



CITY OF LYONS

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CITY COUNCIL MEETING MINUTES

June 27, 2023

Council Present: Councilors: Jessica Ritchie, Amy Watts, Diane Hyde & Mayor Lloyd Valentine

Council Absent: Councilor Mike Wagner

Employees Present: PW Richard Berkey, Librarian Roxy Wilcox, PW Jerry Faber, & CM Micki Valentine

Public Present: none

Opened w/pledge: @ 6:30 pm

Roll Call: taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias): none

Presentations: none

Public Comment: none

Sheriff's Report: Report is reviewed.

Consent Agenda: Council Meeting Minutes May 23, 2023, and Bills Paid May 23, 2023 – June 27, 2023. *Councilor Ritchie motioned to approve – Councilor Hyde second – All in favor – none opposed – approved.*

Public Hearings: none

Unfinished Business:

- **American Rescue Plan** – reviewed the revised park plan and picnic shelter plan. They approve of the plans. The vault toilet is ready. Reviewed options for elevator at the library. Held a meeting with the new architect. Provided him with the blueprints and current photos of the restrooms. May require a feasibility study to determine costs and what ADA requirements may be triggered.
- **ODOT Urban Design Verification Study (UDV)** – a revised walk/bike draft concept was provided. A second survey will be going out soon. Council was reminded that the UDV study is separate from the Safe Routes to School project but may be used to assist with the SRTS project.
- **Safe Routes to School Update** – Civil West proposal reviewed. Cost is \$18,200. We have budgeted \$20,000 for this purpose. *Councilor Hyde motioned to approve – Councilor Watts seconded - motion carried with all in favor – none opposed – approved.*

- **Citywide Clean-up Report** – The report from Pacific Sanitation was reviewed. Total cost after discounts and cash receipts were \$2,624.90.
- **Library Exterior Paint** – Reviewed the only quote we received from Stom Painters. Councilor Ritchie recommended to wait until after the library architect provides a report.

New Business:

- **City Park Name & Sign** – Discussed a little history of the park and name of the park which should be Lyons Memorial Park rather than Lyons City Park. Council is interested in installing a new sign. The plaque has tarnished – will try to get it cleaned up. The electronic readerboard sign will be cleaned up, pole painted, replacing the faded sign, and a back plate will be installed on the upper portion.
- **Complaint Letter** – Complaint letter reviewed for property located at 1314 Main Street. Linn County Sheriff's Office and Linn County Code Enforcement are working on this. Contacted our attorney for guidance which is to start a new complaint process. Contacted the property manager and he said that he and the property owner will cooperate with us to resolve the issues. He has placed numerous eviction notices at the property, and they won't leave. Our attorney has requested that we obtain owner contact information from the manager – waiting for a response. Council concurs that we continue to pursue enforcement of this complaint following the attorney's advice.

Correspondence:

- Notice from SAIF of our premium notice for the upcoming year in the amount of \$1,534.96.
- Received a proposal from CIS for our property and liability for the upcoming year in the amount of \$9,600.83 which is an increase of \$1,285.34 over last year.

Librarian Report: Librarian Wilcox provided the report. The weeding project continued. They have 50+ kids signed up already for the Summer Reading Program. They had a music program last week in the park. This week's event is Tape Resistance Art, a paint project using tape. They have been able to cover all shifts so far while they are short-staffed. We will hold interviews this upcoming Friday and plan to have someone hired and start next week.

City Manager Report: CM Valentine gave report. Public Works continues to maintain properties. Bark was placed at the library. Someone has on several occasions spun cookies in the gravel at Freres Park. Sold one plot in the cemetery. The neighbor to the library is building a fence and would like the city to pay for part of it. There has been arborvitae there for many years, some have died and been pulled. The council is ok with pulling the arbs but declined to assist with paying for the neighbor's fence. Summer Sun Sale will be August 19th. Reviewed the updates on the complaints.

Planning Commission Report: none

Financial Reports: No questions were asked.

Commissioner Report/Councilor Questions/Comments:

- Mayor Valentine, Cemetery – No comments to add.
- Councilor Ritchie, Library – No comments to add
- Councilor Wagner, Building Improvements – absent

- Councilor Hyde, Police/Safety – No comments to add.
- Councilor Watts, Transportation, Parks & Recreation – No comments to add.

Executive Session: none

Requests – Councilor Requests/Future Agenda Items/Announcements: none

Next Meeting: July 25, 2023 @ 6:30 pm Regular Council Meeting – Lyons City Hall

Adjourned @ 7:43 pm

Summarized by CM Valentine