



CITY OF LYONS

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CITY COUNCIL MEETING MINUTES

August 22, 2023

Council Present: Councilors: Jessica Ritchie, Amy Watts, Diane Hyde, Mike Wagner & Mayor Lloyd Valentine

Council Absent: none

Employees Present: PW Richard Berkey, Librarian Roxy Wilcox, & CM Micki Valentine

Public Present: Linn County Sgt. Steven Frambes

Opened w/pledge: @ 6:30 pm

Roll Call: Taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias): none

Presentations: none

Public Comment: none

Sheriff's Report: Sgt Steven Frambes from the Linn County Sheriff's Office gave the quarterly report. Questions regarding release of those arrested were heard – bail reform with zero bail. He recommends voting to make changes. For city code violations they will enforce egregious or right-of-way issues. They operate on a complaint-based process on code enforcement. They won't initiate code enforcement for other city code violations until a complaint is made. He leaves the meeting at 7:07 pm.

Consent Agenda: Council Meeting Minutes June 27, 2023, and Bills Paid June 28, 2023 – July 25, 2023 and July 25 – August 22, 2023. *Councilor Ritchie motioned to approve – Councilor Hyde second – All in favor – none opposed – approved.*

Public Hearings: none

Unfinished Business:

- **American Rescue Plan** – Freres Park bid document on website. Bids accepted through September 6th. Discussed Library ADA project. Recommendations provided for local contractors. The vault toilet is open. The portapot has been moved to the shop. Will get boulders moved to prevent cars from circling around it.
- **ODOT Urban Design Verification Study (UDV)** – The study was completed. ODOT says the community were mostly in favor of the 10-foot-wide sidewalk. Scheduling a meeting to discuss right-of-way necessary to complete the project. Will need agreement with the school district and affected property owners depending on how far we go with the project.

- **Safe Routes to School Update** – Civil West has submitted their interim billing. We have requested the \$50,000 from the SRTS program and the cost share funds of \$580,000 from the ODOT Bike/Ped program. ODOT has an optional loan program if we need to use it. There is a 1% fee plus interest charged to us, which is not a covered expense of the grant.
- **Library Exterior Paint** – Mayor Valentine would like to get the library painted to prevent further damage to the building. Wagner will provide contact information for the company that is painting his house. Wilcox states that she has sample shades of green for the paint.

New Business:

- **LGIP Interest Split** – The list is provided on how the LGIP interest will be split between the funds for this fiscal year.

Correspondence:

- Received notices or rate increases from both Astound/Wave Broadband and Pacific Sanitation.

Librarian Report: Librarian Wilcox provided the report. The Reptile Man and Kona Ice will be the last Summer Reading Program event on August 31st. The weeding project continues. They found some water damaged books. The self-checkout machine is expected to be installed tomorrow by CCRLS. They will also be providing a new receipt machine. Library Aide hired – KJ DeGuire, she is working out well. Replaced two library key fobs.

City Manager Report: CM Valentine gave report. We held a safety meeting with Public Works on 7/19/2023. It included a safety walk-through and Heat Emergency hand-out provided with discussion. Low tree branches along 13th Street have been trimmed. Picnic tables painted. Leaking faucet at the shop. Installed blinds in City Hall – backroom. Persons have been observed sleeping in vehicles in the cemetery, parks, and other areas of town. There were two burials completed, one is scheduled, and two more are to be scheduled. One plot purchased. A safety meeting was held for the library, led by Librarian Wilcox. Discussed heat emergencies and other information provided. Three building permits were issued including two for new homes in the Timberview subdivision. LGIP interest rate increased to 4.50%. Salem Sign Co. completed the improvements to the electronic readerboard. We had 23 residents sign up for the Summer Sun Sale. We have been approved for our request of Oregon Unclaimed Property funds for the city and the library, break-down provided. The complaint report was reviewed. CM Valentine will be taking vacation from December 22nd through December 29th. The office will be closed.

Planning Commission Report: none

Financial Reports: No questions were asked.

Commissioner Report/Councilor Questions/Comments:

- Mayor Valentine, Cemetery – No comments to add.
- Councilor Ritchie, Library – No comments to add.
- Councilor Wagner, Building Improvements – No comments to add.
- Councilor Hyde, Police/Safety – Attended National Night-out. Would like to see the city support Lyons’ National Night-out.
- Councilor Watts, Transportation, Parks & Recreation – No comments to add.

Executive Session:

- Attorney Communications pursuant to: ORS 192.660(2)(f) For the consideration of information or records that are exempt by law from public inspection. Mayor Valentine read the ORS then excused the audience then opened the executive session. Executive session was closed at 8:39 pm.

The regular city council meeting was reopened. Mike Wagner motioned to approve the attorney's recommendation to amend the camping ordinance – Hyde seconded – all in favor – none opposed – carried.

- Mayor Valentine declares a conflict of interest for the executive session for the City Manager annual review. No audience members are present.

City Manager Annual Review pursuant to: ORS 192.660(2)(i) The governing body may hold an executive session to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing. Pro Tem Jessica Ritchie read the ORS then opened the executive session at 8:41 pm. Executive Session was closed at 9:14 pm.

The regular meeting was reopened. Pro Tem Ritchie directs the City Manager to review the budget options to provide a wage increase or bonus or other options and seek guidance.

Mayor Valentine takes over the meeting.

Requests – Councilor Requests/Future Agenda Items/Announcements: none

Next Meeting: September 26, 2023 @ 6:30 pm Regular Council Meeting – Lyons City Hall

Adjourned @ 9:17 pm

Summarized by CM Valentine