

Lyons Public Library
279 8th ST / 448 Cedar St (m)
Lyons, OR 97358
503-859-2366

Lyons Library Board Meeting

March 14, 2022

Page 1 of 2

Open Meeting: Chair Amy Shield opened the meeting at 7:02pm. Members Meg Hebing, Cathy Griswold, and Amy Shield were present via Zoom. Member Lyn Medley and Librarian Brenda Harris were present; and Tammy Mckim was excused.

Everyone stood for the Pledge of Allegiance.

Changes or Additions to the Agenda. None

Approval of the January 10, 2022 Minutes: Meg motioned to approve the minutes as presented, Cathy seconded. Motion approved.

Library Reports: The Board reviewed the reports for the months of January & February. In January, there were 789 checkouts and renewals and 450 holds were sent to other CCRLS Libraries (Chemeketa Cooperative Regional Library Services). Salem is finally accepting holds from other libraries, and with the courier process ramping up it will help. 115 items were cataloged, 39 of them required Bib records. We are still replacing old/worn books. 8 new patrons were added, and there were 3 volunteers for a total of 78.75 hours. 17 patrons used the Internet computers. \$2.15 was collected for copies, for a total of \$2.15.

Library Summer Reading Program (SRP): Brenda reported the Oregon State Library Ready to Read grant of \$1,000.00 has been received. CCRLS children's librarians have selected performers for SRP with the 2022 theme "Reading Off the Beaten Path". There is a Children's meeting February 11, 2022 where we hope to have the schedule for performers.

Website: The Library's new website is complete and staff emails are set up. The Library Board Members did not want to add a picture. The library site is accessible through the City of Lyons website.

Library Reports: February There were 807 checkouts and renewals and 548 holds were sent to other CCRLS Libraries (Chemeketa Cooperative Regional Library Services). 86 items were cataloged, 23 of them required Bib records. We are still replacing old/worn books. 7 new patrons were added, and there were 3 volunteers for a total of 64.25 hours. Leonord is still previewing videos but has not logged his hours. 15 patrons used the Internet computers. Monies collected was \$6.30 for copies, for a total of \$6.30. \$23.00 was received from CCRLS for the 2nd Qtr. E-Commerce reimbursement.

SRP: Performers are booked with 3 paid performers through the CCRLS Ready to Read grant, Lyons will hire one with our \$1,000 grant. Also, the CCRLS grant has allotted money to purchase books through Scholastic to use as give-away books, primarily targeting those with Care cards. (Those under 18 years of age who live outside the city limits.)

Lyons Library Board Meeting

March 14, 2022

Page 2 of 2

Library: The library is working on the lost book report. These are for items lost during transit, and from patrons who live outside the city limits. The library has received donations of nice hardback books that we are adding to the collection or replacing worn or paperback versions.

PYM (Polk, Yamhill and Marion): CCRLS has finally hired the replacement for the network administrator.

Blue bins: The small libraries group are making programming totes based on the SRP theme that they can then rotate between libraries. So, instead of programming for 9 programs, they only have to do one, and request the blue bins as needed for other programs/days.

Old Business:

Library Survey: This is tabled until the next Board meeting.

Cooling Center: Meg asked about the cooling center. After discussion, it was the consensus to use the library when they are open. Patrons do that already.

Fine Free Status: After discussion, it was decided to revisit this in 6 months.

New Business:

Board Member Hebing's Renewal: Brenda reported the City Council approved Meg's renewal, with the term ending June 2025.

2022-2023 Library Budget: The Board Members were asked to review the budget and make any recommendations at the next meeting. Brenda mentioned the Use-base reimbursements from CCRLS for the upcoming year are higher than the last several years.

Other: Librarian Harris mention she plans to retire later this year. She has held the position for 30 years. There was discussion on the hiring process, job description, and training.

With no further business, Chair Amy closed the meeting at 7:37pm.