

**Lyons Public Library**  
**279 8<sup>th</sup> ST / 448 Cedar St (m)**  
**Lyons, OR 97358**  
**503-859-2366**

**Lyons Library Board Meeting**

**April 11, 2022**

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Open Meeting: Chair Amy Shield opened the meeting at 7:07pm. Members Meg Hebing, Tammy McKim, Cathy Griswold, and Amy Shield were present via Zoom. Member Lyn Medley was excused. Librarian Brenda Harris was present in the Library.

**Everyone stood for the Pledge of Allegiance.**

**Changes or Additions to the Agenda.** None

**Approval of the March 14, 2022 Minutes:** Meg motioned to approve the minutes as presented, Tammy seconded. Motion approved.

**Library Reports:** The Board reviewed the report for the month of March. 1165 items were checked out/renewed, and 584 items were sent to other Chemeketa Cooperative Regional Library Service (CCRLS) libraries. 108 items were cataloged, 15 of them required Bib records. We are still replacing old/worn books. 12 new patrons were added, and there were 6 volunteers for a total of 69.25 hours. 20 patrons used the Internet computers, while others used the WIFI. \$10.55 was collected for copies, for a total of \$10.55.

**Library Summer Reading Program (SRP):** Brenda reported the performers for SRP have been booked, 4 are through the CCRLS Ready to Read grant, and an additional program with the Reptileman has been booked through the Lyons Library Ready to Read grant. Also, a Scholastic order from the CCRLS grant allowed the libraries to select books to give away during the summer reading program. The books will have a bookmark/coupon, that will allow them to pick up another free book when they visit the library. Some of the books will be distributed up the canyon, which is a requirement for the grant. The small libraries group are making programming totes (Blue Bins) based on the SRP theme that can then rotate between libraries. So, instead of programming for 8 programs, they only have to do one, and request the blue bins as needed from other libraries for program days. Also, on April 27<sup>th</sup>, Librarian Harris will attend the North Santiam Chamber Awards night and receive a check for \$1,000.00 from the Youth Benefit Golf Tournament, to use for SRP and cultural passes.

**Library:** BlueCloud Analytics training has been completed and the library will now create reports to start the weeding process. The employee evaluations for Librarian Harris and Assistant Librarian Cruson were performed and contracts signed. Librarian Harris mentioned she plans to retire later this year. She has held the position for 30 years. There was discussion on the hiring process, job description, and training.

**PYM (Polk, Yamhill and Marion) CCRLS** is looking into a service that verifies addresses for those applying online for a library card. This year marks the 50<sup>th</sup> anniversary of the CCRLS consortium.

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### **Old Business:**

**Library Survey:** Not everyone had copies of the previous survey from 2018. There was discussion on using the same questions as before. This discussion will be at the next meeting, with plans to send it home through the schools before the end of the school year. They will be available at the library, placed in the Canyon Weekly, on the library website and Facebook page, and around town. There will also be a survey monkey.

**2022-2023 Library Budget:** Board Members reviewed the previous budget. After discussion, Meg motioned to raise the 2022-2023 budget for New Books to \$2,250.00, seconded by Cathy. Motion passes. They asked if there would be enough overlap with the librarian and new librarian for training. Brenda mentioned she has been working with City Manager Micki.

With no further business, Chair Amy closed the meeting at 7:34pm. The next Library Board meeting will be May 9, 2022 at 7:00pm, through in person at the library or via Zoom.