



CITY OF LYONS

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CITY COUNCIL MEETING MINUTES

October 24, 2023

Council Present: Councilors: Mike Wagner, Diane Hyde, Amy Watts, & Mayor Lloyd Valentine

Council Absent: Councilor Ritchie

Employees Present: PW Richard Berkey, Librarian Roxy Wilcox, PW Jerry Faber & CM Micki Valentine

Public Present: John Thompson, Annissa - guest of Jerry Faber

Opened w/pledge: @ 6:30 pm

Roll Call: Taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias): none

Presentations: none

Public Comment: none

Sheriff's Report: The monthly report was provided and reviewed.

Consent Agenda: Council Meeting Minutes September 26, 2023, and Bills Paid September 27, 2023 – October 24, 2023. *Councilor Wagner motioned to approve – Councilor Hyde second – All in favor – none opposed – approved.*

Public Hearings:

- Supplemental Budget Hearing - Open at 6:33 pm. No conflicts of interest or ex parte contact declared. CM Valentine provided the staff report. The cost of Freres Park project will deplete the remaining funds in the American Rescue Plan fund. The project is in need of additional funds to cover the expenses. Mayor Valentine asks if there are any comments from the public in favor – no response from the public. Then asks if there are comments from the public opposed – no response from the public. Asks if there are any other questions or comments from the public – there are none. Then asks if there are any comments or questions from the council – there were none. Closed the public hearing at 6:35 pm. *Mayor Valentine reads by title: Resolution 590-2023 Adopting a Supplemental Budget for Fiscal Year 2023-24 – Councilor Hyde motions to adopt – Councilor Watts seconds – all in favor, none opposed – passed.*
- American Library Association Grant Public Hearing – Open at 6:36 pm. No conflicts of interest or ex parte contact declared. CM Valentine provided the staff report. We have received a \$20,000 grant from the American Library Association for ADA improvement project at the library. We had originally planned to use it for the restroom remodel but

will not be able to due to cost, timeliness and other issues. The grant money needs to be spent by May 1st. We have not received authorization for the extension yet. However, we have received approval to apply the funds to improve the access to the building with a ramp. Mayor Valentine asks if there are any comments from the public in favor – no response from the public. Then asks if there are any comments from the public opposed – not response from the public. Asks if there are any other questions or comments from the public – there are none. Then asks if there are any comments or questions from the council. Councilor Wagner asks what the cost of a ramp will be. CM Valentine responds that she will be meeting with a vendor tomorrow. With no further questions Mayor Valentine closes the hearing at 6:40 pm.

Unfinished Business:

- **American Rescue Plan (ARP) Update** – Freres Park Improvements.
 - **Resolution 591-2023** Approving Slateco Agreement for Freres Park Improvements – Staff report reviewed – Mayor Valentine read by title – *Councilor Wagner motioned to approve with the changes recommended by the attorney including the addition of the Lyons Public Contracting Code – Councilor Hyde second – all in favor – none opposed – approved.*
- **Safe Routes to School/ODOT Urban Design Verification Study (UDV)** – We are in transition moving from the UDV to SRTS construction project. The agreement is being reviewed for updates. Stormwater drainage is being reviewed.
- **Ordinance 246-2023 Amending the City of Lyons Municipal Code 8.20.010, Prohibited Camping; 8.10.155, Unattended Property Prohibited; and Repealing Section 9.15, Curfew, to Ensure Compliance with the Requirements of ORS 195.530** The ordinance was reviewed. There was a question about how Linn County would enforce the code. The council requests a response from Linn County. *Mayor Valentine read by title only.* Council options are reviewed. *Councilor Wagner motioned to hold until the next council meeting – Councilor Hyde second – all in favor – none opposed – motion passed.*

New Business:

- **Civil West Contract Extension** – The contract expired June 30, 2023. The contract allows for four additional 2-year extensions. *Councilor Wagner motions to approve a 2-year extension – Councilor Watts seconded – all in favor – none opposed – motion passed.*
- **Civil West SRTS Scope of Services** – The proposal for the next phase of the SRTS project for engineering services was reviewed. His proposal is \$160,000. The current contract allows for up to \$100,000. The SRTS proposal will take it over that amount. Discussed engineer’s and ODOT’s experience working together. SRTS is a fairly new program so we, including ODOT and the engineer, are learning as we go along. *Councilor Hyde motioned to increase the limitation to \$250,000 – Councilor Wagner seconded – all in favor – none opposed – motion passed.*

Correspondence:

- Mill City Oddfellows Donation Request – Council discussed – no action taken.

Librarian Report: Librarian Wilcox provided the report. Weeding project nearing the end. She had the opportunity to train with CCRLS on running reports. The library building painting is in progress. Having technical difficulties with CCRLS programs. She was able to complete the

annual State report but had difficulties due to the technical problems. She will be having surgery in December and will be out for several weeks. The new employee is doing well and Roxy is confident that she will be able to cover during the absence.

City Manager Report: CM Valentine gave report. Public Works placing filter socks around culverts to prevent debris from entering. Worked on mosquito prevention in the vault toilet. One headstone placed at the cemetery and one upcoming burial. Library paint was rescheduled to October 23rd due to rain. Five building permits this month – 3 new homes and two shops. Two of the homes are off of 25th Street and the third is on 19th Street. LGIP interest rate increased. The audit is in progress and expect they will be finished at the end of December. We received a refund from SAIF. Reminder of Valentine vacation in December. The December council meeting will be one week earlier on the 19th. Preparing for the lighting contest – flyer provided. Confirmed the scholarship – flyer provided. Reviewed the complaint report.

Planning Commission Report: Nothing to report.

Financial Reports: No questions were asked.

Commissioner Report/Councilor Questions/Comments:

- Mayor Valentine, Cemetery – No comments to report on cemetery. He shared that the Freres Foundation will be donating \$30,000 towards the park project!
- Councilor Ritchie, Library – Not present.
- Councilor Wagner, Building Improvements – No comments to add.
- Councilor Hyde, Police/Safety – No comments to add.
- Councilor Watts, Transportation, Parks & Recreation – No comments to add.

Executive Session: None

Requests – Councilor Requests/Future Agenda Items/Announcements:

- Councilor Wagner would like Linn County to attend the next meeting to answer questions regarding enforcement of the camping ordinance. Next month they are already scheduled to be here to give their quarterly report. They will be contacted about the ordinance.
- Councilor Hyde requested to make a presentation regarding the community garden Food Security program.

Next Meeting: November 28, 2023 @ 6:30 pm Regular Council Meeting – Lyons City Hall

Adjourned @ 7:33 pm

Summarized by CM Valentine