



CITY OF LYONS

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CITY COUNCIL MEETING MINUTES

February 28, 2023

Council Present: Councilors: Jessica Ritchie, Mike Wagner, Diane Hyde, & Mayor Lloyd Valentine

Council Absent:

Employees Present: PW Richard Berkey, & CM Micki Valentine

Public Present:

Opened w/pledge: @ 6:31 pm

Roll Call: taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias): Mayor Lloyd Valentine declares a conflict of interest to the public hearing due related employee.

Presentations: none

Public Comment: none

Consent Agenda: Council Meeting Minutes January 24, 2023, and Bills Paid January 25, 2023 – February 28, 2023. *Councilor Hyde motioned to approve – Councilor Ritchie second – All in favor – none opposed – approved.*

Public Hearings: Mayor Pro Tem, Jessica Ritchie, opens the public hearing at 6:33pm to hear comments regarding Resolution 580-2023 A Joint Resolution of the City Council and Local Contract Review Board Amending Public Contracting Rules for the City of Lyons; and Delegating Spending Authority to the City Manager. Mayor Valentine declares conflict of interest. CM Valentine provides a brief overview. Ritchie asks for comments in favor and opposed – there were no public members present to offer comments. Councilor Wagner asked if the changes would make the rules easier to follow. CM Valentine responds that the attorney uses the exemptions that would provide the best rules to fit the City's needs. With no further questions Mayor Pro Tem Ritchie closes the hearing at 6:36 pm.

Councilor Wagner motions to approve – Councilor Hyde seconded the motion – Wagner, Hyde, Ritchie all in favor – Mayor Valentine abstained – motion carried.

Unfinished Business:

- The councilors reviewed the two applications for the open council position. Neither applicant is present at the meeting. Tabled to next meeting.

Sheriff's Report: Linn County Sheriff, Lt. Brian Hardy, presented the report, provided year 2022 statistics, and answered questions regarding recent car break-ins. They have a new officer

who lives in Mill City. There was one stolen car. Councilor Wagner asks about the Homeless issues. They have quarterly meetings with City representatives – we are invited to attend. They discuss these types of issues at the quarterly meetings. Wagner asks if the City needs to adopt any ordinances to assist them with enforcement. Hardy states that people need to report issues to them and if they have video footage to provide that to their office.

Unfinished Business continued:

- American Rescue Plan Update – progress report provided. Reviewed quotes from landscaping architects – only two quotes were received. *Wagner motions to approve the Quatrefoil quote in the amount of \$6,500 – Hyde seconded – all in favor – none opposed – approved.*
- Resolution 581 – 2023 Salem Seal Coating Proposal – The Salem Seal Coating proposal was approved by the council at the last meeting. This resolution clarifies and confirms that the funds will come out of the Street fund. *Hyde motions to approve – Ritchie seconded – all in favor – none opposed – approved.*
- Resolution 582-2023 Best Heating Proposal – The Best Heating proposal was approved by the council at the last meeting. This resolution clarifies and confirms that the funds will come out of the American Rescue Plan fund. *Wagner motioned to approve – Ritchie seconded – all in favor – none opposed – approved.*
- TMDL Update – Council reviewed the TMDL documents: letter submitted to DEQ, updated Implementation Plan memorandum from Civil West, and the updated 2018-2023 matrix. This plan included changes for mercury, review of current 5-year plan, and preview of next 5-year plan. The changes are mainly ensuring that the city code is updated, design standards meet requirements, and public education and outreach are completed.
- Street Pole Decorations – We would need to get approval from Pacific Power. They would install and remove the decorations. We would need to store the decorations, when not in use. We would need to purchase the decoration, mounting hardware, and have electrical installed, if needed. Council reviewed cost estimate from Display Sales. There are a total of 50 light poles - 24 on 5th Street and 26 on Main Street. Minimum cost for 50 poles with just a banner (not lighted) is \$7,000. For 25 poles the minimum cost would be \$3,500. Lighted snowflake minimum cost for 50 poles \$18,150. For half the number of poles \$9,075 minimum. The cost does not include the cost for an electrician to add the wiring/outlets. Discussed options on how to accomplish this. In other cities there are groups that provide this for their city. Some cities do fund it. The question was asked if this is done to attract tourists. We could possibly fund with American Rescue Plan funds or budget elsewhere. Council tabled until a new councilor is appointed.

New Business:

- Library Paint – The paint on the wood of the south side exterior is peeling. Window trim also needs paint. Council agrees – get quotes.
- Audit Contract – Council reviews the quote and options from Koontz, Blasquez Associates. *Wagner motioned to renew the contract with Koontz, Blasquez at \$6,800 for the first year audit and \$4,600 for the reviews of the following two years – Ritchie seconded – all in favor – none opposed – approved.*

Correspondence:

- None

Librarian Report: Librarian Wilcox is unable to attend due to weather conditions. Council reviewed the submitted report. Hyde is working with United Way for free books for the library.

City Manager Report: CM Valentine gave report. Berkey maintaining properties and preparing mowing equipment for the upcoming season. The cemetery map and list have been updated on the website. The update to the kiosks has been requested. Harper Hauling will be out March 2nd to remove the large surplus items from the library basement. An electrician will be out to wire an outlet at the library for the self-checkout machine. LGIP interest rate went up to 3.75%. Attended budget class in Albany. Best Heating installed the HVAC system at City Hall. Vault toilet to be installed March 13-14. Held pre-app meeting for Santiam Wrecker Sales with Dave Kinney and Udell Engineering. Applied for Energy Trust incentive for the HVAC system. Citywide Clean-up will be Saturday May 13th. The Citywide Garage Sales will be August 19th. Reviewed complaints. Valentine will be taking a short vacation in May. (*May 17 – 20*)

Planning Commission Report: none

Financial Reports: No questions were asked.

Commissioner Report/Councilor Questions/Comments:

- Mayor Valentine, Cemetery – He has received a request to provide a letter in support of Marion County’s effort to obtain money to place Public Service Announcement sirens with speaking capabilities. He asks council if they support it – *Wagner motions in support – Ritchie seconded – all in favor – none opposed.*
- Councilor Hyde, Police/Safety – No comments to add.
- Councilor Ritchie, Library – No comments to add.
- Councilor Wagner, Building Improvements – No comments to add.
- Vacant, Transportation, Parks & Recreation –

Executive Session: none

Requests – Councilor Requests/Future Agenda Items/Announcements:

- Nothing added

Next Meeting: March 28, 2023 @ 6:30 pm Regular Council Meeting – Lyons City Hall

Adjourned @ 8:03 pm

Summarized by CM Valentine