



CITY OF LYONS

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CITY COUNCIL MEETING MINUTES

November 23, 2021

This meeting was held In-Person and available via Zoom.

Council Present: Councilors Troy Donohue, Mike Wagner, Diane Hyde, Jessica Ritchie, Mayor Lloyd Valentine

Council Absent:

Employees Present: City Manager Micki Valentine (in-person & Zoom)

Public Present in-person: Planning Commissioner Mel Hanna

Public Present via Zoom: None

Opened w/pledge: @ 6:30 pm by Mayor Valentine

Roll Call taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias): none declared

Presentations: none

Consent Agenda: Council Meeting Minutes October 26, 2021 and Bills Paid October 27, 2021 – November 23, 2021. *Councilor Ritchie motioned to approve – Councilor Hyde second – all in favor – none opposed – approved.*

Public Comment: none

Sheriff's Report: Report is provided & reviewed. Mike Wagner reported that Sheriff Yon is retiring at the end of the year. Michelle Duncan has decided to run for election for the Sheriff's position. Another deputy (*Jon Raymond*) is also running.

Public Hearings: none

Unfinished Business:

- American Rescue Plan Update - An updated category list was provided. To use the Revenue Replacement category there is a formula to use to determine the amount lost. The replacement amount can be used for anything. However, it may not be much – still need to determine how much that is.
- ARP Projects – Discussed possible projects – vault toilet, drinking fountain, picnic shelter, paving parking lot. Council consensus to go with the Cascadian model. Wagner recommends the most durable skylight option. Discussed options for locking the unit – possibly an auto-locking system. The City's Engineer, Matt Wadlington offered some comments. Ensure that the vault will not float due to high-water table. Confirmed with

manufacturer that it will not float. Matt said we will need building permits and he recommends a swale around the parking lot if we pave it. Drinking fountain discussed. Discussed fish for ponds. Discussed picnic shelter.

- Sewer Master Plan – City Engineer Matt Wadlington recommends we do a Feasibility Study then do a Wastewater Facilities Plan. The cost of the feasibility study is \$58,467 and the cost of the wastewater facilities plan is \$117,346. Council suggests that we wait until the city is in a better position regarding land availability and greater need.
- Salem Seal Coating recommends crack-sealing every couple of years. Council would like them to come out and inspect to determine if we should crack-seal or if something more is needed.
- 7th and Ash Street Drainage – Action Drain inspected culvert & pipe and found that it is inadequate. They recommend upsizing the drywell system. Council would like to obtain quotes.
- Sidewalks – The requirement is already included in the street design standards. The standard is reviewed.
- Discussed law enforcement hours. The contract is coming up for renewal.
- Monument Update – Quotes were received and reviewed from Pacific Coast Memorials. Discussed possibility of eligibility for ARPA project. Park improvements may be eligible under the tourism, travel, hospitality category. Vault toilet in health category. Monument possibly in tourism category – need to verify.

New Business:

- Planning Commission Appointments – *Councilor Wagner motioned to re-appoint Ginger Griffith to a 3-year term on the planning commission – Councilor Hyde seconded – all in favor – none opposed – approved. Councilor Donohue motioned to re-appoint Ned Holt to a 3-year term on the planning commission – Councilor Wagner seconded – all in favor – none opposed – approved.*
- Resolution 567-2021 Adopting Cell Phone and Mobile Devices Policy – Discussion. *Councilor Ritchie motioned to adopt – Councilor Wagner seconded – all in favor – none opposed – approved.* The manual has been sent to CIS to review and recommend updates.

Correspondence: Portland State University estimates the city of Lyons population for July 1, 2021 to be 1,207. The Santiam Canyon Wildfire Recovery Report for November 15, 2021 is provided from Scott McClure.

Librarian Report: Librarian Harris is not in attendance. Council has read the report.

City Manager Report: CM Valentine gives report. Worn street signs replaced. Abandoned car and trailers at Freres Park. Headstone placed at cemetery. All Pro will be working on library website. Mike & Diane attended the Safe Routes to School onsite walk visit. Planning Commission meetings. May be looking for a new planner. Toy Drive donation made. Complaints were reviewed. Mike said he learned that it is a felony to park on railroad property. Audit is in progress.

Planning Commission Report: The information from the two meetings were provided. Discussed the 19th Street partition.

Financial Reports: No questions were asked.

Commissioner Report/Councilor Questions/Comments:

- Cemetery: none
- Transportation/Parks: Councilor Donohue reports that the beavers are working on another tree.
- Police/Safety: Councilor Hyde reports that she will be attending an OSU webinar for wildfire on Wednesday.
- Library: none
- Building Improvements: none

Requests – Councilor Requests/Future Agenda Items/Announcements: none

Next Meeting: The next regular City Council Meeting is scheduled for December 28th at 6:30 pm.

Adjourned @ 8:18 pm

Transcribed by Micki Valentine
MV