

LYONS LIBRARY BOARD MEETING

December 8, 2022

Open Meeting: Meg Hebing opened the meeting at 7:04 p.m. Cathy Griswold, Lyn Medley, and Roxy Wilcox were present. Amy Shield was excused.

Everyone stood for the Pledge of Allegiance. There were no changes or additions to the agenda.

Approval of the November 11, 2022 Minutes: Meg motioned to approve the minutes, and Lyn seconded. Minutes were approved.

Library Reports: Checkouts and renewals were 857 and 471 holds were pulled and sent to other CCRLS libraries. There were 40 items added to the library. Seven new patrons were registered and seven volunteers worked 96.5 hours. Fourteen patrons used the Internet computers, while others used the WIFI. \$30.60 was collected for fines and copies.

Library:

- iReads order of Summer Reading materials has been submitted.
- The Oregon State Library Report has been turned in.
- VHS that haven't circulated were withdrawn.
- The office update is almost done!
- Food For Fines- There was not a single donation. In light of this and the fact that we are checking in fine-free, we do not plan on continuing this program.
- Roxy has access to the library Facebook page and will be updating it as well as the library webpage.
- Procedures are going to be updated in January for cataloging and library card registration.
- We will be working on updating all library signage during the month of December.

PYM (Chemeketa Cooperative Regional Library System)- Roxy attended the PYM (Chemeketa Cooperative Regional Library System) Small Libraries and Directors meetings. The new rotation of McNaughton rental books has happened so about 200 books were sent to the next library and we received around 200 new titles. The new courier driver has been hired so deliveries of hold to Lyons should be more consistent. New Circulation procedures were approved giving everyone an updated manual on how to use the library software.

Old Business:

Library redesign plan continues. Fixed shelves behind the front desk will be adjusted to fit larger items.

New Business:

- Roxy requested the Library Board's recommendations on magazine collection. It has limited use and we have very few titles. The Library Board wants to try repositioning the magazines and advertising their presence on Facebook to see if they will circulate more.
- Roxy requested that the Library Board consider changing the library hours on Thursdays from 1-6:30 to 11:30-5:00 to help with staffing constraints, consistency, and to maximize open hours when patrons are actually coming to the library. (Recognizing it will go to City Council for approval). The board approved the request with Cathy motioning and Meg seconding. (Amy Shield was also consulted.) This will not change the total open hours per week and will be effective in January if approved.

The next Library Board meeting will be Thursday, January 12th at 7:00 p.m., in person at the library or via Zoom. With no further business, Meg Hebing closed the meeting at 7:35 p.m.