our 2020 audit which resulted in no findings. We received a DLCDC summary report concerning Damaged Structures from the 2020 Wildfire Impacted Communities. A letter from Scott Bassett was received concerning infrastructure funding for a sewer system for the Lyons & Mehama area.

**Public Hearings:** none

### New Business

- Resolution 561-2021 Rescind State of Emergency discussed. *Councilor Hyde motioned to rescind the state of emergency – Wagner second – motion carried with all in favor – none opposed.*

- Reviewed projects funded during the recent Oregon legislative session, which included funds for the Lyons-Mehama Water District and the North Santiam Sewer Project.

### **Unfinished Business**

- Ordinance 2021-2 An Ordinance Amending the Lyons Municipal Code to Add a New Chapter Regulating Camping on Public Property read by title only. This ordinance establishes rules regulating camping on public property. *Councilor Wagner moved to adopt Ordinance 2021-2 An Ordinance Amending the Lyons Municipal Code to Add a New Chapter Regulating Camping on Public Property – Diane Hyde second – motion carried with all in favor – none opposed.*
- Ordinance 2021-3 An Ordinance Amending the Lyons Municipal Code to Add a New Chapter Regulating Unattended Personal Property on Public Property read by title only. This ordinance establishes rules regarding property abandoned on public property. *Councilor Wagner motioned to adopt Ordinance 2021-3 An Ordinance Amending the Lyons Municipal Code to Add a New Chapter Regulating Unattended Personal Property on Public Property – Councilor Ritchie second – motion carried with all in favor – none opposed.*
- Ordinance 2021-4 An Ordinance Amending the Lyons Municipal Code to Establish Nomination Procedures, Maintain Consistency with the 2020 City Charter, and Repeal Chapter 2.05 read by title only. This ordinance establishes rules for nominations, updates the code to be consistent with the updated charter, and repeals Chapter 2.05 for Council Rules. Discussion included the explanation that future changes with council rules will be adopted by resolution rather than by ordinance. *Councilor Wagner motion to adopt Ordinance 2021-4 as read – Councilor Ritchie second – motion carried with all in favor – none opposed.*
- Resolution 563-2021 A Resolution Adopting Council Rules for the City of Lyons was reviewed. *Councilor Wagner motioned to approve – Councilor Hyde second – motion carried with all in favor – none opposed.*
- Flagpole project – lighting is completed. A light was installed on the building rather than wiring underground to the pole. Still need to do the honorary monument. \$2,452.79 remaining for this.
- ARPA – We received notice that we can request the ARPA funds. Possible uses were discussed. Public restrooms in the parks and sewer options were considered. We will need to update our SAM account. Council consensus to request funds and update the SAM account.
- The new Public Contracting Rules were provided for review. The public contracting rules will be presented next month for adoption. A hearing is required. Notice will be posted in a State (*circulating*) paper and local paper.
- Follow-up to Annual Review – Mayor Valentine declares conflict of interest. Mayor Pro Tem Ritchie takes over this topic. Micki Valentine requests confirmation of 2% wage increase. Clarification of executive session rules - Council can discuss wages and come to a consensus in executive session but can't vote. The vote needs to be taken in open session. *Ritchie motions to approve a 2% wage increase – Councilor Hyde seconds – Wagner, Hyde, Ritchie vote in favor. Mayor Valentine abstained. Councilor Donohue not present.*

**Librarian Report** – Harris provides the library report with an update on the Summer Reading Program. There are 52 children participating. She will extend the program throughout the summer to allow more time to qualify for prizes. She attended the North Santiam Chamber

awards night on July 21<sup>st</sup> and received \$1,000 for the library. This was more than she expected. She purchased the Wilderness passes which will be distributed to patrons at their request.

**City Manager Report** – CM Valentine gives report. Public Works: Richard Berkey & Darrell Ritchie continue to mow and take care of city properties. The stump in the city park was finished up by R&R with Richard’s help. Cemetery: one plot sold. Planning Commission meeting planned for August 4<sup>th</sup> to do a site plan review for an industrial building on the 24<sup>th</sup> Street property. It used to be Decorative Bark. Our new engineer reviewed and provided comments. The 18<sup>th</sup> Street property owner is planning to put in duplexes, which will require a review by the planner and engineer. Linn County will likely not allow driveway access off of Main Street. We received notice from DEQ for the property south of the tracks concerning a Proposed Consent Order. Discussed possible sewer locations. The Freres Park ponds were sprayed for ludwigia by North Santiam Watershed Council. Richard Berkey’s annual review completed. He is doing a great job and earns the 2% annual wage increase. M. Valentine will be attending a training session with Linn County Planning & Building on August 2<sup>nd</sup> to learn about their new online permitting program. Reviewed complaints. Reminder of the Summer Sun Sale scheduled for August 21<sup>st</sup>. Discussed possible locations for a sewer system. Council requests a representative from the North Santiam Sewer group to come to a council meeting and suggests that ARPA funds be used for a new feasibility study for Lyons.

**Financial Reports** – No questions were asked.

**Commissioner Report/Councilor Questions/Comments**

- Cemetery: none
- Transportation/Parks: none
- Police/Safety: Councilor Hyde reports that there are several new Next Door app user groups in Lyons. There hasn’t been a recent Neighborhood Watch meeting.
- Library: none
- Building Improvements: none

**Requests – Councilor Requests/Future Agenda Items/Announcements**

Councilor Wagner requests a representative from the North Santiam Sewer project to come and explain their project.

Next Meetings –The next regular Council Meeting is scheduled for August 24<sup>th</sup> at 6:30 pm.

Adjourned @ 8:37 pm

Transcribed by Micki Valentine  
*MV*